

**Transparency Audit of Disclosures U/S 4 of
the RTI Act by the Public Authorities**

2025-2026

Self-Appraisal

by

Public Authority

**NATIONAL HORTICULTURE BOARD
Ministry of Agriculture & Farmers Welfare
Government of India
Plot No.85, institutional Area, Sector-18
Gurugram-122015 (Haryana)**

National Horticulture Board
Ministry of Agriculture and Farmers Welfare, Government of India

A FRAMEWORK FOR TRANSPARENCY AUDIT

The RTI Act under section 4 provides a comprehensive framework for promoting openness in the functioning of the public authorities.

While Section 4(1) (a) provides a general guideline for record management, so that the information could be easily stored and retained, the sub-sections b, c and d of Section 4 relate to the organizational objects and functions. Sub-sections (b), (c) and (d) of Section 4 of the RTI Act and other related information can be grouped under six categories; namely, 1-organisation and function, 2- Budget and programmes, 3- Publicity and public interface, 4- E. governance, 5- Information as prescribed and 6. Information disclosed on own initiative.

1. Organisation and Function

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
1.1	Particulars of its organisation, functions and duties [Section 4(1)(b)(i)]	(i) Name and address of the Organization	National Horticulture Board, Ministry of Agriculture & Farmers Welfare, Government of India, Plot No .85, Sector 18, Institutional Area, Gurugram (Haryana) - 122015
		(ii) Head of the organization	Managing Director
		(iii) Vision, Mission and Key objectives	The details are attached as Annexure- 1.
		(iv) Function and duties	The details are attached as Annexure- 2.
		(v) Organization Chart	The details are attached as Annexure- 3.
		(vi) Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	-NIL-

1.2	Power and duties of its officers and employees [Section 4(1) (b)(ii)]	(i) Powers and duties of officers (administrative, financial and judicial) (ii) Power and duties of other employees	Managing Director (MD) – MD is the Principal Executive of the Board and Head of the Department. Deputy Managing Director (DMD) – DMD perform as Head of the Office. Incharge of Accounts & Finance, Administration, Coordination, Personnel division. All matters related to implementation of NHB's Schemes. Joint Directors (JDs) – JDs are the Area Officers for implementation of NHB Schemes in their respective Zone/States. In addition, they are also heading the Divisions such as Personnel, Administration & Coordination. Joint Director (Finance & Accounts) [JD (F & A)] – JD (F & A) looks after overall functioning of Accounts Division for Account and Financial matters of the Board. Deputy Director – DDs are primarily entrusted with duties and responsibilities of implementation of Schemes of NHB. Deputy Director (Information System) [DD (IS)] – DD (IS) is responsible for work pertaining to computerization of data on various subjects on the website of the Board etc. Account Officer (AO) – Account Officer performs the duties of DDO in addition also looking after the accounts & finance matters. Official Language Officer (OLO) – OLO is responsible for implementation of Official Language related issues. Senior Administration Officers (SAOs) – To deal with and supervise the work in the Personnel, RTI, Vigilance, Administration, Coordination and other Divisions to which they are attached to. Technical Officer (Computer) [TO(C)] – To assist DD (IS) in computer related matters. Jr. Translation Officer (JTO) – To assist OLO in implementation of Official Language related issues. Senior Horticulture Officer (SHOs) – They are responsible to assist their In-charge in implementation of NHB's Schemes. Sr. Accountant (SAs) – Responsible for cash book maintenance, other accounts books and assist DDO and
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			responsible for compilation/consolidation of Accounts/maintain account and claims etc. Junior Accountant (JAs) - Their responsibility is to assist Accounts Officer in day-to-day accounts and finance matters. Personal Executive (PEs) – To deal with the work relating to their Division in which they are posted. Computer Executive (CE) – To deal with the work relating to their Division in which they are posted. Lower Division Clerk (LDCs) – To assist the In-charge to maintain the record of concerned Division, typing work, dispatch/dairy/Store work etc. Hindi Typist (HT) – Typing work of Hindi Division. Drivers – The primary duty of a Staff Car Driver is to safely, punctually, and responsibly operate Official vehicles. They are entrusted with the bonafide transport of government officials, strict adherence to traffic regulations, and the regular upkeep and maintenance of assigned vehicles. Electrician – Responsible for maintenance of electric work in the office. Multi- Tasking Staff (MTS) - They are responsible for movement of files from one section to other and attending visitors. Mali – Responsible for upkeep the maintenance of garden of the office complex in NHB, building grafting etc.
		(iii) Rules/ orders under which powers and duty are derived and	A copy each of the Orders dated 18.09.2012, 15.03.2019, 07.09.2020, 17.09.2020, 24.12.2020 & 25.02.2022 on delegation of Administrative and financial powers to various officers are attached as Annexure – 4. A copy each of the Orders dated 15.05.2025, 23.05.2025, 29.05.2025, 30.06.2025, 16.07.2025, 11.09.2025, 16.09.2025, 23.09.2025, 02.12.2025, 13.01.2026, 27.01.2026 and 09.02.2026 regarding allocation of work among officers and staff are attached as Annexure – 5.
		(iv) Exercised	
		(v) Work allocation	

1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]	(i) Process of decision making Identify key decision making points	The details are attached as Annexure- 6.
		(ii) Final decision making authority	
		(iii) Related provisions, acts, rules etc.	
		(iv) Time limit for taking a decisions, if any	
		(v) Channel of supervision and accountability	
1.4	Norms for discharge of functions [Section 4(1)(b)(iv)]	(i) Nature of functions/ services offered	The details are attached as Annexure- 7.
		(ii) Norms/ standards for functions/ service delivery	
		(iii) Process by which these services can be accessed	
		(iv) Time-limit for achieving the targets	
		(v) Process of redress of grievances	
1.5	Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]	(i) Title and nature of the record/ manual /instruction.	The details are attached as Annexure- 8.
		(ii) List of Rules, regulations, instructions manuals and records.	
		(iii) Acts/ Rules manuals etc.	
		(iv) Transfer policy and transfer orders	The transfer policy is under process.
1.6	Categories of documents held by the authority under its control [Section 4(1)(b) (vi)]	(i) Categories of documents	The statutory information, pertaining rules, acts, governing bodies, schemes, beneficiaries, procedures pertaining to the institution has been published on the public domain i.e. www.nhb.gov.in .
		(ii) Custodian of documents/categories	

1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]	(i) Name of Boards, Council, Committee etc.	The details are attached as Annexure- 9.
		(ii) Composition	
		(iii) Dates from which constituted	
		(iv) Term/ Tenure	
		(v) Powers and functions	
		(vi) Whether their meetings are open to the public?	
		(vii) Whether the minutes of the meetings are open to the public?	
		(viii) Place where the minutes if open to the public are available?	
1.8	Directory of officers and employees [Section 4(1) (b) (ix)]	(i) Name and designation	The details are attached as Annexure- 10.
		(ii) Telephone , fax and email ID	
1.9	Monthly Remuneration received by officers & employees including system of compensation [Section 4(1) (b) (x)]	(i) List of employees with Gross monthly remuneration	The details are attached as Annexure- 11.
		(ii) System of compensation as provided in its regulations	
1.10	Name, designation and other particulars of public information officers [Section 4(1) (b) (xvi)]	(i) Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority	Dr. Vijay Kumar Doharey, Deputy Managing Director (DMD) & First Appellate Authority (FAA) Email ID: rti.hq2011@gmail.com Phone No. 0124-242349285.
		(ii) Address, telephone numbers and email ID of each designated official.	Sh. Sunil Bhutani, Official Language Officer (OLO) & Central Public Information Officer (CPIO) Email ID: rti.hq2011@gmail.com Phone No. 0124-2343417 Address: National Horticulture Board, Ministry of Agriculture & Farmers Welfare, Government of India, Plot No. 85, Institutional Area, Sector 18, Gurugram (Haryana) – 122015.

1.11	No. Of employees against whom Disciplinary action has been proposed/ taken (Section 4(2))	No. of employees against whom disciplinary action has been	
		(i) Pending for Minor penalty or major penalty proceedings	01
		(ii) Finalised for Minor penalty or major penalty proceedings	01
1.12	Programmes to advance understanding of RTI (Section 26)	(i) Educational programmes	-NIL-
		(ii) Efforts to encourage public authority to participate in these programmes	
		(iii) Training of CPIO/APIO	
		(iv) Update & publish guidelines on RTI by the Public Authorities concerned	
1.13	Transfer policy and transfer orders [F No. 1/6/2011- IR dt. 15.4.2013]		Transfer policy is under process.

2. Budget and Programme

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]	(i) Total Budget for the public authority	The details are attached as Annexure-12.
		(ii) Budget for each agency and plan & programmes	
		(iii) Proposed expenditures	
		(iv) Revised budget for each agency, if any	
		(v) Report on disbursements made and place where the related reports are available	

2.2	Foreign and domestic tours (F. No. 1/8/2012- IR dt. 11.9.2012)	(i) Budget	Sh. Priya Ranjan, Managing Director USA 17.11.2025- 21.11.2025 3 Officers under CPP Rs.5,55,709/-
		(ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. a) Places visited b) The period of visit c) The number of members in the official delegation d) Expenditure on the visit	
		(iii) Information related to procurements a) Notice/tender enquires, and corrigenda if any thereon, b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, c) The works contracts concluded – in any such combination of the above-and d) The rate /rates and the total amount at which such procurement or works contract is to be executed.	No fresh tender has been issued in this period.
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]	(i) Name of the programme of activity	The details are attached as Annexure- 13.
		(ii) Objective of the programme	
		(iii) Procedure to avail benefits	
		(iv) Duration of the programme/ scheme	
		(v) Physical and financial targets of the programme	
		(vi) Nature/ scale of subsidy /amount allotted	
		(vii) Eligibility criteria for grant of subsidy	
		(viii) Details of beneficiaries of subsidy programme (number, profile etc)	

2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]	(i) Discretionary and non-discretionary grants/ allocations to State Govt./NGOs/other institutions	-NIL-
		(ii) Annual accounts of all legal entities who are provided grants by public authorities	
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority [Section 4(1) (b) (xiii)]	(i) Concessions, permits or authorizations granted by public authority	-NIL-
		(ii) For each concessions, permit or authorization granted a) Eligibility criteria b) Procedure for getting the concession/ grant and/ or permits of authorizations c) Name and address of the recipients given concessions/ permits or authorisations d) Date of award of concessions /permits of authorizations	
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	SAR of FY 2024-25 and compliance sheet is attached as Annexure- 14.

3. Publicity Band Public interface

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]	Arrangement for consultations with or representation by the members of the public	-NIL-
		(i) Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	
		(ii) Arrangements for consultation with or representation by	-NIL-
		a) Members of the public in policy formulation/ policy implementation	
		b) Day & time allotted for visitors	
		c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	
		Public- private partnerships (PPP)	
		(i) Details of Special Purpose Vehicle (SPV), if any	
		(ii) Detailed project reports (DPRs)	
		(iii) Concession agreements.	
		(iv) Operation and maintenance manuals	
		(v) Other documents generated as part of the implementation of the PPP	
		(vi) Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorization from the government	
		(vii) Information relating to outputs and outcomes	
		(viii) The process of the selection of the private sector party (concessionaire etc.)	
		(ix) All payment made under the PPP project	

3.2	Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)]	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive; (i) Policy decisions/ legislations taken in the previous one year	Yes, at www.nhb.gov.in
		(ii) Outline the Public consultation process	-NIL-
		(iii) Outline the arrangement for consultation before formulation of policy	
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]	Use of the most effective means of communication (i) Internet (website)	Yes, at www.nhb.gov.in
3.4	Form of accessibility of information manual/handbook [Section 4(1)(b)]	Information manual/handbook available in (i) Electronic format	Yes, at www.nhb.gov.in
		(ii) Printed format	
3.5	Whether information manual/handbook available free of cost or not [Section 4(1)(b)]	List of materials available (i) Free of cost	Yes, at www.nhb.gov.in
		(ii) At a reasonable cost of the medium	Yes, free of cost in published form.

4. E. Governance

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]	(i) English	English & Hindi
		(ii) Vernacular/ Local Language	In the form brochures in Vernacular/local language.

4.2	When was the information Manual/Handbook last updated? [F No. 1/6/2011-IR dt 15.4.2013]	Last date of Annual updation	Original compilation in 2014 and thereafter regularly updated as per changes affected with the approval Managing Committee/ Govt.
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	(i) Details of information available in electronic form	Operational Guidelines for the Schemes of NHB.
		(ii) Name/ title of the document/record/ other information	www.nhb.gov.in
		(iii) Location where available	
4.4	Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]	(i) Name & location of the faculty	All the Offices of NHB located at various locations in the country.
		(ii) Details of information made available	Operational Guidelines for the Schemes of NHB.
		(iii) Working hours of the facility	9.30 AM to 6.00 PM
		(iv) Contact person & contact details (Phone, fax email)	The details are available at www.nhb.gov.in

4.5	Such other information as may be prescribed under section 4(i)(b)(xvii)	(i) Grievance redressal mechanism	There is an online portal to file grievance. A Grievance Committee has been constituted to redress grievance on regular basis.
		(ii) Details of applications received under RTI and information provided	Received 114 numbers of RTI Application and information provided to all the applicants.
		(iii) List of completed schemes/ projects/ programmes	The details are attached as Annexure- 15 .
		(iv) List of schemes/ projects/ programme underway	
		(v) Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	A contract has been entered through GeM Portal with M/s SCM Protection Pvt. Ltd., New Delhi which is a manpower supply agency on the approved rates of the Govt. This contract is valid for two years i.e. w.e.f. 01.04.2024.
		(vi) Annual Report	Yes, available at NHB's website www.nhb.gov.in
		(vii) Frequently Asked Question (FAQs)	-NIL-
		(viii) Any other information such as a) Citizen's Charter	Yes, available on public domain (i.e. www.nhb.gov.in). -NIL- -NIL- -NIL-
		b) Result Framework Document (RFD)	
		c) Six monthly reports on the	
		d) Performance against the benchmarks set in the Citizen's Charter	
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]	(i) Details of applications received and disposed	Received 114 numbers of RTI Application and information provided to all the applicants.
		(ii) Details of appeals received and orders issued	Received 09 numbers of RTI Appeals and issued orders in all the cases.
4.7	Replies to questions asked in the parliament [Section 4(1)(d)(2)]	Details of questions asked and replies given	The details are attached as Annexure-16 .

5. Information as may be prescribed

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]	(i) Name & details of (a) Current CPIOs & FAAs (b) Earlier CPIO & FAAs from 1.1.2015	Shri Sunil Bhutani, O.L. Officer & CPIO and Dr. Vijay Kumar Doharey, Deputy Managing Director & FAA (i) Shri B.J. Brahma, DMD & FAA (ii) Shri Lakshman Singh, Joint Director & FAA (iii) Shri Pushpendra Arya, Director & FAA (iv) Shri D. P. Singh, Joint Director & CPIO (v) Shri Brajendra Singh, DMD & FAA (vi) Shri D. P. Singh, Joint Director & FAA (vii) Shri Bani Singh, Deputy Director & FAA
		(ii) Details of third party audit of voluntary disclosure (a) Dates of audit carried out (b) Report of the audit carried out	ICAR-IARI, New Delhi performed the online Third Party Audit for the year 2024-25. A copy of the Audit Report is attached as Annexure-17 .
		(iii) Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD (a) Date of appointment (b) Name & Designation of the officers	Although no Nodal Officer is appointed separately but Deputy Managing Director & First Appellate Authority is performing the duties of Nodal Officer.
		(iv) Consultancy committee of key stake holders for advice on suo-motu disclosure (a) Dates from which constituted (b) Name & Designation of the officers	-NIL-
		(v) Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI (a) Dates from which constituted (b) Name & Designation of the Officers	-NIL-

6. Information Disclosed on own Initiative

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	-NIL-	No information is disclosed on own initiative.
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)	(i) Whether STQC certification obtained and its validity. (ii) Does the website show the certificate on the Website?	Yes, to be obtained.

Annexure- 1

29d

Vision



- To promote hi-tech commercial horticulture in the country for enhanced productivity, quality production and improving income of farmers
- To reduce post-harvest losses in horticulture produce by promoting development of post-harvest management and cold chain infrastructure in the country
- To ensure availability of quality planting material for enhancing productivity
- To support export promotion efforts for increasing export of horticulture produce from India

Objectives



- > Development of Hi-tech commercial horticulture through development of production clusters/hubs.
- > Development of Post harvest infrastructure as an integral part of area expansion projects.
- > Development of integrated and energy efficient Cold Chain infrastructure in the country.
- > To promote adoption of new technologies/ tools/ techniques for Hi-tech commercial horticulture.
- > Product promotion, market development and export promotion through synergy amongst producers, farmers, extensions workers, research organisations, private stake holders and credit institutions.

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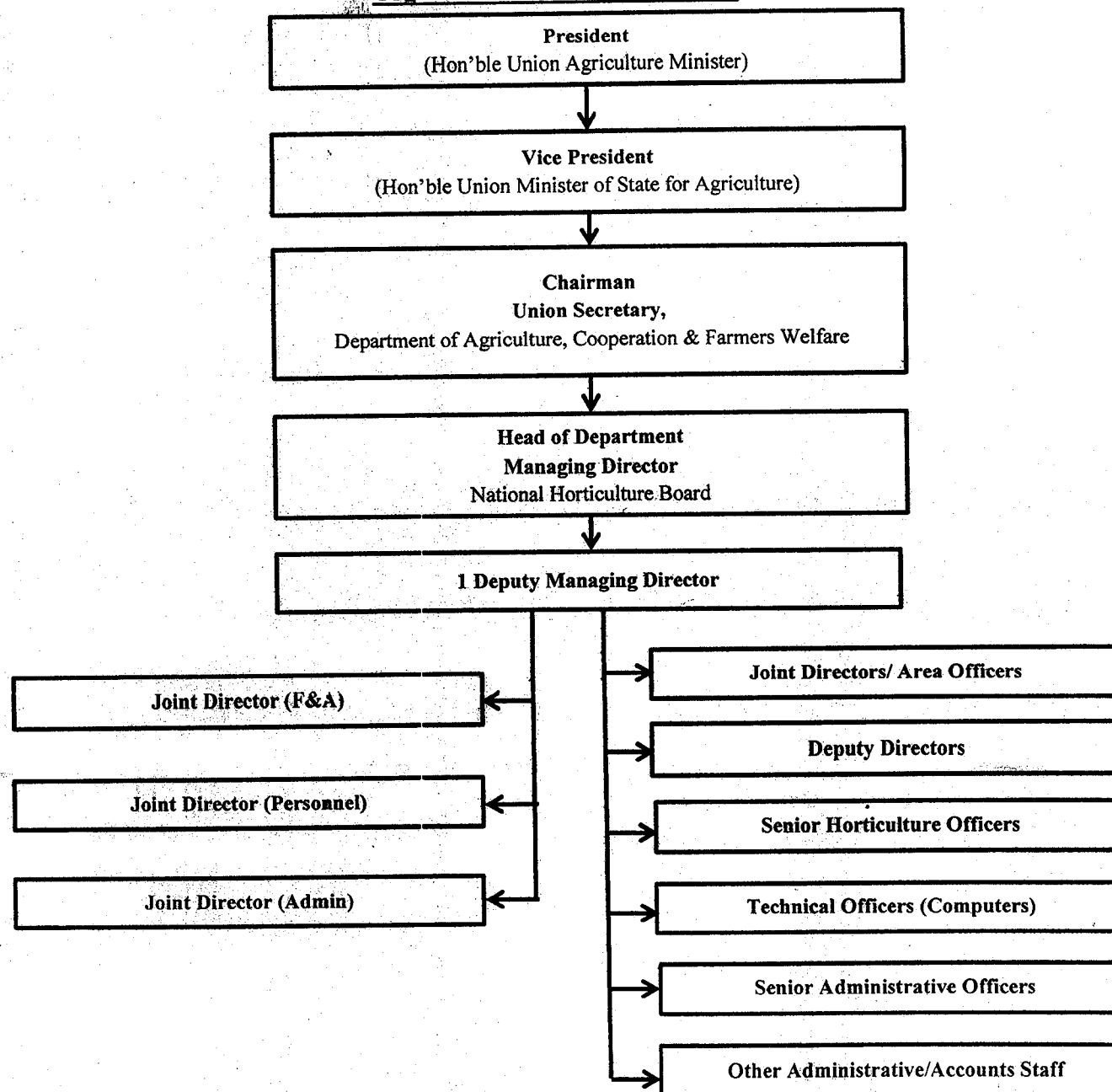
Annexure- 2

Annexure-2

Functions and Duties

1. Development of Commercial Horticulture through Production and Post-Harvest Management of Horticulture Crops.
2. Capital Investment Subsidy for Construction/ Expansion/ Modernization of Cold Storages and Storages for Horticulture Products.
3. Technology Development and Transfer for Promotion of Horticulture.
4. Horticulture Promotion Services/ Expert Services and Strengthening Capability of NHB.
5. Cluster Development Programme
6. Clean Plant Programme

Annexure- 3

Organizational Structure of NHB

Annexure- 4

National Horticulture Board
85, Institutional Area,
Sector-18, Gurgaon-122015

September 12, 2012

NHB/G-3-3/98 (DOP)/ 2386 TAAH

Office Order

18

Subject: Delegation of Administrative and Financial Powers of the Board.

1. In superstation of all the previous orders issued from time to time on the subject and in order to effective functioning of the Board, the revised delegation of powers to various functionaries of the Board would be as under with immediate effect:-

S. No.	Particulars of Powers	Powers of MD (as delegated by the MC)	Powers to AMD	Powers to Director (Admn)	Powers to Dy. Directors (Area Officers) for Centres only	Powers to Centers in charge
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1	Powers to create posts	..	..	..	..	..
2	Powers to appoint against sanctioned posts	Full Powers up to maximum pay scale of which is not above Rs. 1600/- (equivalent corresponding to 6th Pay Commission)	..	..	..	..
3	Sanction to purchase motor vehicles	..	..	..	..	..
4	Expenditure on studies/Survey investigation	Up to Rs. 1.00 lakh	..	..	..	..
5	Powers to accord administrative approval to estimates PWD works	Full Powers	Full Powers	..	..	..
6	To make officiating arrangements in respect of all posts	Full Power	..	..	..	..
7	Powers to accord financial assistance to Agro/Hort. Societies, engaged in Development of Horticulture	Up to Rs. 50,000/-	..	..	..	..
8	Powers to sanction display advertisement and publicity charges	Rs. 2.50 lakh	Rs. 1.00 lakh	..	..	Rs. 5,000/-
9	Expenditure on account of Udyam Pandit Competitions, Fruit/Vegetable/Flower Shows	Up to Rs. 1.50 lakh	..	..	..	..
10	Powers to sanction projects for development of Horticulture Industry	Up to Rs. 10,000/-	..	..	..	..

Delegation of Powers-1st September, 2012

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(1)	(2)	(3)	(4)	(5)	(6)	(7)
11.	Declaring the MD as Head of the department and delegation to his powers of Head of Department and authorizing him to re-delegate these powers to other Executives/Officers of the Board	Full Powers	--	--	--	--
12.	Declaring an Executive as DDO	Full Powers	--	--	--	--
13.	Power to sanction expenditure on legal charges	Full Powers	Rs. 1.00 lakh	--	--	--
14.	Purchase of furniture, office/ laboratory equipment relating to the business of the Board	Full Powers	Rs. 1.00 lakh	Rs 15,000/-	--	Rs.10,000/-
15.	Installation of telephone/telex	Full Powers	Full Powers	--	--	--
16.	Electric, Gas and Water charges	Full Powers	Full Powers	Full powers	--	Up to Rs. 5,000/-
17.	Repair of Fixtures & Furniture	Full Powers	Rs. 1.00 lakh	Rs 15,000/-	Rs.2,000/-	Rs.1,000/-
18.	Freight charges	Full powers	Rs. 1.00 lakh	--	Rs.10,000/-	Rs.5,000/-
19.	Maintenance, upkeep and repair of motor vehicle	Full powers	Full powers	Rs 15,000/-	--	--
20.	Post and telegraphic charges & Telephone bills	Full powers	Full powers	Full powers	Full Powers	Up to Rs. 10,000/-
21.	Printing & binding	Full powers	Rs. 1.00 lakh	--	Rs.10,000/-	Rs. 5,000/-
22.	Rent for office accommodation and for any purpose in connection with the business of the Board	Full powers	Full powers	--	--	Full Powers for payment of rent after getting one time approval of MD
23.	Local purchase of petty Stationary stores, stamps, seals etc.	Full powers	Rs 1.00 lakh	Rs 15,000/-	Rs. 15,000/-	Rs. 5,000/-
24.	Supply of uniform, Badges etc. to the employees of the Board	Full powers	Full powers	--	Full powers	--
25.	Powers to incur expenditure on entertainment per month	Rs. 25,000/-	Rs. 10,000/-	--	--	Rs. 2,000/-
26.	Sanction for purchase of books, periodicals, maps etc.	Full powers	Full powers	--	Rs 3,000/-	Rs. 2,000/-
27.	Powers to write off surplus obsolete stores	Full powers	Full powers	--	--	--
28.	Powers to sanction write off losses	To the extent HOD powers	--	--	--	--
29.	Purchase of items at controlled rates without calling for tenders	Full Powers with provision that market rate is not higher than controlled rates/DGS&D rates	Rs. 1.00 lakh on each item with a provision that market rate is not higher than controlled rate $\leq$ DGS&D rate $\leq$	Rs 15,000/-	Rs. 5,000/-	Rs. 2,000/-

(1)	(2)	(3)	(4)	(5)	(6)	(7)
30.	Powers of payment of overtime allowance	Full Powers	Up to Rs 2500 in each case		—	Up to Rs. 300 in each case
31.	Transfer and posting of employees	Full Powers	—		—	—
32.	Powers to institute, conduct and defend legal proceedings by or against the Board or its offices in connection with the affairs of the Board and to incur expenditure in connection with such legal proceedings	Full Powers	—		—	—
33.	Sanction of new Schemes	Up to Rs. 25.00 lakh	Up to Rs. 10.00 lakh		—	—
34.	Sanction of additional grant for approved schemes	Up to 20% of original grant sanctioned for entire period of the scheme subject to the overall cost not exceeding Rs. 50.00 lakh	—		—	—
35.	Allotment of funds resumed due to indefinite postponement of abandonment of schemes	—	—		—	—
36.	Participation in exhibition and demonstration of developmental activity for event approved by IC	Rs. 10.00 lakh	Up to Rs. 2.50 lakh		—	Rs. 25,000/-
37.	Powers to accord financial assistance to Agro/Hort. Societies engaged in development of horticulture and engagement of consultancy for formation of schemes	Up to Rs. 50,000/-	—		—	—
38.	Execution of contracts	Powers for all contracts up to Rs. 5.00 lakh	Powers for all contracts up to Rs. 2.00 lakh		—	—
39.	Approval of the form of contracts	—	—		—	—
40.	Appropriation of funds	Full Powers up to the amount provided in the sanctioned estimates	—		—	—
41.	Re-appropriation of funds from one schemes to another	Up to 20% of the annual provision subject to the scheme being approved	—		—	—

(1)	(2)	(3)	(4)	(5)	(6)	(7)
42.	Investment of Funds	Execution and custody of contracts, transfer deeds or other documents necessary for purchasing, selling or altering the investment	—	—	—	—
43.	Sanction of undertaking of work and acceptance of fee	Full powers up to a maximum of Rs. 0.25 lakh in each case	Full powers up to a maximum of Rs. 0.25 lakh in each case	—	—	—
44.	Sanction of undertaking work for which an honorarium is offered and the grant of acceptance of honorarium	Up to Rs. 25,000/-	—	—	—	—
45.	Passing of bills for payment of grant in aid by competent authority	Full Powers	Full Powers	—	—	—
46.	Passing of bills for pay, TA and other allowances	Full Powers	Full Powers for pay & TA as per Govt. norms	—	Full Powers for passing of TA/DA bills including Hotel bills for centers	(i) Full powers as per advice of HQ for pay & allowances (ii) Full powers for payment of TA/DA without Hotel bills as per Govt. norms. (iii) Medical reimbursement bill not exceeding Rs. 1000/- per month per employee
47.	Nomenclature of post	Full Powers	—	—	—	—
48.	Appointment of Experts/specialist etc.	Remuneration not exceeding Rs. 15,000/- in each case subject to a maximum of Rs. 1.00 lakh p.a. subject to GOI instructions	—	—	—	—
49.	Approval of service conditions for the employees of the Board	—	—	—	—	—

(1)	(2)	(3)	(4)	(5)	(6)	(7)
50.	Interpretation of bye laws/ Service Rules	Full Powers matter requiring interpretation by Govt.	—	—	—	—
51.	Grant of special pay to officers	Full Powers as per Govt. Rules	—	—	—	—
52.	Grant of leave to officers and extension of leave	Full Powers	Full powers up to Sr.AD level	—	Powers up to 7 days for l/c of State centre	Powers up to 7 days for their supporting staff
53.	Powers to dispense with Medical Certificate of Fitness before appointment of Board's services in individual case	Full Powers. MD is authorized to make appointment the post on which the lien is held	—	—	—	—
54.	Sanction of tour	Full powers	Full powers up to entitled class upto Sr. AD level	—	Full powers up to entitled class up to 7 days for Centre l/c	Full powers up to entitled class up to 7 days for their supporting staff
55.	Sanction of TA approvals	Full powers	Full powers	—	Powers up to Rs. 10,000/- for their supporting staff	Powers up to Rs. 5,000/- for support staff
56.	Sanction of Air Travel to non-entitled Officers	Full powers	—	—	—	—
57.	Sanction of reimbursement of cancellation charges	Full powers	Full powers	—	Full power for their supporting staff	Full power for centre
58.	Disposal of movable property	Powers up to Rs. 5.00 lakh with a three member committee	Powers up to Rs. 1.00 lakh with a three members committee	—	—	—
59.	Expenditure sanction of miscellaneous & contingent nature	Full powers	Full powers	Full powers	—	Up to Rs. 2,00,00/- in each case
60.	Sanction of advances for authorized contingent expenditure up to Rs. 0.20 lakh per annum	Full powers	Full powers	—	—	—

	(2)	(3)	(4)	(5)	(6)	(7)
	Authorizing book adjustment	Full powers	--	--	Full powers	--
	Attesting entries in the cash book	Full powers	Full powers	--	Full powers	Full powers (for centres)
	Checking monthly cash book for which finance division is responsible	Full powers	Full powers	--	Full powers	--
	To forego recovery placed	Up to Rs. 500/- each case	--	--	--	--
	i. Under objection not because the whole or any portion of the expenditure is unjustifiable in itself but because it is not exactly covered by rule or the authority for it is insufficient or fool proof, such as afforded by sub vouchers that it has been incurred and has not been produced in respect of items for the check and audit for which the Finance Division is responsible.		--	--	--	--
	ii. To write off expenditure placed under objection which has for any reason become irrecoverable.	Full Powers	--	--	--	--
65.	Acceptance of life insurance policies of Board's employees	Full Powers	Full Powers	--	--	--
66.	Powers to re-delegate the powers to other officers of the Board.	Full Powers	--	--	--	--
67 @	Sanction of subsidy under Development of Commercial Horticulture through Production and Post Harvest Management Scheme of NHB	Subsidy amount calculated as per scheme guidelines of NHB for all the projects sanctioned by the state committee, internal committee and project approval committee of NHB	--	--	--	Subsidy amount calculated as per scheme guidelines of NHB for the projects costing up to Rs. 50/- lakhs sanction by the state committee

68 @	Sanction of subsidy under Capital Investment Subsidy for Construction/Moderation/Expansion of Cold Storage and Storages for Horticulture Produce Scheme of NHB & NHM	Subsidy amount calculated as per scheme guidelines of NHB for all the projects sanctioned by the Project Approval Committee of NHB	—	—	—	—
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- The MC of NHB in its 37th Meeting held on 14.06.2000 had approved vide its agenda item No. 37/XII.
- The BOD of NHB in its 14th Meeting held on 10.11.2006 had approved vide its agenda item No. 14/S-1
- The MC of NHB in its 41st Meeting held on 19.12.2001 had approved vide its agenda item No. 41/V

@ The MC of NHB in its 68th Meeting held on June 28, 2010 had approved delegation of powers in respect of item No. 67 & 68 and subsequently office order No. NHB/G-3/98(DOP)/6 109, dated 14.12. 2010

- The Additional Managing Director shall act as Head of the Office.
- Accounts Officer shall act as DDO and in the absence of Accounts Officer, Deputy Director (F&A) shall act as an Alternate DDO.
- Centre In-charge Assistant Directors shall act as Head of the Office and DDO of the Centre. In cases of Centre In-charges of rank inferior to Assistant Directors separate orders issued from time to time shall apply.
- Following powers shall be deemed to be delegated to Additional Managing Director of the Board-
 - Powers for passing of bills for TA and other allowances of Non-official members as per Govt. rules on the recommendation of concerned Division as covered by item No. 46 above.
 - Full powers to AMD for payment to contractor for providing men power & contractual staff of NHB (DEOs /Security etc) subject to engagement approved by MD and verification of work done by concerned Division.
 - To sanction payment for purchases of petty items like stationary, stores, stamps, seals, repairs etc. under NHB, NHM & NBM on the recommendation of DAC as per item No. 23 provided the purchases are from Kendriya Bhandar or from Rate Contract Approved agency.

- d. To release wage payment to contractor for providing men power under scheme of NHB, NHM / NBM from grants of TSG on recommendation of DAC and scrutiny of work done by respective Division
- e. To sanction payment of consultancy charges / remuneration to members of TSG and ASG of NHB, NHM and NBM as per terms & condition of their appointment and their TA /DA on the recommendation of DAC, which shall be deemed to be covered by item No. 46 above,
- f. Powers to sanction expenditure of miscellaneous & contingent nature such including minor repair & maintenance of office complex including, repairs of furniture & fixture, repairs of instruments, purchase of petty items, documentation, tax payment, water purchase, POL for plant & machinery, cartridge, visit of VIPs, NHB meetings, Audits, inspection related expenses.

6. All the above powers are to be exercised after following all the principles of financial propriety with due caution.
7. All the above powers are to be exercised most judiciously in compliance with relevant rules/procedures/norms laid down for each item/activity/scheme.

Sanjeev Chopra
(Sanjeev Chopra) 14/7/11

Managing Director

Distribution

All Concerned



National Horticulture Board
Ministry of Agriculture & Farmers Welfare,
Government of India,
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Ph. 0124-2342992, Fax: 2342991, 2341225
Website: www.nhb.gov.in

NHB/G-3-3/2019 (DOP)/

8326

Dated : 15.03.2019

Office Order

Subject: Delegation of Administrative and Financial Powers of the Board.

Upon extensive consultation NHB has formulated a detailed Job Chart of NHB officials vide Office Order No. NHB/Pers./ Job Chart/2019/7135 dated 14.01.2019. Before finalization, the draft has been circulated to all officials of NHB both at HQ and States / UTs including DMD, Joint Directors, Deputy Directors, SHOs, HOs and all officers/officials at States / UTs and has been finalized through consultative process. The order is with respect of Job responsibilities of NHB officers/officials only.

Office Order No. NHB/G-3-3/98 (DOP)/2386 dated 12/18th September 2012 delegated Administrative and Financial Powers among the officers of NHB both at HQ and at States / UTs for different activities.

Vide Oder no. NHB/Pers./Circular/2018 dated 03.10.2018 MD. NHB has delegated full administrative and financial powers to Deputy Managing Director only towards expeditious and timely completion of Indian Garden Project, Beijing, China in public interest.

With concern, it was noted that in number of files, to illustrate file No. FTS-16563 dated 14.01.2019 & file No. FTS-16817 dated 15.01.2019 by Joint Director (Administration) that Deputy Managing Director, NHB has returned the files involving financial matters falling within the authority delegated to him under Office Order no. NHB/G-3-3/98 (DOP)/2386 dated 12/18th September 2012 on the pretext of revised Job Chart. This has affected day to day work of NHB.

NHB has organized a 2 days (5th & 6th February, 2019) National Collaboration building conference of NHB – ICAR Horticultural Institutions and SAUs/SHUs/CAUs and Horticulture Training Institutions inviting faculty of ICAR Horticulture Institutions / Directorates/ NRCs and Horticulture faculty of SAUs/SHUs/CAUs. Before this National conference, NHB has organized a brainstorming session (dated 3rd and 4th February, 2019) with all NHB officials both at HQ and Centers to improve the performance of NHB in scheme implementation. One of the recommendations of this brainstorming is that NHB state /UT units are required to be delegated financial powers towards – (i) Photography / Videography of Projects during Joint Inspection Team (ii) Towards hospitality and logistic cost during Joint Inspection Team and (iii) Towards hospitality cost of visitors appropriately towards NHB goal of generating demand across the country.

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15/3/2019

Further, as the inflation has increased manifold since 12th September 2012, necessitating revision of amounts for proper discharge of functions.

Further, the designation of AMD has been changed to DMD and the designation of Dy. Directors (Area Officers) has been re-designated as Joint Director since February 2013.

Further, the post of Director (Personnel) has long been vacant since 2002 and the matter has been placed before the Managing Committee of NHB in its meeting held on 28/29th November 2018. The Managing Committee decided that NHB shall obtain necessary approvals in case of positions lying vacant for more than 5 years for recruitment. MC has further directed that NHB shall identify a suitable and competent Government agency/ institution to serve as a recruitment/selection agency for NHB for all category of positions / designations. In the said circumstances, the filling up the post of Director (Admn.) will take some time. Currently, senior most Joint Director has been entrusted with the responsibilities of Administration.

During 2018-19, NHB has undertaken a number of measures to improve the efficiency and effectiveness of scheme implementation including generation of demand from all States and UTs all across the country viz. , to keep scheme open 365 days for all States and Uts and allocation of budget to all States and Uts, e-governance initiative of agenda and checklist, Dos and Dots', Model DPR Templates and collaboration with ICAR, SAUs/ SHUs/CAUs etc. The above circumstances and new situation requires improvement in processes for expeditious and efficient and effective schemes implementation. Towards this the undersigned hereby reviewed and revised the delegation of administrative and financial powers of Joint Director (Administration) and Heads of State/UT NHB Centers/Uts delegated vide office order No. NHB/G-3-3/98 (DOP)/2386 dated 12/18th September 2012 with the following modifications shown in *italics*:

Sl. No	Particulars of Powers	Powers of MD	Powers of DMD	Powers of Joint Director (Admn.)	Powers to Centre Incharge
5	Powers to accord administrative approval to estimates PWD works	Full Powers	Full Powers	<i>Full Powers</i>	--
14	Purchase of furniture. Office / Laboratory equipment relating to the business of the Board	Full Powers	Rs. 1.00 lakh	<i>Rs. 1.00 lakh</i>	<i>Rs. 20,000/-</i>
16	Electric. Gas and Water Charges	Full Powers	Full Powers	Full Powers	<i>Upto Rs. 10,000/-</i>
17	Repair of Furniture & Fixture	Full Powers	Rs. 1.00 lakh	<i>Rs. 1.00 lakh</i>	<i>Rs. 5,000/-</i>

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19	Maintenance, upkeep and repair of motor vehicle	Full Powers	Full Powers	Full Powers	--
20	Post and telegraphic charges & Telephone bills	Full Powers	Full Powers	Full Powers	Full Powers
22	Rent for office accommodation and for any purpose in connection with the business of the Board	Full Powers	Full Powers	Full Powers	Full Powers for payment of rent after getting one time approval from HO,NHB at the time of renewal / new agreement.
23	Local purchase of petty stationary, stores, stamps, seals etc.	Full Powers	Rs.1.00 lakh	Rs. 1.00 lakh	Rs. 10,000/-
24	Supply of uniform, badges etc. to the employees of the Board.	Full Powers	Full Powers	Full Powers	--
26	Sanction for purchase of books, periodicals, maps etc.	Full Powers	Full Powers	Full Powers	Rs. 5,000/-
27	Powers to write off surplus obsolete stores	Full Powers	Full Powers	Full Powers	--
29	Purchase of items at controlled rates without calling for tenders.	Full Powers with provision that market rate is not higher than controlled rates / DGS&D/ Gem rates	Rs. 1.00 lakh on each items with provision that market rate is not higher than controlled rates / DGS&D/ Gem rates	Rs. 1.00 lakh on each items with provision that market rate is not higher than controlled rates / DGS&D/ Gem rates	Rs. 5,000/-
46	Passing of bills for pay, TA and other allowances.	Full Powers	Full Powers for pay & TA as per Govt. norms.	Full Powers for pay & TA as per Govt. norms.	i). Full powers as per advice of HQ for pay & allowances. ii). Full powers for payment of TA/DA as per Govt. / NHB norms. iii). Medical reimbursement powers withdrawn.

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54	Sanction of tours	Full Powers	Full Powers upto entitled class other than Division Heads at HQ and Centre Incharge at States / UTs	Full Powers upto entitled class other than Division Heads at HQ and Centre Incharge at States / UTs	Full Powers upto entitled class upto 7 days for their supporting staff.
55	Sanction of TA Approvals	Full Powers	Full Powers	Full Powers	Full power up to entitled class
59	Expenditure sanction of miscellaneous & contingent nature	Full Powers	Full Powers	Full Powers	Rs. 5,000/- in each case.
60	Sanction of advances for authorized contingent expenditure upto Rs. 0.20 lakh per annum	Full Powers	Full Powers	Full Powers	--
62	Attesting entries in the Cash Book	Full Powers	Full Powers	Full Powers	Full Powers (for centre)
63	Checking monthly cash book for which finance division is responsible	Full Powers	Full Powers	Full Powers	Full Powers (for centre)

The powers other than the above items remain unchanged as mentioned in the Office order No. NHB/G-3-3/98 (DOP)/2386 dated 12/18th September 2012.

- (1) In addition, following powers shall be deemed to be delegated to Joint Director (Administration) of the Board :-
- Powers for passing of bills for TA and other allowances of Non-Official members as per Govt. Rules on the recommendation of concerned Division as covered by item no. 46.
 - Payment to contractor for providing manpower & contractual staff of NHB (DEOs / Security etc.) subject to engagement approved by MD and verification of work done by the concerned Divisions.

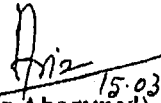
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15/3/2019

- c) To sanction payment for purchases of petty items like stationary, stores, stamps, seals, repair etc. under NHB, NHM & NBM on the recommendation of DAC&FW as per item No. 23 provided the purchases are from Govt. agencies like Gem etc.
 - d) To release wage payment to contractor for providing men power under scheme of NHB, NHB/NBM from grants of TSG on recommendation of DAC&FW and scrutiny of work done by respective Division.
 - e) To sanction payment of consultancy charges / remuneration to members of TSG and ASG of NHB, NHM and NBM as per terms & conditions of their appointment and their TA/DA on the recommendation of DAC&FW which shall be deemed to be covered by item no. 46 above.
 - f) Powers to sanction expenditure of miscellaneous & contingent nature such includes minor repair & maintenance of office complex including. repair of furniture & fixture, repair of instruments, purchase of petty items, documentation, tax payment, income tax related work, water purchase, POL for plant & machinery, cartridge, visit of VIPs, NHB meetings, Audits, inspection related expenses.
 - g) The Joint Director (Administration) shall act as Head of the Office.
 - h) The Joint Director (Administration) shall act as Alternate DDO in the absence of Accounts Officer.
- (2) Following additional powers shall be deemed to be delegated to Incharge of the States / UTs of NHB :-
- a) Enhancement of cash in hand limit from Rs. 1,000/- to Rs. 5,000/- at Centers.
 - b) Payment up to Rs. 5,000/- each project for photography / Videography of projects during joint inspection.

All the powers including purchase power delegated in this Office Order must be in compliance to GFR & Government of India instructions/guidelines issued/ revised from time to time.

All the above powers are to be exercised after following all the Principles of Financial Proprietary with due caution.

All the above powers are to be exercised most judiciously in compliance with relevant rules / procedures / norms laid down for each item / activity/ Scheme.


(Dr. M. Ariz Ahamed)
Managing Director

Distribution:

All concerned



राष्ट्रीय बागवानी बोर्ड
National Horticulture Board
कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
Ministry of Agriculture & Farmers Welfare, Government of India
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वेबसाइट/Website : www.nhb.gov.in

OFFICE ORDER

NHB/G-3/74/242-III/2020/

Dated 07.09.2020

Subject - Delegation of Administrative and Financial Powers of the Board.

Consequent upon superannuation of Shri D P Singh, Joint Director Administration & Head of Office, Dr R Bhati, Joint Director has been appointed as full time Joint Director (Administration) & also Head of Office (HOO). It is, therefore, decided to revise the Administrative & Financial powers of Joint Director (Administration). This is in supersession of powers delegated to Joint Director (Administration) vide Officer Order no. NHB/G-3-3/2019(DOP)/8326 dated 15.03.2019 and NHB/G-3/74/242-III/2019/2241 dated 18.12.2019.

Accordingly, following powers shall deemed to be delegated to Joint Director (Administration) and Head of Office of the Board-

S No	Particular of Powers	Powers delegated to Joint Director (Administration)
1.	Sanction and passing of bills for Salary, TA/TTA/LTC and other allowances for regular staff of NHB as per entitlement	Full powers
2.	Sanction and passing of TA bills and other allowances of Non-Official members as per Govt. rules on the recommendation of Concerned Divisions.	Full powers
3.	Payment of Post and Telegraphic charges & Telephone bills including reimbursement of residential Telephone /Mobile bill of NHB staffs as per entitlement	Full powers
4.	Payment to Contractor for providing manpower & Contractual Staff of NHB (DEOs/Security etc.) subject to engagement approved by MD and verification of work done by the Concerned Divisions	Full powers
5.	Payment of rent and property tax for office building/ premises and for any purpose in connection with the business of the Board	Full powers
6.	To release wage payment to Contractor for providing manpower under scheme of NHM/NBM from grant of TSG on recommendation of DAC & FW and scrutiny of work done by respective Divisions	Full powers
7.	Payment of consultancy charges / remuneration under TSG component of NHM and NBM as per terms & conditions of their appointment and their TA/DA on the recommendation of DAC & FW	Full powers

To be placed on
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10/9/2020

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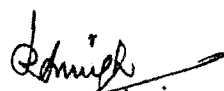
8.	Supply of uniform, badges etc. to the employees of the Board	Full powers
9.	Payment of Electric, Gas, Water, Diesel/Petrol bills	Full powers
10.	Expenditure on installation of telephone/telex	Full powers
11.	Sanction of reimbursement of cancellation charges	Full powers
12.	Sanction of advances for authorized contingent expenditure upto Rs. 20,000/- per annum	Full powers
13.	Attesting entries in the Cash Book and checking monthly cash book for which Finance Division is responsible.	Full powers
14.	Power to accord administrative approval to estimates of PWD/CPWD works after approval of MD	Full powers
15.	Sanction of expenditure on legal charges.	Upto Rs. 1.00 Lakh
16.	Execution of Contracts	Power for all contracts upto Rs. 1.00 lakh
17.	Sanction for purchase of books, periodicals, maps including reimbursement of newspapers bills of NHB staffs as per entitlement.	Rs. 25,000/-
18.	To sanction payment for purchases of petty items like stationary, stores, stamps, seals, repair etc. under NHM and NBM on the recommendation of DAC & FW provided the purchases are from Govt. agencies like GEM etc.	Rs. 25000/-
19.	Purchase of items at controlled rates without calling for tenders.	Rs. 25,000/- on each items with provision that market rate is not higher than controlled rates DGS&D/ GEM
20.	Purchase of furniture, office/ laboratory equipment relating to the business of the Board	Rs. 25,000/-
21.	Repair of Electricals, Fixtures and Furniture	Rs. 25,000/-
22.	Local purchase of petty stationary, stores, stamps seals etc.	Rs. 25,000/-
23.	Powers to sanction display advertisement and publicity charges	Rs. 25,000/-
24.	Maintenance, upkeep and repair of motor vehicles	Rs. 25,000/-
25.	Sanction of expenditure of miscellaneous and contingent nature	Rs. 25,000/-
26.	Printing and Binding	Rs. 25,000/-
27.	Freight charges	Rs. 25,000/-
28.	Sanction of undertaking of work and acceptance of fee.	Full powers upto a maximum of Rs. 25,000/- in each case

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2. Powers delegated to sanction expenditure of Miscellaneous & Contingent nature includes minor repair & maintenance of office complex, repair of instruments & equipments, documentation, tax payment, income tax related work, water purchase, POL for plant & machinery, cartridge, visit of VIPs, visit of Audit/ Inspection teams and NHB meeting related expenses. Powers of NHB meetings related expenses shall be exercised as follows: -

Sr. No.	Meeting	Powers
1.	IC/GRC /Other internal meeting	• Upto Rs. 1000/- without lunch • Upto Rs. 2500/- with lunch
2.	PAC	• Upto Rs. 2000/- without lunch • Upto Rs. 5000/- with lunch

3. The powers delegated are to be exercised most judiciously in compliance with relevant rules/ procedures/ norms laid down for each item/ activity/ scheme. All the powers including purchase power delegated must be in compliance to GFR and Government of India instructions/ guidelines issued/ revised from time to time.
4. This order comes into force with immediate effect.


(Rajbir Singh)
Managing Director

Distribution:

1. All Joint Directors/Area Officers, NHB, Gurugram
2. Joint Director (Administration), NHB, Gurugram
3. Joint Director (Personnel), NHB, Gurugram
4. Accounts Division, NHB, Gurugram
5. All NHB Centre Incharge
- ✓ 6. Deputy Director (IS) – to upload on the website of NHB (under Internal Circular)
7. Guard file



राष्ट्रीय बागवानी बोर्ड
National Horticulture Board
कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
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वेबसाइट/Website : www.nhb.gov.in

NHB/G-3/74/242-III/2020/

4076 **OFFICE ORDER**

Dated 16.09.2020

Subject - Delegation of Administrative and Financial Powers of the Board.

Consequent upon superannuation of Shri D P Singh, Joint Director Administration & Head of Office, Dr R Bhati, Joint Director has been appointed as full time Joint Director (Administration) & also Head of Office (HOO). It is, therefore, decided to revise the Administrative & Financial powers of Joint Director (Administration). This is in supersession of powers delegated to Joint Director (Administration) vide Officer Order no. NHB/G-3-3/2019(DOP)/8326 dated 15.03.2019, NHB/G-3/74/242-III/2019/2241 dated 18.12.2019 and NHB/G-3/74/242-III/2020/3680 dated 07.09.2020.

Accordingly, following powers shall deemed to be delegated to Joint Director (Administration) and Head of Office of the Board-

S No	Particular of Powers	Powers delegated to Joint Director (Administration)
1.	Sanction and passing of bills for Salary, TA/TTA/LTC and other allowances for regular staff of NHB as per entitlement	Full powers
2.	Sanction and passing of TA bills and other allowances of Non-Official members as per Govt. rules on the recommendation of Concerned Divisions.	Full powers
3.	Payment of Post and Telegraphic charges & Telephone bills including reimbursement of residential Telephone /Mobile bill of NHB staffs as per entitlement	Full powers
4.	Payment to Contractor for providing manpower & Contractual Staff of NHB (DEOs/Security etc.) subject to engagement approved by MD and verification of work done by the Concerned Divisions	Full powers
5.	Payment of rent and property tax for office building/ premises and for any purpose in connection with the business of the Board	Full powers
6.	To release wage payment to Contractor for providing manpower under scheme of NHM/NBM for grant of TSG on recommendation of DAC & FW and scrutiny of work done by respective Divisions	Full powers
7.	Payment of consultancy charges / remuneration under TSG component of NHM and NBM as per terms & conditions of their appointment and their TA/DA on the recommendation of DAC & FW	Full powers

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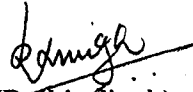
8.	Payment of consultancy charges / remuneration under NHB schemes as per terms & conditions approved by the Competent Authority.	Full powers
9.	Supply of uniform, badges etc. to the employees of the Board	Full powers
10.	Payment of Generator, Electricity, Gas, Water, Diesel/Petrol bills	Full powers
11.	Expenditure on installation of telephone/telex	Full powers
12.	Sanction of reimbursement of cancellation charges	Full powers
13.	Sanction of advances for authorized contingent expenditure upto Rs. 20,000/- per annum	Full powers
14.	Attesting entries in the Cash Book and checking monthly cash book for which Finance Division is responsible.	Full powers
15.	Power to accord administrative approval to estimates of PWD/ CPWD works after approval of MD	Full powers
16.	Sanction of expenditure on legal charges.	Upto Rs. 1.00 Lakh
17.	Execution of Contracts	Power for all contracts upto Rs. 1.00 lakh
18.	Sanction for purchase of books, periodicals, maps including reimbursement of newspapers bills of NHB staffs as per entitlement.	Rs. 25,000/-
19.	To sanction payment for purchases of petty items like stationary, stores, stamps, seals, repair etc. under NHM and NBM on the recommendation of DAC & FW provided the purchases are from Govt. agencies like GEM etc.	Rs. 25000/-
20.	Purchase of items at controlled rates without calling for tenders.	Rs. 25,000/- on each items with provision that market rate is not higher then controlled rates DGS&D/ GEM
21.	Purchase of furniture, office/ laboratory equipment relating to the business of the Board	Rs. 25,000/-
22.	Repair of Electricals, Fixtures and Furniture	Rs. 25,000/-
23.	Local purchase of petty stationary, stores, stamps seals etc.	Rs. 25,000/-
24.	Powers to sanction display advertisement and publicity charges	Rs. 25,000/-
25.	Maintenance, upkeep and repair of motor vehicles	Rs. 25,000/-
26.	Sanction of expenditure of miscellaneous and contingent nature	Rs. 25,000/-
27.	Printing and Binding	Rs. 25,000/-
28.	Freight charges	Rs. 25,000/-
29.	Sanction of undertaking of work and acceptance of fee.	Full powers upto a maximum of Rs. 25,000/- in each case

[Signature]

2. Powers delegated to sanction expenditure of Miscellaneous & Contingent nature includes minor repair & maintenance of office complex, repair of instruments & equipments, documentation, tax payment, income tax related work, water purchase, POL for plant & machinery, cartridge, visit of VIPs, visit of Audit/ Inspection teams and NHB meeting related expenses, powers of NHB meetings shall be exercised as follows: -

Sr. No.	Meeting	Powers
1.	IC/GRC /Other internal meeting	• Upto Rs. 1000/- without lunch • Upto Rs. 2500/- with lunch
2.	PAC	• Upto Rs. 2000/- without lunch • Upto Rs. 5000/- with lunch

3. The powers delegated are to be exercised most judiciously in compliance with relevant rules/ procedures/ norms laid down for each item/ activity/ scheme. All the powers including purchase power delegated must be in compliance to GFR and Government of India instructions/ guidelines issued/ revised from time to time.
4. This order comes into force with immediate effect.


(Rajbir Singh)
Managing Director

Distribution:

1. All Joint Directors/Area Officers, NHB, Gurugram
2. Joint Director (Administration), NHB, Gurugram
3. Joint Director (Personnel), NHB, Gurugram
4. Accounts Division, NHB, Gurugram
5. All NHB Centre Incharge
6. Deputy Director (IS) – to upload on the website of NHB (under Internal Circular)
7. Guard file



राष्ट्रीय बागवानी बोर्ड
National Horticulture Board
कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
Ministry of Agriculture & Farmers Welfare, Government of India
प्लॉट सं. 85, इंस्टीट्यूशनल एरिया, सेक्टर-18, गुरुग्राम (हरियाणा) - 122015
Plot No. 85, Institutional Area, Sector-18, Gurugram (Haryana) - 122015
Email: md@nhb.gov.in
वेबसाइट/Website : www.nhb.gov.in
Telephone No 0124-2342992

OFFICE ORDER

NHB/G-3/74/242-Vol-III/2020/

11696

Dated 24.12.2020

Subject-Delegation of Administrative and Financial Powers of the Board

In partial modification of Office Order No NHB/G-3/74/242-III/2020/4076 dated 16/17.09.2020, it has been decided to revise the Administrative and Financial powers of Joint Director (Administration) and Head of Office.

Accordingly, following revised powers shall deemed to be delegated to Joint Director (Administration) and Head of Office of the Board:

S No	Particular of Powers	Powers delegated to Joint Director (Administration)
19	To sanction payment for purchases of petty items like stationary, stores, stamps, seals, repair etc. under NHM and NBM on the recommendation of DAC & FW provided that the purchases are from Govt. agencies like GEM etc.	Rs. 50,000/-
20	Purchase of items at Controlled Rates without calling for tenders.	Rs. 50,000/- on each items with the provision that market rate is not higher than Controlled Rates of DGS & D/ GEM
21	Purchase of office furniture and laboratory equipment relating to the business of the Board.	Rs. 1,00,000/-
23	Local purchase of petty stationary, stores, stamps, seals etc.	Rs. 50,000/
24	Powers to sanction display advertisement and publicity charges	Rs. 1,00,000/-
26	Sanction of expenditure of miscellaneous and contingent nature	Rs. 50,000/

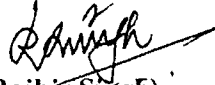
2 Powers delegated to sanction expenditure of Miscellaneous & Contingent nature includes minor repair & maintenance of office complex, repair of instruments & equipments, documentation, tax payment, income tax related work, water purchase, POL for plant & machinery, cartridge, visit of VIPs, visit of Audit/ Inspection teams.

3 The power other than the above items remain unchanged as mentioned in the Office Order No NHB/G-3/74/242-III/2020/4076 dated 16/17.09.2020.

T0(C)B

[Signature]

- 4 The powers delegated are to be exercised most judiciously in compliance with relevant rules/ procedures/ norms laid down for each item/ activity/ scheme. All the powers including purchase power delegated must be in compliance to GFR and Government of India instructions/ guidelines issued/ revised from time to time.
- 5 This order comes into force with immediate effect.


(Rajbir Singh)
Managing Director

Distribution:

1. All Joint Directors/Area Officers, NHB, Gurugram
2. Joint Director (Administration), NHB, Gurugram
3. Joint Director (Personnel), NHB, Gurugram
4. Accounts Division, NHB, Gurugram
5. All NHB Centre Incharge
6. Deputy Director (IS) – to upload on the website of NHB (under Internal Circular)
7. Guard file



राष्ट्रीय बागवानी बोर्ड
National Horticulture Board
कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
Ministry of Agriculture & Farmers Welfare, Government of India
प्लॉट सं० ८५, इंस्टीट्यूशनल एरिया, सेक्टर १८, गुरुग्राम (हरियाणा) १२२०१५- (Plot No. 85, Institutional Area, Sector-18, Gurugram (Haryana) - 122015)
Tele: 0124-2342992, Email: md@nhb.gov.in
वेबसाइट/Website : www.nhb.gov.in

OFFICE ORDER

NHB/G-3/74/242-III/2021-22

Dated 25.02.2022

Subject - Delegation of Administrative and Financial Powers of the Board.

Keeping in view the fact that Dr. K.N. Tripathi, Joint Director (Administration), is going to be superannuated on 28.02.2022, Shri R.S. Meena is appointed as Joint Director (Administration). Accordingly, following Administrative and Financial powers shall be deemed to be delegated to Shri R.S. Meena, Joint Director (Administration), in supersession of powers delegated to Joint Director (Administration) vide all previous office orders:-

S No	Particular of Powers	Powers delegated to Joint Director (Administration)
1.	Sanction and passing of bills for Salary, TA/TTA/LTC and other allowances for regular staff of NHB as per entitlement	Full powers
2.	Sanction and passing of TA bills and other allowances of Non-Official members as per Govt. rules on the recommendation of Concerned Divisions.	Full powers
3.	Payment of Post and Telegraphic charges & Telephone bills including reimbursement of residential Telephone /Mobile bill of NHB staffs as per entitlement	Full powers
4.	Payment to Contractor for providing manpower & Contractual Staff of NHB (DEOs/Security etc.) subject to engagement approved by MD and verification of work done by the Concerned Divisions	Full powers
5.	Payment of rent and property tax for office building/ premises and for any purpose in connection with the business of the Board	Full powers
6.	To release wage payment to Contractor for providing manpower under scheme of NHM/NBM for grant of TSG on recommendation of DAC & FW and scrutiny of work done by respective Divisions	Full powers
7.	Payment of consultancy charges / remuneration under TSG component of NHM and NBM as per terms & conditions of	Full powers

Rohit

	their appointment and their TA/DA on the recommendation of DAC & FW	
8.	Payment of consultancy charges / remuneration under NHB schemes as per terms & conditions approved by the Competent Authority.	Full powers
9.	Supply of uniform, badges etc. to the employees of the Board	Full powers
10.	Payment of Generator, Electricity, Gas, Water, Diesel/Petrol bills	Full powers
11.	Expenditure on installation of telephone/telex	Full powers
12.	Sanction of reimbursement of cancellation charges	Full powers
13.	Sanction of advances for authorized contingent expenditure upto Rs. 20,000/- per annum	Full powers
14.	Attesting entries in the Cash Book and checking monthly cash book for which Finance Division is responsible.	Full powers
15.	Power to accord administrative approval to estimates of PWD/CPWD works after approval of MD	Full powers
16.	Sanction of expenditure on legal charges.	Upto Rs. 1.00 Lakh
17.	Execution of Contracts	Power for all contracts upto Rs. 1.00 lakh
18.	Sanction for purchase of books, periodicals, maps including reimbursement of newspapers bills of NHB staffs as per entitlement.	Rs. 25,000/-
19.	To sanction payment for purchases of petty items like stationary, stores, stamps, seals, repair etc. under NHM and NBM on the recommendation of DAC & FW provided the purchases are from Govt. agencies like GEM etc.	Rs. 50,000/-
20.	Purchase of items at controlled rates without calling for tenders.	Rs. 50,000/- on each items with provision that market rate is not higher then controlled rates DGS&D/ GEM
21.	Purchase of furniture, office/ laboratory equipment relating to the business of the Board	Rs. 1,00,000/-
22.	Repair of Electricals, Fixtures and Furniture	Rs. 25,000/-
23.	Local purchase of petty stationary, stores, stamps seals etc.	Rs. 50,000/-
24.	Powers to sanction display advertisement and publicity charges	Rs. 1,00,000/-
25.	Maintenance, upkeep and repair of motor vehicles	Rs. 25,000/-
26.	Sanction of expenditure of miscellaneous and contingent nature	Rs. 50,000/-
27.	Printing and Binding	Rs. 25,000/-

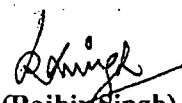
Adm

28.	Freight charges	Rs. 25,000/-
29.	Sanction of undertaking of work and acceptance of fee.	Full powers upto a maximum of Rs. 25,000/- in each case

2. Powers delegated to sanction expenditure of Miscellaneous & Contingent nature includes minor repair & maintenance of office complex, repair of instruments & equipments, documentation, tax payment, income tax related work, water purchase, POL for plant & machinery, cartridge, visit of VIPs, visit of Audit/ Inspection teams and NHB meeting related expenses, powers of NHB meetings shall be exercised as follows: -

Sr. No.	Meeting	Powers
1.	IC/GRC /Other internal meeting	• Upto Rs. 1000/- without lunch • Upto Rs. 2500/- with lunch
2.	PAC	• Upto Rs. 2000/- without lunch • Upto Rs. 5000/- with lunch

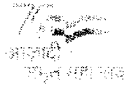
3. The powers delegated are to be exercised most judiciously in compliance with relevant rules/ procedures/ norms laid down for each item/ activity/ scheme. All the powers including purchase power delegated must be in compliance to GFR and Government of India instructions/ guidelines issued/ revised from time to time.
4. This order comes into force w.e.f. 01.03.2022.


 (Rajbir Singh)
 Managing Director

Distribution:

1. All Joint Directors/Area Officers, NHB, Gurugram
2. Joint Director (Administration), NHB, Gurugram
3. Joint Director (Personnel), NHB, Gurugram
4. Accounts Division, NHB, Gurugram
5. All NHB Centre Incharge
6. Deputy Director (IS) – to upload on the website of NHB (under Internal Circular)
7. Guard file

Annexure- 5



राष्ट्रीय बागवानी बोर्ड

कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
85. इंस्टीट्यूशनल एरिया, सेक्टर-18, गुरुग्राम-122015

National Horticulture Board

Ministry of Agriculture & Farmers Welfare, Govt. Of India
Plot No. 85, Sector-18, Institutional Area, Gurugram-122015

NHB/Pers./Work-allocation/2025-26/

596

Dated: 15.05.2025

OFFICE-ORDER

Consequent upon the scheme design of the Cluster Development Programme (CDP), it has been decided that the following officers are hereby posted in the CDP Cell & DMD division and are allocated the work specified below:

S. N.	Name & designation of the Officer	Place of posting	Reporting to whom
1.	Shri Pawan Kumar Deputy Director	NHB, Delhi Centre/CDP Cell (In addition to his existing work)	Dy. Managing Director
2.	Shri Ravindra Dangi Deputy Director	NHB, HQ, Gurugram (CDP Cell)	
3.	Shri Nikhil H. N. Sr. Hort. Officer	NHB, HQ, Gurugram (CDP Cell)	Shri Ravindra Dangi, DD
4.	Shri Vijaykumar B T Sr. Hort. Officer	NHB, HQ, Gurugram (CDP Cell)	
5.	Shri Soumen Shit Sr. Hort. Officer	NHB, Delhi Centre (CDP Cell)	Shri Pawan Kumar, DD
6.	Shri Nagraj Shettar Sr. Hort. Officer	NHB, Delhi Centre (CDP Cell)	
7.	Shri Tapan Kumar Giri Deputy Director	NHB, HQ, Gurugram (DMD Division - Coordination work)	Dy. Managing Director
8.	Shri Manoj Brijwal Deputy Director	NHB, HQ, Gurugram (DMD Division - Scheme related work)	

TA/DA will be admissible as per Govt. Rules/Staff Rules of NHB.

This order comes into force with immediate effect.

This issues with the approval of Competent Authority.

(Prem Narayan)
Jt. Director (Pers.)

Distribution:

1. All concerned Officers as above for compliance.
2. Dr. Alok Kumar, DD (CDP Cell) with the instructions to hand over the complete files/records of CDP Cell to Shri Ravindra Dangi, DD under proper handing/taking over.

Copy to:

1. All Joint Directors/Area Officers, NHB, HQ, Gurugram.
2. Jt. Director (IS), NHB, HQ with the request to upload the same on the website of NHB.
3. Jt. Director (F&A), NHB, HQ, Gurugram
4. All NHB Centres.
5. PS to MD/DMD, NHB, HQ, Gurugram.
6. PF of all concerned.



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आजादी
अमृत महोत्सव

राष्ट्रीय बागवानी बोर्ड

कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
85, इंस्टीट्यूशनल एरिया, सेक्टर-18, गुरुग्राम-122015

National Horticulture Board

Ministry of Agriculture & Farmers Welfare, Govt. Of India
Plot No. 85, Sector-18, Institutional Area, Gurugram-122015

NHB/Pers./Work-allocation/2025/

1008

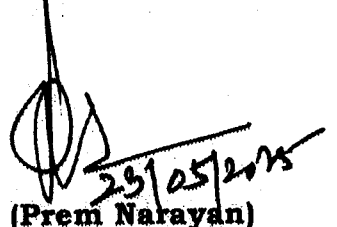
Dated: 23.05.2025

OFFICE ORDER

Consequent upon suspension of Shri Sansar Ahmed, Joint Director, NHB Kolkata Centre vide Oder No. NHB/Pers./PF/Vigilance/2025-26/968 dated 20.05.2025, Shri Ranjith, SHO, NHB Kolkata Centre is hereby assigned the complete charge along with DDO of NHB, Kolkata Centre till joining of the new Deputy Director.

This order comes into force with immediate effect.

This issues with the approval of Competent Authority.


(Prem Narayan)
Jt. Director (Pers.)

Distribution:

1. Shri Ranjith, SHO, NHB Kolkata Centre.
2. All Joint Directors/Area Officers, NHB Gurugram
3. Joint Director (Personnel), NHB, HQ, Gurugram
4. Joint Director (F&A), NHB, HQ, Gurugram
5. All NHB Centre In-charge
6. Joint Director (IS) – to upload on the website of NHB (under Internal Circular)
7. PF files of the concerned Officers

Copy for information to:

1. PS to MD, NHB, Gurugram
2. PS to DMD, NHB, Gurugram

दूरभाष/Tel: 0124- 2347439-42, 2343416-17, 2342989-92, 2343414, 2348313, 2341209, 2341239, 2343348

E- Mail: md@nhb.gov.in Website: www.nhb.gov.in

89

राष्ट्रीय बागवानी बोर्ड
National Horticulture Board

राष्ट्रीय बागवानी बोर्ड
कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
85, इंस्टीट्यूशनल एरिया, सेक्टर-18, गुरुग्राम-122015

National Horticulture Board
Ministry of Agriculture & Farmers Welfare, Govt. Of India
Plot No. 85, Sector-18, Institutional Area, Gurugram-122015

Dated: 29.05.2025

F. No. NHB/Pers./Work-allocation/2025/

1060

OFFICE-ORDER

Consequent upon shifting of Shri Nagraj Shettar, SHO from Administration Division, NHB, HQ to CDP Division, NHB Delhi Centre Shri Tapan Kumar Giri, Deputy Director in Deputy MD Division at NHB, HQ is hereby assigned the work of Administration in addition to his own duties in DMD Division. Hereafter, the movement of files in Administration Division will be as under:-

Shri Raj Singh, LDC (Admn.) → Shri Tapan Kumar Giri, DD → Dy. Managing Director → Managing Director

This issues with the approval of the Competent Authority, NHB.


(Prem Narayan)
Jt. Director (Pers.)

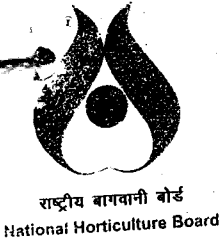
Distribution:-

1. Shri Tapan Kumar Giri, Deputy Director
2. Shri Raj Singh, LDC

Copy for information to:

1. Jt. Director (Pers.), NHB, Gurugram
2. Jt. Director (F&A), NHB, Gurugram
3. Shri Sanjay Sinhal, Consultant (Admn.), NHB, Gurugram
4. PS to MD, NHB, Gurugram
5. PS to DMD, NHB, Gurugram

-49-



राष्ट्रीय बागवानी बोर्ड

कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार

85, इंस्टीट्यूशनल एरिया, सेक्टर-18, गुडगाँव-122015

National Horticulture Board

Ministry of Agriculture & Farmers Welfare, Govt. of India
85, Institutional Area, Sector - 18, Gurgaon - 122015

NHB/Pers./Work-Allocation/2025-26/

1330

Date: 30.06.2025

OFFICE ORDER

Consequent upon superannuation of Sh. Prem Narayan, Joint Director (Pers.) on 30.06.2025, the Competent Authority of the Board has decided to re-allocate the work related to personnel division to Dr. Alok Kumar, Deputy Director w.e.f. 01.07.2025 in addition to his normal duties already assigned.

This issues with the approval of Competent Authority.

[Signature] 30/06/2025

(Dr. Vijay Kumar Doharey)
Dy. Managing Director/HOO

Dr. Alok Kumar
Deputy Director
NHB, H.Q., Gurugram

✓ *[Signature]*
01/07/2025

Copy to:

1. All Joint Director/Area Officers at NHB, H.Q.
2. Joint Director. (IS) for uploading on NHB website.
3. All Divisional heads at NHB H.Q.,
4. All NHB Centre Incharge
5. Smt. Shashi Manchanda, SAO (Pers. & vig.) with the instructions to report to Dr. Alok Kumar, Deputy Director w.e.f. 01.07.2025 for all personnel and vigilance division matters.
6. PS to MD/DMD, NHB HQ Gurugram
7. PF of Dr. Alok Kumar, Deputy Director

[Signature] 01/07/25

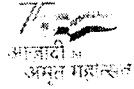
1. JD (SKS)
2. All DDS, NHB
3. JD (I.S) / (Coordinator)
4. SAO (P) ✓
5. PS to MD/DMD.

Recd. *[Signature]* 30/06/25.
O/C

[Signature]
01/07/25

[Signature]
01/07/25

राष्ट्रीय बागवानी बोर्ड
National Horticulture Board



राष्ट्रीय बागवानी बोर्ड
कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
85, इंस्टीट्यूशनल एरिया, सैक्टर-18, गुरुग्राम-122015

National Horticulture Board
Ministry of Agriculture & Farmers Welfare, Govt. Of India
Plot No. 85, Sector-18, Institutional Area, Gurugram-122015

NHB/Pers./Work-allocation/2025-26/

11828

Dated: 16.07.2025

OFFICE-ORDER

In continuation to NHB Office-Order of even number dated 15.05.2025 Sh. Ravindra Dangi, Deputy Director is hereby posted in coordination Division with immediate effect. He will look after the work in Coordination Division in addition to his existing duties in CDP Cell. In the matter of Coordination, the movement of files of Sh. Ravindra Dangi would be through Joint Director, Coordination.

This issues with the approval of Competent Authority.

[Signature]
16/07/2025

(Dr. Alok Kumar)
Deputy Director (Pers.)

Distribution:

✓ Sh. Ravindra Dangi
Deputy Director
NHB Hqrs. Gurugram.

Copy to:

1. Jt. Director (Coord.), with the instructions to allocate the appropriate work/files to Shri Ravindra Dangi, DD in coordination Division.
2. All Joint Directors/Area Officers, NHB, HQ, Gurugram.
3. Jt. Director (F&A), NHB, HQ, Gurugram
4. All NHB Centres.
5. PS to MD/DMD, NHB, HQ, Gurugram.
6. PF of all concerned.

[Signature]
(Coordination)

PF. - P. S. & DD (Coord) and Jt. (Coord)
DE (PI) 9/c -SI- 4.6

F. No. NHB/Pers./Work-allocation/2025/ 2404

Dated: 11.09.2025

OFFICE-ORDER

Consequent upon transfer of Shri Ranjith, Sr. Horticulture Officer from NHB, Kolkata Centre to NHB, HQ, Gurugram, he is hereby posted in CDP Division, NHB, Hqrs. The movement of files would be as under:-

Shri Ranjith, SHO → Deputy Director (CDP) → Deputy Managing Director → Managing Director.

This order comes into force with immediate effect.

This issues with the approval of Competent Authority.

Shashi
11/9/2025
(Shashi Manchanda)
Sr. Admn. Officer (Pers.)

Distribution:

Shri Ranjith, SHO
NHB, HQ, Gurugram

Copy for information to:

1. All Joint Directors/Area Officers, NHB Gurugram.
2. Joint Director (IS) - to upload on the website of NHB (under Internal Circular).
3. Joint Director (P&A), NHB, HQ, Gurugram.
4. Deputy Director (CDP), NHB, HQ, Gurugram.
5. All NHB Centre In-charge.
6. PS to MD/DMD, NHB, Gurugram.
7. PF files of the concerned Officer.

Received COPY
Ranjith SHO.
11.09.2025

9C

NHB/Pers./Work-allocation/2025/

12433

Dated: 16.09.2025

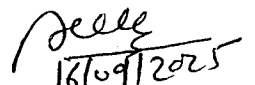
OFFICE-ORDER

Consequent upon transfer of Shri Siddapuram Joshi Bheemesh, Dy. Director from NHB, HQ, Gurugram to NHB, Thiruvananthapuram Centre, the work allocation of Shri Ashok Kumar, Dy. Director, NHB, HQ and Shri Vedpal Singh, SHO, NHB, HQ, is hereby revised as under:-

S. N.	Name & Designation of Officer	Present work allocation	Revised work allocation
1.	Shri Ashok Kumar Dy. Director	East Zone: Madhya Pradesh, West Bengal, and UTs of Andaman & Nicobar Islands. North-East Zone: Assam, Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Tripura & Sikkim.	Legal Cell
2.	Shri Vedpal Singh Sr. Horticulture Officer	East Zone: Bihar, Jharkhand, Chhattisgarh and Odisha	East Zone: Madhya Pradesh, Bihar, Jharkhand, Chhattisgarh, Odisha, West Bengal, and UTs of Andaman & Nicobar Islands. North-East Zone: Assam, Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Tripura & Sikkim.

This order comes into force with immediate effect.

This issues with the approval of Competent Authority.


(Dr. Alok Kumar)
Dy. Director (Pers.)

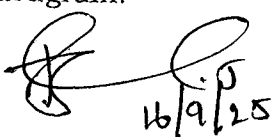
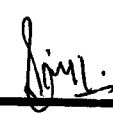
Distribution:

1. Shri Ashok Kumar, DD to hand over the relevant files to Shri Vedpal Singh, SHO.
2. Shri S. Joshi Bheemesh, DD to hand over the relevant files to Shri Ashok Kumar, DD.
3. Shri Vedpal Singh, SHO to take over charge of all relevant files from Shri Ashok Kumar, DD.

Copy for information to:

1. All Joint Directors/Area Officers, NHB Gurugram.
2. Joint Director (IS) – to upload on the website of NHB (under Internal Circular).
3. Joint Director (F&A), NHB, HQ, Gurugram.
4. All NHB Centre In-charge.
5. PF files of the concerned Officers.
6. PS to MD/DMD, NHB, Gurugram.

-53-

 16/9/25
 16/09/2025




राष्ट्रीय बागवानी बोर्ड
National Horticulture Board

राष्ट्रीय बागवानी बोर्ड

National Horticulture Board

कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार

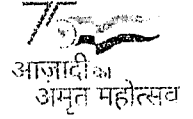
Ministry of Agriculture & Farmers Welfare, Govt. Of India

-85, इंस्टीट्यूशनल एरिया, सैक्टर-18, गुरुग्राम-122015

Plot No. 85, Sector-18, Institutional Area, Gurugram-122015

दूरभाष/Tel: 0124- 2347439-42, 2343416-17, 2342989-92

E- Mail: md@nhb.gov.in Website: www.nhb.gov.in



आजादी का
अमृत महोत्सव

NHB/pers./Allocation of work/2025/E-172640

2501

Date : 22.09.2025
23

OFFICE ORDER

Due to superannuation of Shri Brij Bihari Yadav, Ex-Technical Officer on 31.08.2025, it has been decided by the Competent Authority of the Board to nominate Dr. Tapan Kumar Giri, Deputy Director as Nodal Officer to monitor the HELP DESK with immediate effect.

This issues with the approval of Competent Authority of the Board.

(Signature)
23/09/2025
(Dr. Alok Kumar)
Dy. Director (Pers.)

Dr. Tapan Kumar Giri
Dy. Director
NHB, H.Q., Gurugram

Copy to :

1. All Joint Directors, NHB.
2. All Divisional Heads, NHB
3. IT Division is requested to do the needful action at the earliest and upload this order on NHB website in the Internal Circular.
4. PS to MD/DMD, NHB
5. PF of Dr. Tapan Kumar Giri, DD.

(Signature)
23/09/25



राष्ट्रीय बागवानी बोर्ड
National Horticulture Board
कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
Ministry of Agriculture & Farmers Welfare, Government of India
प्लॉट सं. 85-इंस्टीट्यूशनल एरिया-(हरियाणा)गुरुग्राम, 18-रसेक्ट, 122015
Plot No. 85, Institutional Area, Sector-18, Gurugram (Haryana) – 122015
Tele: 0124-2342992
Email: md@nhb.gov.in
वेबसाइट/Website : www.nhb.gov.in
Date 02.12.2025

NHB/Pers/Work allocation/2025/

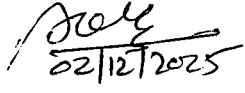
3291

Office Order

It has been decided to re-allocate the work of the following MTS for smooth functioning of their divisions :-

S.No.	Name of MTS/Messenger	Present division	New Division
1.	Shri Birender Singh, MTS/Messenger	NHB, Accounts Division	Personnel Division with Dy. Director (Pers.)
2.	Shri Mahinder Singh, MTS (In view of Transfer order dated 07.11.2025)	Due to Transfer order dated 07.11.2025	Finance & Accounts Division.

This issues with the approval of Competent Authority of the Board/HOO.


(Dr. Alok Kumar)
Dy. Director (Pers.)

Distribution

Shri Birender Singh, MTS
Shri Mahinder Singh, MTS


03/12/25

04/12/2025

Copy forwarded for information & necessary action to :

1. Joint Director (F&A), NHB
2. Joint Director (IS), NHB – to upload on the website of NHB (under Internal Circular).
3. PS to MD/DMD, NHB

F. No. NHB/Pers./Work-allocation/2025-26/

3765

Dated: 13.01.2026

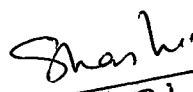
OFFICE-ORDER

Consequent upon joining of Dr. S. K. Dubey, Deputy Director at NHB, HQ, Gurugram on transfer from NHB, Chandigarh Centre and Shri Teju C. M., Sr. Horticulture Officer from NHB, Shimla Centre, the Competent Authority, NHB has accorded approval for allocation of work to these officers as given hereunder:-

S. N.	Name and Designation	Work allocation	Movement of files
1.	Dr. S. K. Dubey, Deputy Director	Administration Division	DD (Admn.) to Deputy Managing Director
2.	Shri Teju C. M., Sr. Horticulture Officer	North Zone	SHO (North) to DD (North) Shri Manmohan Singh

This order comes into force with immediate effect.

This issues with the approval of Competent Authority.


13/01/2026
(Shashi Manchanda)
Sr. Admn. Officer (Pers.)

Distribution:

1. Dr. S. K. Dubey, Deputy Director, NHB, HQ, Gurugram
2. Shri Teju C. M., SHO, NHB, HQ, Gurugram

Copy for information to:

1. All Joint Directors/Area Officers, NHB, Hqrs.
2. Joint Director (IS) – to upload on the website of NHB (under Internal Circular).
3. Joint Director (F&A), NHB, Hqrs.
4. Shri Manmohan Singh, Deputy Director, NHB, Hqrs.
5. Deputy Director (Pers.), NHB, Hqrs.
6. Deputy Director (Admn.), NHB, Hqrs. with the direction to hand over the charge of Admn. Division to Dr. S. K. Dubey.
7. All NHB Centre In-charge.
8. PS to MD/DMD, NHB, Gurugram.
9. PF files of the concerned Officers.

Relayed
13/01/26

Received
13/01/26

Received
13/01/26



By hand / By E-mail

राष्ट्रीय बागवानी बोर्ड

कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
85, इंस्टीट्यूशनल एरिया, सेक्टर-18, गुरुग्राम-122015

National Horticulture Board

Ministry of Agriculture & Farmers Welfare, Govt. Of India
Plot No. 85, Sector-18, Institutional Area, Gurugram-122015

NHB/Pers./Work-allocation/2026/

3977

Dated: 27.01.2026

OFFICE-ORDER

Consequent upon joining of Shri Rajneesh Singh, Deputy Director at NHB, HQ, Gurugram on transfer from NHB, Jammu Centre, the Competent Authority, NHB has accorded approval for allocation of work to the following officers as given hereunder:-

S. N.	Name and Designation	Present allocation of work	New allocation of work
1.	Shri Rajneesh Singh Deputy Director	Joined NHB, HQ, Gurugram on 23.01.2026 on transfer	North-East Division and East Division comprising the States of West Bengal, Bihar, Jharkhand and Andaman & Nicobar Island
2.	Shri Ved Pal Singh Sr. Horticulture Officer	North-East Division and East Division	States of Madhya Pradesh, Chhattisgarh and Odisha

This order comes into force with immediate effect.

This issues with the approval of Competent Authority.

27/1/26
(Shashi Manchanda)
Sr. Admn. Officer (Pers.)

Distribution:

1. Shri Rajneesh Singh, Deputy Director, NHB, HQ
2. Shri Ved Pal Singh, SHO, NHB, HQ

Copy for information to:

1. All Joint Directors/Area Officers, NHB, Hqrs.
2. Joint Director (IS) – to upload on the website of NHB (under Internal Circular).
3. Joint Director (F&A), NHB, Hqrs.
4. Deputy Director (Pers.), NHB, Hqrs.
5. Deputy Director (Admn.), NHB, Hqrs.
6. All NHB Centre In-charge.
7. PS to MD/DMD, NHB, Gurugram.
8. PF files of the concerned Officers.

Received

15/2/2026



राष्ट्रीय बागवानी बोर्ड
National Horticulture Board

कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार

Ministry of Agriculture & Farmers Welfare, Government of India

प्लॉट सं. 85, इंस्टीट्यूशनल एरिया, सेक्टर-18, गुरुग्राम (हरियाणा) - 122015

Plot No. 85, Institutional Area, Sector-18, Gurugram (Haryana) - 122015

Tele: 0124-2342992, Email: md@nhb.gov.in

वेबसाइट/Website : www.nhb.gov.in

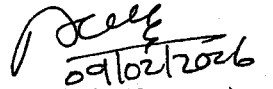
NHB/Pers./Transfer posting/2025/E-183517/ 414/

Date : 09.02.2026

OFFICE-ORDER

It has been decided by the Competent Authority of the Board that Shri Karthik Kumar J B, Sr. Horticulture Officer posted at NHB Varanasi Centre will act as Centre Incharge and he is also assigned the DDO power of Varanasi Centre for operating the Imprest Account.

This issues with the approval of Competent Authority of the Board.


(Dr. Alok Kumar)
Dy. Director (Pers.)

Shri Karthik Kumar J B
Sr.Horticulture Officer
NHB, Varanasi Centre.

Copy to :

1. Area Officer (North) at NHB, H.Q., Gurugram.
2. Shri I.N.Sahai, Joint Director, NHB, Lucknow with the direction to handover the required charge to Sh. Karthik Kumar J B, SHO NHB Varanasi Centre.
3. JD(IT), NHB, HQ for uploading on NHB Website in Internal Circular.
4. JD(F&A), NHB, H.Q., Gurugram.
5. DD (Pers.), NHB, H.Q., Gurugram
6. PS to MD/DMD, NHB, H.Q., Gurugram.

Annexure- 6

Key Decision making points

1. Pre-Project Appraisal Committee (PPAC):

Internal Committee to decide In-Principal Approval to Projects

2. Proposal Examination Committee (PEC) :

Internal Committee to examine and review of Grant of Clearance (GoC) Proposals

3. Internal Committee (IC):

NHB Internal Committee to consider projects up to Rs. 100 lakh

4. Project Approval Committee (PAC):

Inter Ministerial Committee to consider Projects costing above Rs. 100.00 lakh

5. Managing Committee (MC):

Responsible to manage and control all the affairs of NHB and decided policy matters.

Annexure- 7

Revised on 31.08.2023

National Horticulture Board, Ministry of Agriculture & Farmers' Welfare,
Government of India

**Important instructions for Applicant before making Online application
for LoC (Letter of Comfort) / GoC (Grant of Clearance)**

- 1) Obtaining of "LoC/GoC" is must for claim of subsidy under schemes of NHB.
- 2) The proposed project should meet the guidelines of NHB. The applicant is advised to familiarize with the scheme guidelines by visiting NHB website (www.nhb.gov.in) and may contact the local officers for any clarification.
- 3) The project should be new, and not a pre-existing activity and/or any old component thereof.
- 4) The applicant should have 'clear land title' or 'registered lease hold right' over the project land. The title of the piece of land on which the project is proposed to be setup should be in the name of applicant in the capacity of 'owner' or 'registered lease holder' of the said- land for a minimum period of 10 years from the date of LoC/GoC application.
- 5) The project land should be free from any burden. However, in case of KCC loan/or any other loan, it will be seen in terms of "value of mortgaged land of the applicant" and the "amount of loan availed /to be availed on it" based on the rates notified by District Level Committee (DLC).
- 6) No work of the project, except preliminary works viz. fencing/compound wall with gate, land leveling and digging of pits (in open cultivation projects), shall be started without obtaining final clearance of NHB for availing the term loan and starting of the project work. The preliminary works mentioned above can be taken up by using the applicant's margin money. Granting of permission to undertake such preliminary work by using margin money does not automatically confer a right upon the applicant for claim/grant of subsidy.
- 7) In case of open field cultivation, two crops (as permitted under NHB guidelines) are allowed subject to a minimum area of 03 acres under one crop, with a minimum permissible covering area of over 05 acres as per the guidelines of NHB.
- 8) The lending Bank/Financial Institution should appraise the project for technical feasibility and financial/commercial viability, including approval by Competent Bank Authority, and then only sanction the Term Loan.
- 9) The lending Bank/FI should ensure that essential details such as name of applicant/promoters, project activity/purpose, details of project location indicating Survey No./ Khasra No./Gat No./Plot No./Dag No. of project land, component-wise project cost, means of finance, implementation schedule of the project etc., are incorporated. Components that are not included in application/DPR and not forming part of 'Bank

Appraisal Note' are not eligible for NHB subsidy; and components of the project included in the project proposal will be subject to applicable norms of NHB.

10) Sanction of Term Loan without prior detailed appraisal will not be considered for subsidy by NHB.

11) The lending Bank/FI should have its own SRF Account (Branch/Head Office level) and IFSC Code facility.

12) The lending Bank/FI shall not disburse term loan before grant of clearance by NHB in writing after ascertaining the correctness of the 'Bank appraisal' and 'term loan sanction letter'.

13) Bank/FI shall disburse the full term loan in more than one installment, except in the case of Reefer van, within 18 months from the date of release of 1st installment of term loan. In case where the Bank/FI has not released the sanctioned term loan in full for valid reasons, an order to be issued restricting the term loan spelling out the reasons.

14) The Subsidy claims will be submitted online by the applicant itself after completion of project within specified period (within 3 months of Completion of the project, but not later than 21 months from the date of disbursement of 1st installment of Term Loan) and after completing all desired necessary documentation as per GoC directly at NHB's web portal through its registered NHB account. On receipt of online subsidy claim in NHB Portal, the system software will Auto-Forward the same to the respective bank/FI for confirmation of authenticity of all documents submitted by the applicant along with online subsidy claim. Further, the system will auto forward the Subsidy claim to respective NHB field office for getting the documents completely and conducting inspection of the project by the JIT.

15) The time limit for completion of the project would be a maximum of 18 months from the date of disbursement of the 1st installment of the term loan. This time limit can be extended by a further period up to 6 months, if reasons for delay are considered justified by the Bank/FI concerned and agreed to by NHB.

16) Major deviations in implementation of the project towards adherence to prescribed technical standards/specifications and protocols of NHB for specified components, as reported by Joint Inspection Team (JIT), shall lead to rejection of the proposal. However, in case of minor deviations, there may be deduction of subsidy as deemed appropriate by the PAC/IC of NHB.

17) Failure or poor performance of crop or project, as reported by Joint Inspection Team (JIT), may lead to grant of another opportunity to the applicant to improve the performance and/or rectify the identified defects in the project machinery etc., as deemed appropriate by the PAC/IC of NHB. Such an opportunity will be provided through Re-JIT.

18) Incomplete projects, default cases and project accounts that turn NPA shall not be eligible for subsidy and, subsidy, if released, will be called back in such cases with interest.

19) Any infrastructure created under NHB schemes, including protected cultivation (Poly house/Shade net house), should conform to NHB technical standards. NHB is not responsible for any lapses on the part of any service or technology provider in supplying/fabricating/erecting any sub-standard material/equipment/Plant & machinery for the project.

20) The schemes of NHB and schemes of MIDH, including NHM, will be mutually exclusive and benefit can be claimed only from one scheme for one project. Components that are assisted under any other sub-schemes of MIDH or other central schemes being implemented by APEDA, MOFPI, NMPB etc., shall not be eligible for NHB assistance. In case of projects, where subsidy is availed for sub components viz. (i) Water/ Irrigation infrastructure (ii) Farm Machinery from State/Central Govt., the cost of said-components shall be deducted while calculating Eligible Project Cost (EPC) and subsidy.

21) Wherever project insurance is available, the applicants shall insure the project.

22) In case of cold storage/CA storage, Mushroom, Ripening chamber, Reefer Van, Cold room and Pre cooling unit, the EPC is worked out on the basis of capacity and project cost, whichever is less only, not on project cost. In case of variation in capacity indicated in DPR, Bank appraisal, JIT report, Actual capacity, Technical Scrutiny etc., the lowest capacity is considered for deciding EPC.

23) Applicant has to intimate the Board before effecting change of project land, area of the project, crop, Bank/FI etc., in the proposal before claim of subsidy. Crop/activity proposed for change has to be a permitted crop/activity under NHB scheme.

24) Training of applicant is not mandatory. However, it is in the interest of the applicant to undergo suitable training for smooth implementation of the project.

25) Unit and limits of financial assistance:

Subsidy amount of NHB scheme sub-component to a family is limited as per the decision of 82nd meeting of Managing Committee of NHB, held on 28 & 29 November, 2018. Any subsidy claims beyond the limits prescribed as per the definition of family are not eligible for subsidy.

Family or a legal entity, eligible to avail assistance under NHB schemes as the case may be, shall be considered as an unit in considering eligibility in making application and in availing subsidy in case of Scheme No. 01 and 02. The family includes husband, wife and dependent minor children.

The benefit received/to be received either as individual member of the family, as a Group or jointly by husband and wife and /minor children of same family, and by any of these individual members of the family acting as a partner of a partnership firm, proprietor, as CEO or MD or Director of a company, any form of legal entity etc., shall be considered as benefit received by the said family and legal entity.

The eligibility is seen component wise as per NHB Schemes:

S.N	Scheme	Component
1.	Development of Commercial Horticulture through Production and post harvest management of	Development of Commercial Horticulture Development in Open field conditions

	Horticulture Crops	Development of Commercial Horticulture Development in Protected cover
		Integrated Post Harvest Management
2.	Capital Investment Subsidy scheme for construction/expansion/Modernization of cold storages /storage of Horticulture Produce	Any one of the component For capacity between 5001 -10000 MT CS Type-1/CS Type-2 with add on technology for CA/Technology induction and modernization

The maximum subsidy that an applicant can avail is the maximum admissible subsidy prescribed under each component of the NHB scheme guidelines as valid on the date of application under which he/she applied but not more.

26) Project Completion Milestones.

Component	Milestone to decide start of the project	Milestones to decide completion of the project in 18 months from the date of disbursement of 1 st installment of Term loan.
Open Field Cultivation of Fruits	Date of Disbursement of 1 st installment of term loan	Project Completion Certificate by Banks specifying completion date, with the following enclosures: 1. Full/ Final disbursement of Term Loan. 2. CA Certificate for actual expenditure incurred. 3. Completion certificate from lending bank. 4. Project insurance may be taken wherever available.
Protected Cultivation of Vegetables/ Flowers	Date of Disbursement of 1 st installment of term loan	Project Completion Certificate by Banks specifying completion date, with the following enclosures: 1. Full/ Final disbursement of Term Loan. 2. CA Certificate for actual expenditure incurred. 3. Completion certificate from lending bank. 4. Project insurance may be taken wherever available.
PHM	Date of Disbursement of 1 st installment of term loan	Project Completion Certificate by Banks specifying completion date, with the following enclosures: 1. Full/ Final disbursement of Term Loan. 2. CA Certificate for actual expenditure incurred. 3. Completion certificate from lending bank. 4. Project insurance may be taken wherever available. The following may be obtained only for ripening chamber & primary processing projects: i. Approval of Layout plan for construction by Competent authority. ii. Registration with District Industry Centre (DIC) iii. State Pollution Control Board iv. NOC from Horticulture Dept.

Cold Storage/ CA Storage	Date of Disbursement of 1 st installment of term loan	Project Completion Certificate by Banks specifying completion date, with the following enclosures:
		1. Full/ Final disbursement of Term Loan. 2. CA Certificate for actual expenditure incurred. 3. Completion certificate from lending bank. 4. Successful completion of Civil work certified by Civil Engineer based on component. 5. Complete installation of essential plant & machinery and other infrastructure proposed / appraised in the project- certified by Mechanical Engineer on component. 6. Applicable Govt. Approvals/ Clearance/ Licenses from (The list is only illustrative and may vary from project to project) i) NOC from Local Bodies like Gram Sabha/MC etc. ii) Change of Land Use (CLU) for industrial purpose. iii) State Pollution Control Board iv) Approval of Layout plan for construction by Competent authority v) Registration with District Industry Centre (DIC) vi) Fire safety department vii) NOC from State Horticulture Dept.
Reefer Van	Date of Disbursement of 1 st installment of term loan.	Project Completion Certificate by Banks specifying completion date, with the following enclosures:
		1. Full/ Final disbursement of Term Loan. 2. CA Certificate for actual expenditure incurred. 3. Completion certificate from lending bank. 4. Registration with RTO. 5. V-Extract 6. Project insurance. 7. GPS tracking enabled and data logging system to monitor humidity.

27) Subsidy release is subject to availability of funds and NHB is not liable for any delay in release of subsidy.

Annexure- 8

National Horticulture Board

85, Institutional Area,
Sector-18, Gurgaon-122001

No.NHB/HD/Bod/Gen/2007/462

May 17, 2007

Office Order

In compliance of letter No.12-1/2007-Hort. dated 30.3.2007 of the Department of Agriculture and Cooperation, Ministry of Agriculture, the following amendments have been made in the composition of the Board of Directors and Managing Committee under Rule in 4 and Rule 9 of the Rules and Regulations of National Horticulture Board :-

Board of Directors (Rule 4)

- i) To include Addl. Secretary/Special Secretary in-charge of Horticulture as Member
- ii) To include Mission Director, National Horticulture Mission as Member
- iii) To change Managing Director, National Horticulture Board from Member to Member Secretary
- iv) To increase the strength of non-official Members from eight to eleven
- v) To exclude the representatives of Ministries of (i) Railway, (ii) Shipping & Transport and (iii) Civil Aviation & Tourism

Managing Committee (Rule 9)

- vi) To include Mission Director, National Horticulture Mission as Member
- vii) To exclude (a) Addl. Secretary/Special Secretary In-charge of Horticulture and (b) Advisor (Agriculture), Planning Commission

Accordingly, the revised Rules and Regulations as enclosed are hereby issued.

 17/05/07
(Dr. J.N. Chamber)
Managing Director

Distribution :

All concerned

National Horticulture Board Gurgaon

Rules and Regulations

In exercise of the powers conferred by the Clause 4(xxxii) and clause 5 of the Memorandum of Association of the National Horticulture Board the Central Government hereby enacts the following Rules to replace the existing Rules and Regulations of the National Horticulture Board :-

- 2) **SHORT TITLE** : These Rules may be called 'Rules of the National Horticulture Board'.
- 3) **DEFINITION** : Subject to the context :
- i) 'Board' means the National Horticulture Board
 - ii) 'Board of Directors' means the Board of Directors
 - iii) 'Managing Committee' means the Managing Committee of the Board.
 - iv) 'Managing Director' means the Managing Director of the Board.
 - v) 'Member' means a Member of the Board of Directors.
- 4) **CONSTITUTION OF THE BOARD OF DIRECTORS:**

There shall be a Board of Directors which will consist of the following :-

- | | | |
|----|--|----------------|
| 1. | Union Minister for Agriculture
(Ex-Officio) | President |
| 2. | Minister of State
In-charge of Horticulture in the
Department of Agriculture & Cooperation
(Ex-Officio) | Vice-President |
| 3. | Secretary, Deptt. of Agri. & Coopn.,
(Ex-Officio) | Member |
| 4. | Director General
Indian Council of Agri. Research
(Ex-Officio) | Member |

- | | | |
|-----|--|------------------|
| 5. | Addl. Secretary/Special Secretary
In-charge of Horticulture, DAC
(Ex-Officio) | Member |
| 6. | Mission Director, National Horticulture Mission
(Ex-Officio) | Member |
| 7. | Horticulture Commissioner
in the Deptt. of Agri. & Coopn.,
(Ex-Officio) | Member |
| 8. | Financial Adviser
in the Deptt. of Agri. & Coopn.
(Ex-Officio) | Member |
| 9. | Adviser (Agriculture)
in Planning Commission
(Ex-Officio) | Member |
| 10. | Chairman,
Agricultural & Processed Food Products
Export Development Authority (APEDA)
(Ex-Officio) | Member |
| 11. | Eleven representatives of Horticulture
industry representing the interests of
cooperative societies, leading horticulturists
and leading exporters of horticulture produce.
(to be nominated by Central Govt.) | Members |
| 12. | Representatives of Ministry of Food
Processing Industry, or any other Ministry
Who may be invited specially with the consent
of the President. (Ex-Officio) | Members |
| 13. | Managing Director
National Horticulture Board (Ex-Officio) | Member Secretary |

5. ROLL OF MEMBERS :

The Board shall keep a roll of members, giving their occupations and addresses and every member shall sign in the same. If a member change his address, he may notify to the Board his new address, but if he fails to notify such address, his address as recorded on the roll of members shall be deemed to be his address,

provided that no such notification will be required in case of an ex-officio member.

Explanation : Where a member is a Company, a Society or a Body Corporate, the roll may be signed by an authorised representative of such Company, Society or Body Corporate as the case may be.

6. **TERM OF OFFICE OF MEMBERS :**

- i) A member shall cease to be such member if he dies or becomes of unsound mind or becomes insolvent or is convicted of a criminal offence involving moral turpitude or if he resigns from such membership by a letter addressed to the Board. Such a resignation shall, however, take effect only on acceptance of the resignation by the Managing Committee.
- ii) Unless the membership of member is other-wise determined, all members shall cease to be members on the expiry of three years, from the date on which they become members of the Board of Directors but shall be eligible for re-appointment.
- iii) Any casual vacancy in the Board of Directors shall be filled by the appointment or nomination of a member by the appropriate authority entitled to make such appointment or nomination and the member appointed or nominated to fill such casual vacancy shall hold office for the remainder of the term, if any, of the member in whose place he has been appointed or nominated. Provided that, the foregoing sub-rules in this rule 6 shall have no application in the case of an ex-officio member nominated by the Central Government who shall continue to be such ex-officio member during the pleasure of the Government.

7. **MEETINGS OF THE BOARD OF DIRECTORS**

- i) The President shall preside at all meetings of the Board of Directors. In the absence of the President at any meeting of the Board, the Vice-Chairman shall preside over the meeting. The Board of Directors shall meet at least once in every year which shall be called the Annual General Meeting of the Board of Directors. However, the President may convene an emergency meeting of the Board of Directors at a shorter notice to discuss any matter of emergent nature provided that such notice shall not be less than 15 days. All meetings of the Board of Directors shall be held at the time and place to be determined by the President of the Board of Directors.

- ii) The President may convene a special meeting of the Board of Directors on the written requisition of not less than one third of the members.

Such special meeting shall be called extra-ordinary General Meeting of the Board of Directors. Every requisition so made by the members shall express the object for which the extra-ordinary General Meeting is proposed to be called and shall be left at the address of the Managing Director of the Board or posted to his address. Upon receiving such requisition, the President shall convene a meeting of the Board of Directors within 31 days from the date of such receipt.

- iii) Every notice calling the Annual and Extra-ordinary general Meeting of the Board shall state the date, time and place at which such meeting will be held and shall be served upon every member not less than 21 clear days before the date appointed for the meeting.
- iv) The accidental omission to give notice or the non-receipt of the notice by any member or other person to whom it should be given shall not invalidate the proceedings at the meeting.
- v) Five Members present in person shall form a quorum for any General Meeting of the Board of Directors. However, in the case of an Extra-ordinary General Meeting, one-half of the requisitionists must be present to constitute a quorum.
- vi) Every matter discussed in a meeting of the Board of Directors shall be decided by a majority of those present and entitled to Vote. Each member shall have one Vote. In case of equality of Votes, the President shall have the casting Vote. The Members, shall not authorise any other person to represent them at the meetings of the Board.
- vii) The President may invite any other person, who is not a member to attend a meeting of the Board of Directors. Such invitees shall not be entitled to vote at the meeting.
- viii) The Board of Directors shall function notwithstanding any vacancy therein and no act or proceedings of the Board of Directors shall be invalidated or nullified merely by reasons only of the existence of any vacancy therein or any defect in the appointment/nomination of any members.
- ix) The members of the Board of Directors, Managing Committee or any Committee appointed by the Board shall not be entitled to any remuneration from the Board. However, non-official members of the Board of Directors or the Managing Committee or any other Committee appointed by it shall be paid by the Board such travelling and daily allowances as may be provided for in the Rules to be made in this behalf

by

in respect of any Journeys undertaken by them for attending the meeting of the Board, the Managing Committee or the Committee or in connection with any other business of the Board, the Managing Committee or the Committee as the case may be.

8. FUNCTIONS AND POWERS OF THE BOARD OF DIRECTORS

The Board of Directors shall have the powers and duties to :

- i) Consider and decide on the programmes of activities of the Board and to add new schemes to ongoing activities of the Board.
- ii) Appoint auditors for the Board.
- iii) Consider the Annual Report, Audited accounts and balance sheet of the Board for the outgoing years.
- iv) Add to and amend, with the prior approval of the Government of India, the rules of the Board.
- v) Supervise generally the functions of the Managing Committee and to provide guidance thereto.
- vi) Delegate any of its powers by resolution to the Managing Committee/Committee or Committees constituted by it/Managing Director or any other officer of the Board.

9. MANAGING COMMITTEE

There shall be a Managing Committee of the Board which shall consist of the following :

- | | | |
|----|--|----------|
| 1. | Secretary
Deptt. of Agri. & Coopn.
(Ex-Officio) | Chairman |
| 2. | Financial Adviser
Deptt. of Agri. & Coopn.
(Ex-Officio) | Member |
| 3. | Horticulture Commissioner
Deptt. of Agri. & Coopn.,
(Ex-Officio) | Member |

- | | | |
|----|---|------------------|
| 4. | Mission Director, National Horticulture Mission
Department of Agri. and Coop.
(Ex-Officio) | Member |
| 5. | Chairman,
Agricultural & Processed Food Products
Export Development Authority (APEDA)
(Ex-Officio) | Member |
| 6. | General Manager
NABARD
(Ex-officio) | Member |
| 7. | Managing Director
National Horticulture Board
(Ex-Officio) | Member Secretary |

10. **MEETINGS OF THE MANAGING COMMITTEE :**

- i) The Managing Committee shall meet at least once in every three months and otherwise at such times and at such places as may be determined by the Chairman or the Managing Committee.
- ii) Three members of the Committee present in person shall constitute the quorum at any meeting of the Committee.
- iii) A resolution in writing, signed by a majority of the members of the Managing Committee shall be deemed to be the resolution passed by the Managing Committee and shall be deemed to have been passed on the date on which the last signatory affixes his signatures to it. Provided that any resolution passed as aforementioned shall be placed before the next meeting of the Managing Committee.
- iv) In the event of the absence of the Chairman in a meeting of the Committee, the Additional Secretary (Horti.) as Member of the Managing Committee shall provide over the meeting.
- v) Each member of the Managing Committee excluding the Chairman thereof shall have one vote and in case there be an equality of votes on any question to be decided by the Managing Committee, its Chairman shall have a casting vote.

11. POWERS AND FUNCTIONS OF THE MANAGING COMMITTEE :

- i) The general superintendence, direction and control of the affairs and functions of the Board shall be vested in the Managing Committee, in accordance with these rules and the bye-laws made therein for the furtherance of its objects, which may exercise all the powers necessary or expedient for the purpose.
- ii) Without prejudice to the generality of the foregoing sub-rule, the Managing Committee shall have the powers :
 - a) To prepare and execute detailed plans and programmes for the Board and to consider and approve adjustments and re-appropriations of outlays for different components/programmes within the overall outlay approved by the Central Government for the plan projects of the Board, so as to carry on the administration and management of the Board efficiently and effectively.
 - b) To receive grants, gifts, donations and contributions and to have custody of the funds of the Board.
 - c) To prepare, revise and amend the budget estimates of the Board each year, and to sanction the expenditure.
 - d) To institute and award fellowships, scholarships, prizes and medals.
 - e) To collaborate with any other organization in the matter of horticultural development and to enter into arrangements or contracts for and on behalf of the Board.
 - f) To sue and defend all legal proceedings on behalf of the Board.
 - g) To create such posts, appoint, control, remove suspend and dismiss staff as may be required for the efficient management of the affairs of the Board and to regulate the recruitment and conditions of their service.
 - h) To appoint Committees or Sub-Committees as and when required.
 - i) To delegate any of its powers by resolution to the Managing Director or any other officer of the Board.
- iii) All matters to be placed before the Board of Directors shall, in the first instance, be placed before the Managing Committee for examination.

- iv) The Chairman of Managing Committee may, in extra, ordinary and emergency circumstances, act for and in the name of the Managing Committee subject to ratification of such action by the Managing Committee within three months from the date of such a decision provided that if any action so taken by the Chairman in the interests of the Board has the written concurrence of the Central Government, no ratification by the Managing Committee shall be required.

12. MANAGING DIRECTOR OF THE BOARD

- i) The Managing Director shall be the Principal Executive Officer of the Board. he shall be appointed by the President of the Board with the previous approval of the Central Government and shall hold officio for such period and on such conditions as may be specified by that Government.
- ii) It shall be the duty of the Managing Director to coordinate and exercise general supervision over all the activities of the Board. In this regard, the Managing Director shall be accountable to the Board of Directors, the Managing Committee and the Central Government.
- iii) He shall prescribe the duties of all officers and staff of the Board and shall exercise such supervision and disciplinary control as may be necessary in accordance with these rules.

13. ACCOUNTS AND AUDIT

- i) The funds of the Board will inter-alia, consist of the following:
- a) Grants made by the Central Government.
 - b) Donations and contributions from other sources.
 - c) Income from investments and other sources.
 - d) Receipts of the Board from other sources.
- ii) The Bankers of the Board shall be Nationalised Banks selected by the Managing Committee and approved by the Board by Directors. All funds shall be paid into the Board's Accounts with its Bankers and shall not be withdrawn except on a cheque signed by such officer or officers as may be duly empowered in this behalf by the Managing Committee with the approval of the Governing Council.
- iii) a) The Board shall maintain proper accounts and other relevant

records and prepare an annual statement of accounts in such form as may be prescribed by the Board of Directors.

- b) The accounts of the Board shall be audited annually by the auditors of the Board appointed by the Board of Directors with the prior approval of the Central Government. Any expenditure incurred in connection with the audit of accounts shall be payable by the Board.
 - c) The Board shall submit the audited statement of Accounts together with the audit report to the Central Government and the Central Government will be entitled to call for any formulation or explanation in this connection.
 - d) The Comptroller and Auditor General of India shall, however, have the right to demand the production of books, accounts, connected vouchers and other documents and papers in respect of grants loans made by the Central Government to the Board.
- iv) A draft of Annual Report and the Annual Accounts of the Board shall be prepared by Managing Committee and placed before the Board of Directors at its Annual General Meeting for consideration and approval. Copies thereof as finally approved by the Board shall be supplied to the members of the Board of Directors. The proceedings of the Annual General Meeting of the Board of Directors together with the Annual Report shall be sent to the Central Government.

14. SERVICE OF NOTICE

- i) A notice may be served upon any member of the Board of Directors either personally or by post at the address mentioned the roll of members.
- ii) Any notice so served by post shall be deemed to have been served on the day following that on which it is posted.

15. AUTHORITY AND COMMON SEAL

The Managing Director or any other officer of the Board as may be determined by the Managing Committee be authorized to execute documents, plaints, written statements and affidavits etc. on behalf of the Board.

The Board shall have a common seal which shall be kept in safe custody by the Managing Director and shall be used by and under the authority of the Managing Committee. One member of the Managing Committee shall sign every instrument to which the common seal is affixed and be countersigned by the Managing Director.

16. **AMENDMENT OF RULES**

The Rules may be amended, with previous permission of Government of India, by a resolution at a meeting of the Board of Directors convened solely for this purpose in accordance with rules of the Board.

17. **DISSOLUTION**

- i) Subject to the consent of the Central Government, any number not less than three-fifths of the member of the Board of Directors may determine that the Board shall be dissolved forthwith, or at the time then agreed upon, and all necessary steps shall be taken for the disposal and settlement of the property of the Board, its claims and liabilities, provided that in the event of any dispute arising among the members of the Board of Directors adjustments of its affairs shall be referred to the Principal Court of original Jurisdiction in Haryana and the Court shall make such order in the matter as it shall deem fit.

Provided that Board shall not be dissolved unless three-fifths of the members shall have expressed a wish for such dissolution by their votes delivered in person at a General Meeting convened for the purpose.

- ii) On dissolution of the Board, the Central Government shall be entitled to take over all the assets and liabilities of the Board.



Annexure- 9

Managing Committee of National Horticulture Board

1.	Secretary, Department of Agriculture & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhavan, New Delhi Ph: 011-23382651/ 23388444 Email: secy-agri@nic.in
2.	Additional Secretary & Financial Advisor Department of Agriculture & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhavan, New Delhi Ph: 011-23381363/23382532 Email: asfa-agri@gov.in
3	Addl. Secretary (Hort.), Department of Agriculture & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhavan, New Delhi Ph: 011-23381503, ascc-agri@nic.in as.dc-agri@gov.in / asc-agri@gov.in
4	Joint Secretary & Mission Director, Mission for Intergraded Development of Horticulture (MIDH) Department of Agriculture, & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhavan, New Delhi Ph: 011-23382444/ 23073779 Email: jsmidh-agri@gov.in
5	Horticulture Commissioner, Department of Agriculture, & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhavan, New Delhi Ph: 011-23381012/23383712 Email: hortcommissioner@gmail.com hort.comm-agri@agri.gov.in
6	Chairman Agricultural & Processed Food Products Export Development Authority (APEDA), Siri Institutional Area, 3 rd Floor, NCUI Building, August Kranti Marg, New Delhi Ph: 011-26513167 Email: chairman@apeda.gov.in
7	General Manager NABARD, ICD, 3 rd Floor, "B" Wing, Plot No. C-24, G Block, Bandra Kurla Complex, Bandra (East), Mumbai-400 051 Tel : (91) 022-26539895 / 96 /99 dor@nabard.org
8	Managing Director, National Horticulture Board (NHB) Ministry of Agriculture and Farmers Welfare Government of India 85, Institutional Area, Sector - 18 Gurugram - 122015 (Haryana) Telephone 0124-2342992, 2347441, 2342989-90 Email: md@nhb.gov.in

List of the Board of Directors of National Horticulture Board

Sl. no	Name, Designation, Telephone No. and E-mail ID of Official Member	Status
1.	Hon'ble Union Minister for Agriculture & Farmers Welfare, Ministry of Agriculture and Farmers Welfare, Govt. of India Krishi Bhawan, New Delhi Ph:011-23383370/23782691/ 23384129 Email: agrimin.india@gmail.com	Ex-officio President
2.	Hon'ble Minister of State for Agriculture & Farmers Welfare, Ministry of Agriculture and Farmers Welfare, Govt. of India, Krishi Bhawan, New Delhi Ph: 011-23782343/23782565 E-mail: bagirath.choudhary@sansad.nic.in / mosafwoffice@gmail.com	Ex-officio Vice-President
3	Secretary Department of Agriculture, & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhavan, New Delhi Ph: 011-23382651/ 23388444 Email: secy-agri@nic.in	Ex-officio Member
4	Secretary Ministry of Food Processing Industry (MoFPI), Pancheel Bhawan, August Kranti Marg, New Delhi – 110 049 Ph: 011-26493225, 26493012(F), 24106327(R) Email: secy.mofpi@nic.in	Ex-officio Member
5	Department of Agriculture Research and Education (DARE) ,cum Director General (DG), Indian Council of Agriculture Research, Krishi Bhawan, New Delhi Ph:011-23382629-476/ 25841976/23386711/ 25843190 (R) Email: dg.icar@nic.in	Ex-officio Member
6	Addl. Secretary & Financial Advisor, Department of Agriculture, & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhavan, New Delhi Ph: 011-23381363/23382532 Email: asfa-agri@nic.in	Ex-officio Member
7	Addl. Secretary (Hort.), Department of Agriculture & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhavan, New Delhi, Ph: 011-23381503, Email: ascc-agri@nic.in	Ex-officio Member
8	Joint Secretary & Mission Director, Mission for Intergraded Development of Horticulture (MIDH) Department of Agriculture, & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhavan, New Delhi Ph: 011-23382444/ 23073779, Email: jsmidh-agri@gov.in	Ex-officio Member

9	Horticulture Commissioner, Department of Agriculture, & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhavan, New Delhi Ph: 011-23381012/23383712 Email: hort.comm-agri@agri.gov.in	Ex-officio Member
10	Adviser (Agriculture) Nitti Aayog, Parliament Street, New Delhi 011- 23096630/011-23096613 (PS-Advisor) 2598, Mob: 9868060359, - Email: adviser.agri-pc@nic.in	Ex-officio Member
11	Chairman, Agricultural & Processed Food Products Export Development Authority (APEDA), Siri Institutional Area, 3 rd Floor , NCUI Building, August Kranti Marg, New Delhi Ph: 011-26513167/26526187/41486020 Email: chairman@apeda.gov.in	Ex-officio Member
12	Shri Dharuman A, 3/111, Ebbanadu, Ebbanad Post, The Nilgiris, Ooty, Tamilnadu-643206 Mob: 9443522730 Email: adharuman@gmail.com	Non-Official Member
13	Shri M.K. Akilan, Camalagam, 12, 3 rd Cross Balaji Nagar, Oulgaret, Puducherry-605005 Mob: 9843112121/8072256505 Email: akilan.kannan@gmail.com	Non-Official Member
14	Shri Vanipally Srinivas Reddy 6-3-1360, Ngo's Colony, Vanasthalipuram, IB Nagar, Hyd, Telangana- 500070 Mob: 9676000776 Email: srinivasvanipally@gmail.com	Non-Official Member
15	Shri Singam Somashekar Reddy H.No- 2-1-1 A, Gokulapadu Village Kallur Mandal, Kurnool District Andhra Pradesh-518467 Mob: 9866839242 Email: singam.somashekarreddy@gmail.com	Non-Official Member
16	Shri Ananda Aa Shri At- Uppalli, Post-Madasur Lingadahalli, Sagara Taluk, Shimoga District- Karnataka- 577434, Mob: 09448204831/08183-296500 Email: anand_kpp@rediffmail.com	Non-Official Member
17	Shri Shikhar Malani S/o Shri Sanjeev Malani, Ramnagar Jhanda Chowk, Bankhedi, Dist- Narmadapuram, Madhya Pradesh-461990 Mob: 9425409118 Email: ecshikhar@gmail.com	Non-Official Member

18	Shri Sandeep Yashwant Rane 1/203, Pandurang Krupa Nath Pal Nagar A/p- Tal- Kankavli, Dist-Sindhudurg, Maharashtra-416602 Mob: 9420306306/9890874779 Email: sandeeprane4104@gmail.com	Non-Official Member
19	Shri Birendra Juyal Vill+Post- Karakot, Dist-Pauri Garhwal Uttarakhand- 246159 Mob: 9811025779 Email: birendrajuyal60@gmail.com	Non-Official Member
20	Shri Kapil Meena Managing Director, National Horticulture Board Ministry of Agriculture and Farmers Welfare Government of India 85, Institutional Area, Sector – 18, Gurugram - 122015 (Haryana) Telephone 0124-2342992, 2347441, 2342989-90 Email: md@nhb.gov.in ,	Ex-officio Member Secretary

Annexure- 10

DIRECTORY OF NHB EMPLOYEES (AS ON 13.05.2026)

S.No.	Empl.Name	Designation	Emp. Email	Emp.mobile
1	Sh. Kapil Meena, IAS	Managing Director	md@nhb.gov.in	
2	Sh. Vijay Kumar Doharey	Dy. Managing Director	dmd.nhb@gov.in	9412966838
3	Sh. Chander Prakash Gandhi	Joint Director	cpgandhi@nhb.gov.in	8800103799
4	Sh. Satish Kumar Sharma	Joint Director	satishk.sharma66@nhb.gov.in	9469865731
5	Sh. Hukum Chand Rohilla	Joint Director (F&A)	hc.rohilla68@nhb.gov.in	9911152755
6	Sh. Sansar Ahmed	Joint Director	sansar.ahamed69@nhb.gov.in	8118807581
7	Sh. Ishwar Nath Sahai	Joint Director	ishwarn.sahai67@nhb.gov.in	9415423083
8	Sh. Man Mohan	Deputy Director	dd.north.nhb@gov.in	9896478964
9	Sh. B.Raja	Deputy Director	b.raja77@nhb.gov.in	9790438540
10	Ms. Navanita Baruah Mahanta	Deputy Director	navanitab.mahanta69@nhb.gov.in	9864261389
11	Dr. Shanta Kumar Dubey	Deputy Director	sk.dubey76@nhb.gov.in	7350010794
12	Sh. Avanish Kumar Sharma	Deputy Director	avanishk.sharma79@nhb.gov.in	9889872777
13	Dr. Alok Kumar	Deputy Director	alok.kumar80@nhb.gov.in	7597759911
14	Sh. Ashok Kumar	Deputy Director	ashok.kr2042@nhb.gov.in	9503376288
15	Sh. Sujit Sumit Purty	Deputy Director	ss.purty82@nhb.gov.in	7044761644
16	Sh. Ratan Lal Phulwariya	Deputy Director	rl.fulwaria83@nhb.gov.in	9726230053
17	Sh. Pawan Kumar	Deputy Director	pawan.kr2047@nhb.gov.in	7776862369
18	Sh. Naveena Kumara K T	Deputy Director	naveenakumara.kt91@gov.in	9880273019
19	Dr. Vikki Narendra Nandeshwar	Deputy Director	vikki.nandeshwar88@gov.in	9766493605
20	Sh. Pradeep Kumar Jatav	Deputy Director	pradeep.jatav89@gov.in	8800452158

21	Sh. Sunder Pal	Deputy Director	sunder.pal89@gov.in	9917089599
22	Ms. Nissi Flora Godi	Deputy Director	nissiflora.godi90@gov.in	8985800160
23	Dr. Ravindra Dangi	Deputy Director	ravindra.dangi93@gov.in	9651909773
24	Sh. Raj Pandey	Deputy Director	raj.pandey92@gov.in	9415732582
25	Sh. Rajneesh Singh	Deputy Director	rajneesh.singh91@gov.in	9906826878
26	Sh. Siddapuram Joshi Bheemesh	Deputy Director	joshi.bheemesh93@gov.in	8919184200
27	Shri Sanjeev Kumar Chaurasiya	Deputy Director	sanjeevku.chaurasiya@gov.in	8269105965
28	Dr. Manoj Brijwal	Deputy Director	manoj.brijwal87@gov.in	9412963646
29	Shri Nishar Akhtar	Deputy Director	nishar.akhtar@gov.in	7209739366
30	Dr. Satyendra Singh Narvariya	Deputy Director	satyendrasingh.89@gov.in	7617224211
31	Dr. Bhimappa Basappa Beesanakoppa	Deputy Director	bb.beesanakoppa88@gov.in	8970101213
32	Dr. Tapan Kumar Giri	Deputy Director	tapanku.giri91@gov.in	6370998115
33	Ms. Yeshoda Vijayanthi Kalyan	Deputy Director	yeshoda.vijayanthi@gov.in	7893737380
34	Ms. Garapati Sreenija	Deputy Director	garapati.sreenija92@gov.in	7032070251
35	Shri Pradeep Korishettar	Deputy Director	pradeep.korishettar@gov.in	8970987171
36	Sh. Sunil Bhutani	O.L. Officer	sunil.bhutani77@nhb.gov.in	9868896503
37	Mrs. Shashi Manchanda	Sr. Admn. Officer	shashi.manchanda67@nhb.gov.in	9811353888
38	Mrs. Vanita Narang	Sr. Admn. Officer	vanita.narang68@nhb.gov.in	9711150418
39	Sh. Ashok kumar Sharma	Technical Officer (Computer)	ak.sharma1967@nhb.gov.in	9868566084
40	Sh. Sunil Kumar Rewar (Under Suspension wef 17.02.2023)	Sr. Horticulture Officer		
41	Sh. Ved Pal Singh	Sr. Horticulture Officer	vedpal.singh77@gov.in	8750919750
42	Sh. Nikhil HN	Sr. Horticulture Officer	nikhil.hn96@gov.in	6360262985

43	Sh. Chirag Bhatia	Sr. Horticulture Officer	chirag.bhatia96@gov.in	7018035756
44	Sh. Nikhil Gowda MN	Sr. Horticulture Officer	nikhil.gowda97@gov.in	8197260256
45	Sh. Mukesh Kumar Sahu	Sr. Horticulture Officer	mukesh.ksahu2000@gov.in	8797968757
46	Sh. Manjunatha B	Sr. Horticulture Officer	manjunatha.b96@gov.in	7259655920
47	Sh. Nagaraj Shettar	Sr. Horticulture Officer	nagaraj.shettar97@gov.in	8861475911
48	Sh. Soumen Shit	Sr. Horticulture Officer	soumen.shit98@gov.in	7908121154
49	Ms. Anusha G	Sr. Horticulture Officer	anusha.g2002@gov.in	8296684639
50	Ms. Chandushree S	Sr. Horticulture Officer	chandushree.s2001@gov.in	8660343900
51	Mr. Ranjith	Sr. Horticulture Officer	ranjith.r2000@gov.in	7022448780
52	Ms. Barnali Majumder	Sr. Horticulture Officer	barnali.majumder99@gov.in	8697507171
53	Mr. Shiva Kumar N	Sr. Horticulture Officer	shivkumar.n2000@gov.in	9110659073
54	Mr. Gagangowda M B	Sr. Horticulture Officer	gagangowda.mb2001@gov.in	8722487942
55	Mr. Manu A.N	Sr. Horticulture Officer	manu.an2000@gov.in	9901818974
56	Ms. Shikha Jain	Sr. Horticulture Officer	shikha.jain57@gov.in	9079705286
57	Ms. Sulochana K H	Sr. Horticulture Officer	sulochana.kh96@gov.in	8951532424
58	Sh. Siddesh S	Sr. Horticulture Officer	siddesh.s98@gov.in	9900234011
59	Sh. Jadhav Parth Janardhan	Sr. Horticulture Officer	jadhav.parth96@gov.in	7350537059
60	Dr. Vijaykumar B T	Sr. Horticulture Officer	vijaykumar.bt97@gov.in	6360371761
61	Sh. Karthik Kumar J B	Sr. Horticulture Officer	karthikgowda4477@gmail.com	9739649412
62	Ms. Niveditha J V	Sr. Horticulture Officer	nivedithajv.1998@gov.in	9632710544
63	Sh. Teju C M	Sr. Horticulture Officer	teju.cm98@gov.in	8861272688
64	Sh. Aditya Ingole	Sr. Horticulture Officer	aditya.ingole96@gov.in	8446387957

65	Ms. Ameda Swarnalatha	Sr. Horticulture Officer	swarnalathaameda@gmail.com	9703778523
66	Sh. Satish Kumar Messon	Sr. Accountant	satish.masson1972@gov.in	9313480960
67	Sh. Jagmohan	Sr. Accountant	jag.mohan1969@nhb.gov.in	9868151024
68	Ms. Manmeet Khurpai	Jr. Accountant	manmeet.khurpai82@nhb.gov.in	9873205282
69	Sh. Harish Singh	Jr. Accountant	harish.singh80@nhb.gov.in	9968078099
70	Sh. K. P. Sai Sredhar	Computer Executive	p.shridhar66@nhb.gov.in	9871015145
71	Sh. Baljeet Kumar	Computer Executive	baljeet.kumar71@nhb.gov.in	9212729264
72	Ms. Rita Arora	Computer Executive	rita.arora66@nhb.gov.in	9711171401
73	Dr. Satish Kumar	Computer Executive	satish.kumar1971@nhb.gov.in	8901277382
74	Sh. Randhir Singh	Computer Executive	randhirsingh.1967@nhb.gov.in	9868829143
75	Sh. Raj Singh	Computer Executive	rajsingh.1966@nhb.gov.in	9868448994
76	Sh. Roshan Lal	Electrician		8685898639
77	Sh. Mohan Chand	Mali		9818715530
78	Abdul Rashid Malik	MTS		7889465503
79	Sh. Sachidanand Naik	MTS		9178934843
80	Sh. Harish Kumar Pratap Singh Chauhan	MTS		8141420022
81	Sh. Diwan Singh	MTS		7248894849
82	Sh. Nagendra Nath Das	MTS		8399942925
83	Sh. Deepchand Yadav	MTS		9308662409
84	Sh. Satbir Singh	MTS		8447366467
85	Sh. Balwan Singh	MTS		9896154664
86	Sh. Devendra Singh	MTS		9650504722
87	Ms. Rekha V. Patil	MTS		8862090057
88	Sh. Birender Singh	MTS		9416843098

89	Ms. Munni Devi	MTS		8804362324
90	Ms. Nirmala Devi	MTS		8814933950
91	Sh. Nagendra Rai	MTS		7970855928
92	Sh. Desh Raj	MTS		9968413873
93	Sh. Vinod Kumar	MTS		9780923620
94	Smt. Surjya kanti Biswal	MTS		9556129685
95	Sh. Justin Thariyan	MTS		9496763698
96	Shri Gurucharan Ram	MTS		
97	Shri Basant Kumar Routray	MTS		
98	Shri S. K. Bardhan	MTS		
99	Shri Prem Chand	MTS		
100	Shri Roop Lal	MTS		
101	Shri Umesh Singh	MTS		
102	Shri Sunder Singh	MTS		
103	Shri Goverdhan	MTS		
104	Shri Ram Milan	MTS		
105	Shri Anand Kumar	MTS		
106	Shri Mahender Singh	MTS		
107	Shri Anirudh Kumar	MTS		
108	Shri Manmender Singh	MTS		
109	Shri Arjun Singh	MTS		
110	Shri Vidhya Pal	MTS		

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Annexure- 11

National Horticulture Board
Pay & Allowances details for m/o April'2026

S.No.	Name	DES.	POST	BAND	DA	RA	DA	TA	MA	TA	GP	GP	EP	GP	MS	TA	DA	TA	
1	C. P. GANDHI/चंद्र प्रकाश शर्मा	JOINT DIRECTOR/ज. निदेशक	HEAD OFFICE/मुख्य कार्यालय	105600	0	31680	63360	3600	2160	0	206400	25600	16896	0	280	0	0	42776	163624
2	MANMOHAN/मनमोहन	DEPUTY DIRECTOR/अ. निदेशक	HEAD OFFICE/मुख्य कार्यालय	63100	0	18930	37860	3600	2160	0	125650	8100	10096	0	120	0	0	18316	107334
3	PAWAN KUMAR/पवन कुमार	DEPUTY DIRECTOR/अ. निदेशक	HEAD OFFICE/मुख्य कार्यालय	61300	0	18390	36780	4680	2808	0	123958	8400	9808	0	280	0	0	18488	105470
4	ALOK KUMAR/आलोक कुमार	DEPUTY DIRECTOR/अ. निदेशक	HEAD OFFICE/मुख्य कार्यालय	69000	0	20700	41400	3600	2160	0	136860	9800	11040	0	280	0	0	21120	115740
5	Dr. SHANTA KR. DUBEY/डॉ. शांता कुमार दुबे	DEPUTY DIRECTOR/अ. निदेशक	HEAD OFFICE/मुख्य कार्यालय	67000	0	20100	40200	3600	2160	0	133060	8400	10720	0	280	20000	0	39400	93660
6	RAJNEESH SINGH/राजनीश सिंह	DEPUTY DIRECTOR/अ. निदेशक	HEAD OFFICE/मुख्य कार्यालय	57800	0	17340	34680	7200	4320	0	121340	6333	9248	0	280	0	0	15861	105479
7	ASHOK KUMAR/अशोक कुमार	DEPUTY DIRECTOR/अ. निदेशक	HEAD OFFICE/मुख्य कार्यालय	61300	0	18390	36780	3600	2160	0	122230	8400	9808	0	280	0	0	18488	103742
8	RATAN LAL/रतन लाल	DEPUTY DIRECTOR/अ. निदेशक	HEAD OFFICE/मुख्य कार्यालय	61300	0	18390	36780	3600	2160	0	122230	8400	9808	0	280	0	0	18488	103742
9	RAVINDRA DANGI/रविन्द्र दंगी	DEPUTY DIRECTOR/अ. निदेशक	HEAD OFFICE/मुख्य कार्यालय	57800	0	17340	34680	3600	2160	0	115580	6600	9248	0	280	0	0	16128	99452
10	SUNIL BHUTANI/सुनील भट्टानी	O.L.OFFICER / सहायक अधिकारी	HEAD OFFICE/मुख्य कार्यालय	90300	0	27090	54180	1800	1080	0	174450	22800	14448	0	140	0	0	37388	137062
11	VANITA NARANG/वनिता नारंग	SR. ADMIN. OFFICER/ब. प्र. अधिकारी	HEAD OFFICE/मुख्य कार्यालय	70000	0	21000	42000	1800	1080	0	135880	12200	11200	0	225	0	0	23625	112255
12	JAGMOHAN/जगमोहन	SENIOR ACCOUNTANT/ब. लेखाकार	HEAD OFFICE/मुख्य कार्यालय	83600	0	25080	50160	1800	1080	0	161720	15300	13376	0	140	5967	0	34783	126937
13	S. K. MASSON/सी.के.एस. कुमार मसीन	SENIOR ACCOUNTANT/ब. लेखाकार	HEAD OFFICE/मुख्य कार्यालय	83600	0	25080	50160	1800	1080	0	161720	14700	13376	0	140	0	0	28216	133504
14	MANMEET KHURPAL/मनमीत खुरपाल	Jr. ACCOUNTANT/क. लेखाकार	HEAD OFFICE/मुख्य कार्यालय	58600	0	17580	35160	1800	1080	0	114220	6300	9376	0	140	0	0	15816	98404
15	HARISH SINGH/हरिश सिंह	Jr. ACCOUNTANT/क. लेखाकार	HEAD OFFICE/मुख्य कार्यालय	58600	0	17580	35160	1800	1080	875	115095	6300	9376	0	140	0	0	15816	99279
16	BALJIT KUMAR/बलजीत कुमार	COMPUTER EXECUTIVE/कम्प्यूटर एक्सिक्यूटिव	HEAD OFFICE/मुख्य कार्यालय	76500	0	22950	45900	1800	1080	0	148230	15383	12240	0	140	0	0	27763	120467

17	VED PAL SINGH/वेद पाल सिंह	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	HEAD OFFICE/मुख्य कार्यालय	60400	0	18120	36240	1800	1080	0	117640	6800	9664	0	140	0	0	16604	101036
18	JADHAV PARTH JANARDHAN/ जाधव पार्थ जनार्दन	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	HEAD OFFICE/मुख्य कार्यालय	36500	0	10950	21900	1800	1080	0	72230	0	5840	0	140	0	0	5980	66250
19	SHIKHA JAIN/शिक्षा जैन	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	HEAD OFFICE/मुख्य कार्यालय	36500	0	10950	21900	1800	1080	0	72230	0	5840	0	140	0	0	5980	66250
20	VIJAYKUMAR B T/विजयकुमार बी टी	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	HEAD OFFICE/मुख्य कार्यालय	36500	0	10950	21900	1800	1080	0	72230	0	5840	0	140	0	0	5980	66250
21	MANU A N/मनु ए एन	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	HEAD OFFICE/मुख्य कार्यालय	36500	0	10950	21900	1800	1080	0	72230	0	5840	0	140	0	0	5980	66250
22	ADITYA INGOLE/अदिति इंगोले	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	HEAD OFFICE/मुख्य कार्यालय	36500	0	10950	21900	1800	1080	0	72230	0	5840	0	140	0	0	5980	66250
23	SHIVA KUMAR N/शिवा कुमार एन	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	HEAD OFFICE/मुख्य कार्यालय	36500	0	10950	21900	1800	1080	0	72230	0	5840	0	140	0	0	5980	66250
24	RANJITH/रंजीथ	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	HEAD OFFICE/मुख्य कार्यालय	36500	0	10950	21900	1800	1080	0	72230	0	5840	0	140	0	0	5980	66250
25	TEJU C M/तेजु सी एम	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	HEAD OFFICE/मुख्य कार्यालय	36500	0	10950	21900	1800	1080	0	72230	0	5840	0	140	0	0	5980	66250
26	SATISH KUMAR/सतीश कुमार	COMPUTER EXECUTIVE/कंप्यूटर एग्जीक्यूटिव	HEAD OFFICE/मुख्य कार्यालय	44800	0	13440	26880	1800	1080	0	88000	0	7168	0	140	0	0	7308	80692
27	KAPIL MEENA	MANAGING DIRECTOR/म. निदेशक	HEAD OFFICE/मुख्य कार्यालय	71350	750	0	43260	0	0	0	115360	0	11536	0	0	0	0	11536	103824
28	DR VIJAY KUMAR DOHAREY/डॉ विजय कुमार दोहरे	DEPUTY MANAGING DIRECTOR/अ. म. निदेशक	HEAD OFFICE/मुख्य कार्यालय	204200	1300	61260	123300	0	0	11250	401310	85800	44000	0	356	0	0	130156	271154
29	SATISH KR. SHARMA/सतीश कुमार शर्मा	JOINT DIRECTOR/व. निदेशक	HEAD OFFICE/मुख्य कार्यालय	115500	0	34650	69300	3600	2160	0	225210	12200	62176	0	280	0	0	74656	150554
30	ASHOK KR. SHARMA/अशोक कुमार शर्मा	TECHNICAL OFFICER (C)/व. अधिकारी (क)	HEAD OFFICE/मुख्य कार्यालय	83600	0	25080	50160	1800	1080	0	161720	14700	56051	0	225	0	0	70976	90744

31	SHASHI MANCHANDA/शशि मंचन्दा	SR. ADMIN. OFFICER/ब. प्र. अधिकारी	HEAD OFFICE/मुख कार्यालय	86100	0	25830	51660	1800	1080	0	166470	10000	31531	0	225	0	0	41756	124714
32	RITA ARORA/रिता अरोरा	COMPUTER EXECUTIVE/कम्प्यूटर एग्जिक्यूटिव	HEAD OFFICE/मुख कार्यालय	60400	0	18120	36240	1800	1080	0	117640	0	21597	0	140	0	0	21737	95903
33	RAJ SINGH/राज सिंह	COMPUTER EXECUTIVE/कम्प्यूटर एग्जिक्यूटिव	HEAD OFFICE/मुख कार्यालय	44800	0	13440	26880	1800	1080	0	88000	0	28602	0	140	0	0	28742	59258
34	RANDHIR SINGH/रन्धीर सिंह	COMPUTER EXECUTIVE/कम्प्यूटर एग्जिक्यूटिव	HEAD OFFICE/मुख कार्यालय	44800	0	13440	26880	1800	1080	0	88000	0	23602	0	140	0	0	23742	64258
35	ROSHAN LAL/रोशन लाल	ELECTRICIAN/विद्युत्कार	HEAD OFFICE/मुख कार्यालय	51100	0	15330	30660	1800	1080	0	99970	0	9811	774	140	0	0	10725	89245
36	SATBIR SINGH/सतबीर सिंह	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	HEAD OFFICE/मुख कार्यालय	40600	0	12180	24360	1800	1080	0	80020	0	17795	0	70	0	0	17865	62155
37	DEVENDRA SINGH/देवेन्द्र सिंह	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	HEAD OFFICE/मुख कार्यालय	38300	0	11490	22980	1800	1080	0	75650	0	7354	0	70	0	0	7424	68226
38	BIRENDER SINGH/बीरेंद्र सिंह	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	HEAD OFFICE/मुख कार्यालय	35000	0	10500	21000	1800	1080	0	69380	0	16720	476	70	0	0	17266	52114
39	DESH RAJ/देश राज	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	HEAD OFFICE/मुख कार्यालय	35000	0	10500	21000	1800	1080	0	69380	0	16720	476	70	0	0	17266	52114
40	MAHINDER SINGH/महिंदर सिंह	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	HEAD OFFICE/मुख कार्यालय	33400	0	10020	20040	1800	1080	0	66340	0	6413	446	0	0	0	6859	59481
41	MOHAN CHAND/मोहन चंद	BUDDER GRAFTER/बुद्ध ग्राफ्टर	HEAD OFFICE/मुख कार्यालय	44800	0	13440	26880	1800	1080	0	88000	0	31602	657	70	0	0	32329	55671
42	ANIRUDH KUMAR SRIVASTVA/अनिरुद्ध कुमार श्रीवास्तव	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	HEAD OFFICE/मुख कार्यालय	33400	0	10020	20040	1800	1080	0	66340	0	11413	446	0	0	0	11859	54481
43	GOVERDHAN/गोवर्धन	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	HEAD OFFICE/मुख कार्यालय	33400	0	10020	20040	1800	1080	0	66340	0	16413	446	0	0	0	16859	49481
44	ANAND KUMAR/आनंद कुमार	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	HEAD OFFICE/मुख कार्यालय	33400	0	10020	20040	1800	1080	0	66340	0	16413	446	0	0	0	16859	49481
45	BHIMAPPA BASAPPA BEESANAKOP PA/भिमप्पा बसप्पा बीसानकोपा	DEPUTY DIRECTOR/अ. निदेशक	AHMEDABAD/अहमदाबाद	57800	0	17340	34680	7200	4320	0	121340	7350	9248	0	280	0	0	16878	104462
46	AMEDA SWARNALAT HA/अमेदा स्वर्नलता	SR. HORTICULTURE OFFICER/ब. बागवानी अधिकारी	AHMEDABAD/अहमदाबाद	35400	0	10620	21240	3600	2160	0	73020	0	5664	0	140	0	0	5804	67216

47	B RAJA/बी. राजा	DEPUTY DIRECTOR/अ. निदेशक	BANGALORE/ बेंगलूर	82400	0	24720	49440	7200	4320	0	168080	19625	13184	0	295	30455	0	63559	104521
48	SULOCHANA K H/सुलोचना क एच	SR. HORTICULTURE OFFICER/ब. बागवानी अधिकारी	BANGALORE/ बेंगलूर	36500	0	10950	21900	3600	2160	0	75110	0	5840	0	140	0	0	5980	69130
49	MUKESH KUMAR SAHU/मुकेश कुमार साहू	SR. HORTICULTURE OFFICER/ब. बागवानी अधिकारी	BARAUT/बरीत	36500	0	3650	21900	3600	2160	0	67810	0	5840	0	140	0	0	5980	61830
50	YESHODA VUJAYANTHI KALYAN/येसोदा विजयंथी कल्याण	DEPUTY DIRECTOR/अ. निदेशक	BHOPAL/भोपाल	57800	0	11560	34680	3600	2160	0	109800	5225	9248	0	280	0	0	14753	95047
51	GAGANGOWD A M B/गंगगोव्द एम् बी	SR. HORTICULTURE OFFICER/ब. बागवानी अधिकारी	BHOPAL/भोपाल	36500	0	7300	21900	1800	1080	0	68580	0	5840	0	140	0	0	5980	62600
52	DR VIKKI NARENDRA NANDESHWAR/डॉ विक्की नरेंद्र नंदेश्वर	DEPUTY DIRECTOR/अ. निदेशक	BHUBNESHWAR/बूबनेश्वर	57800	0	11560	34680	3600	2160	0	109800	6050	9248	0	280	0	0	15578	94222
53	BARNALI MAJUMDER/बर्नाली मजुमदार	SR. HORTICULTURE OFFICER/ब. बागवानी अधिकारी	BHUBNESHWAR/बूबनेश्वर	36500	0	7300	21900	1800	1080	0	68580	0	5840	0	140	0	0	5980	62600
54	SURJYA KANTI BISWAL/सुरज्या कान्ति बिसवाल	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	BHUBNESHWAR/बूबनेश्वर	26400	0	5280	15840	1800	1080	0	50400	0	4224	0	70	0	0	4294	46106
55	MANOJ BRIJWAL/मनोज ब्रिजवाल	DEPUTY DIRECTOR/अ. निदेशक	CHANDIGARH/चंडीगढ़	57800	0	11560	34680	3600	2160	0	109800	6317	9248	0	280	0	0	9528	100272
56	NAVEEN KUMARA KT/नवीन कुमार केटी	DEPUTY DIRECTOR/अ. निदेशक	CHENNAI/चेन्नई	57800	0	17340	34680	7200	4320	0	121340	6858	9248	0	280	0	0	16386	104954
57	NIVEDITHA J V/निवेदीथा जे वी	SR. HORTICULTURE OFFICER/ब. बागवानी अधिकारी	CHENNAI/चेन्नई	36500	0	10950	21900	3600	2160	0	75110	0	5840	0	140	0	0	5980	69130
58	NAVINITA BARUHA/नवनिता बरुहा	DEPUTY DIRECTOR/अ. निदेशक	GUWAHATI/ गुवाहाटी	87400	0	17480	52440	3600	2160	8740	171820	17042	13984	0	280	0	0	31306	140514
59	SUNDER PAL/सुंदर पाल	DEPUTY DIRECTOR/अ. निदेशक	GWALIOR/ ग्वालियर	57800	0	11560	34680	3600	2160	0	109800	6533	9248	0	280	0	0	16061	93739
60	SIDDAPURAM JOSHI BHEEMESH/सिद्दपुरम जोशी भीमेश	DEPUTY DIRECTOR/अ. निदेशक	HYDERABAD/ हैदराबाद	57800	0	17340	34680	14400	8640	0	132860	8250	9248	0	280	0	0	17778	115082

61	NIKHIL H N/निखिल ह द	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	HYDERABAD/ हैदराबाद	36500	0	10950	21900	2580	1548	0	73478	0	5840	0	140	0	0	5980	67498
62	PRADEEP KUMAR JATAV/प्रदीप कुमार जाटव	DEPUTY DIRECTOR/अ. निदेशक	JAIPUR/जयपुर	57800	0	11560	34680	7200	4320	0	115560	23817	9248	0	280	0	0	33345	82215
63	MANJUNATH A B/मंजुनाथ बी	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	JAIPUR/जयपुर	36500	0	7300	21900	7200	4320	0	77220	0	5840	0	140	0	0	5980	71240
64	TAPAN KUMAR GIRI/तपन कुमार गिरी	DEPUTY DIRECTOR/अ. निदेशक	KOLKATA/कोलकाता	57800	0	17340	34680	7200	4320	0	121340	6500	9248	0	280	0	0	16028	105312
65	I. N. SAHAJ/आई. एन. साहज	JOINT DIRECTOR/अ. निदेशक	LUCKNOW/लखनऊ	99500	0	19900	59700	7200	4320	0	190620	21442	15920	0	280	20000	0	57642	132978
66	SIDDESH S/सिद्धेश एस	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	NAGPUR/नागपुर	36500	0	7300	21900	5640	3384	0	74724	0	5840	0	140	0	0	5980	68744
67	CHIRAG BHATIA/चिराग भाटिया	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	DELHI/दिल्ली	36500	0	10950	21900	3600	2160	0	75110	0	5840	0	140	0	0	5980	69130
68	SOU MEN SHIT/सौमेन शीत	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	DELHI/दिल्ली	36500	0	10950	21900	3600	2160	0	75110	0	5840	0	140	0	0	5980	69130
69	NAGARAJ SHETTAR/नागराज शेठार	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	DELHI/दिल्ली	36500	0	10950	21900	3600	2160	0	75110	0	5840	0	140	0	0	5980	69130
70	NIRMALA DEVI/निर्मला देवी	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	DELHI/दिल्ली	34000	0	10200	20400	3600	2160	0	70360	0	5440	0	70	0	0	5510	64850
71	RAJ PANDEY/राज पण्डेय	DEPUTY DIRECTOR/अ. निदेशक	PATNA/पटना	57800	0	11560	34680	7200	4320	0	115560	6317	9248	0	280	0	0	15845	99715
72	NAGENDER RAY/नगेण्डर राय	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	PATNA/पटना	35000	0	7000	21000	3600	2160	0	68760	0	5600	0	70	0	0	5670	63090
73	GARAPATI SREENJA/गरपति सरैनिया	DEPUTY DIRECTOR/अ. निदेशक	RAIPUR/रायपुर	57800	0	11560	34680	3600	2160	0	109800	5492	9248	0	280	0	0	15020	94780
74	SANJEEV KUMAR CHAURASIYA/ संजीव कुमार चौरसिया	DEPUTY DIRECTOR/अ. निदेशक	SHIMLA/शिमला	57800	0	5780	34680	3600	2160	4250	108270	5800	9248	0	280	0	0	15328	92942

75	H. C. ROHILLA/एच. सी. रोहिला	JOINT DIRECTOR(F&A)/व. निदेशक (वि. एवम् सेवा)	TRIVENDRUM/त्रिवेन्द्रम	105600	0	21120	63360	3600	2160	0	195840	25600	16896	0	280	0	0	42776	153064
76	NISSI FLORA GODI/निस्सी फ़्लोरा गोदी	DEPUTY DIRECTOR/अ. निदेशक	TRIVENDRUM/त्रिवेन्द्रम	57800	0	11560	34680	3600	2160	0	109800	6725	9248	0	280	0	0	16253	93547
77	JUSTIN THARI	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ़	TRIVENDRUM/त्रिवेन्द्रम	22100	0	4420	13260	1800	1080	0	42660	0	3536	0	70	0	0	3606	39054
78	KARTHIK KUMAR J B/कार्तिक कुमार जे बी	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	VARANASI/वाराणसी	36500	0	7300	21900	1800	1080	0	68580	0	5840	0	140	0	0	5980	62600
79	PRADEEP KORISHETTA R/प्रदीप कोरिशेट्टा	DEPUTY DIRECTOR/अ. निदेशक	VIJAYWADA/विजयवाड़ा	57800	0	11560	34680	3600	2160	0	109800	5658	9248	0	280	0	0	15186	94614
80	ANUSHA G/अनुषा जी	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	VIJAYWADA/विजयवाड़ा	36500	0	7300	21900	1800	1080	0	68580	0	5840	0	140	0	0	5980	62600
81	MANMINDER SINGH/मनमोहन सिंह	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ़	BARAUT/बराउत	33400	0	3340	20040	1800	1080	0	59660	0	6413	446	0	0	0	6859	52801
82	SACHIDANAN DA NAIK/सचिदानंद नायक	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ़	BHUBNESHWAR/बृहन्नेश्वर	41800	0	8360	25080	1800	1080	0	78120	0	10026	0	70	0	0	10096	68024
83	BASANTA KUMAR ROUTARAY/बसंत कुमार रौतरे	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ़	BHUBNESHWAR/बृहन्नेश्वर	29700	0	5940	17820	1800	1080	0	56340	0	10702	0	0	0	0	10702	45638
84	SHANTA KR. BARDHAN/शान्त कुमार बर्धन	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ़	KOLKATA/कोलकाता	33400	0	10020	20040	3600	2160	0	69220	0	24413	446	0	0	0	24859	44361
85	GURUCHARA N RAM/गुरुचरण राम	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ़	CHANDIGARH/चंडीगढ़	33400	0	0	20040	1800	1080	0	56320	0	16413	446	0	180	0	17039	39281
86	VINOD KUMAR/विनोद कुमार	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ़	CHANDIGARH/चंडीगढ़	35000	0	7000	21000	1800	1080	0	65880	0	16720	476	70	0	0	17266	48614
87	K. P. SAI SREDHAR/के. पी. साई श्रीधर	COMPUTER EXECUTIVE/कम्प्यूटर एग्ज़िक्यूटिव	CHENNAI/चेन्नई	81200	0	24360	48720	3600	2160	0	160040	7067	18590	0	140	0	0	25797	134243
88	DIWAN SINGH/दीवान सिंह	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ़	DEHRADUN/देहरादून	46100	0	9220	27660	1800	1080	0	85860	0	28851	682	70	0	0	29603	56257
89	SANSAR AHMED/संसार अहमद	JOINT DIRECTOR/अ. निदेशक	GANGTOK/गंगटोक	96600	0	28980	57960	3600	2160	9660	198960	19500	18547	1619	280	0	1000	40946	158014
90	N. N. DAS/एन. एन. दास	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ़	GUWAHATI/गुवाहाटी	46100	0	9220	27660	1800	1080	4610	90470	0	8851	0	70	0	0	8921	81549

91	V. V. BABAR/वि. वि. बाबर	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	MUMBAI/मुंबई	11133	0	3340	6680	3600	2160	0	26913	0	7138	0	0	0	0	7138	19775
92	BALWAN SINGH/बलवान सिंह	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	DELHI/दिल्ली	38300	0	11490	22980	3600	2160	0	78530	0	22354	537	70	0	0	22961	55569
93	SUNDER SINGH/सुंदर सिंह	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	DELHI/दिल्ली	33400	0	10020	20040	3600	2160	0	69220	0	20413	446	0	0	0	20859	48361
94	PREM CHAND/प्रेम चंद	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	DELHI/दिल्ली	33400	0	10020	20040	3600	2160	0	69220	0	21413	446	0	0	0	21859	47361
95	UMESH SINGH/उमेश सिंह	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	DELHI/दिल्ली	33400	0	10020	20040	3600	2160	0	69220	0	6413	446	0	0	0	6859	62361
96	ARJUN SINGH/अर्जुन सिंह	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	SHIMLA/शिमला	33400	0	3340	20040	1800	1080	3375	63035	0	6413	446	0	0	0	6859	56176
97	ROOP LAL/रूप लाल	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	SHIMLA/शिमला	33400	0	3340	20040	1800	1080	3375	63035	0	21413	446	0	0	0	21859	41176
98	A. R. MALIK/अ. र. मलिक	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	SRI NAGAR/श्रीनगर	44800	0	8960	26880	1800	1080	0	83520	0	13602	0	70	0	0	13672	69848
99	DEEP CHAND YADAV/दीप चंद यादव	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	VARANASI/वाराणसी	46100	0	9220	27660	1800	1080	0	85860	0	18851	0	70	0	0	18921	66939
100	RAM MILAN/राम मिलन	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	VARANASI/वाराणसी	33400	0	6680	20040	1800	1080	0	63000	0	21413	446	0	0	0	21859	41141
101	AVANISH KUMAR SHARMA/अवनीश कुमार शर्मा	DEPUTY DIRECTOR/अ. निदेशक	JAMMU/जम्मू	67000	0	13400	40200	3600	2160	0	126360	10550	10720	0	280	20000	0	41550	84810
102	NISHAR AKHTAR/निशार अख्तर	DEPUTY DIRECTOR/अ. निदेशक	NASIK/नासिक	57800	0	11560	34680	5040	3024	0	112104	6542	9248	0	280	0	0	16070	96034
103	CHANDUSHRE E S/चंदशुद्धी एस	SR. HORTICULTURE OFFICER/स. बागवानी अधिकारी	NASIK/नासिक	36500	0	7300	21900	1800	1080	0	68580	0	5840	0	140	0	0	5980	62600
104	SATYENDRA SINGH NARVARIYA/सत्येंद्र सिंह नारवरीया	DEPUTY DIRECTOR/अ. निदेशक	PUNE/पुणे	57800	0	13487	34680	4800	2880	0	113647	5658	9248	0	280	0	0	15186	98461
105	NIKHL GOWDA/निखिल गोवडा	SR. HORTICULTURE OFFICER/स. बागवानी अधिकारी	PUNE/पुणे	36500	0	10950	21900	3600	2160	0	75110	0	5840	0	140	0	0	5980	69130
106	REKHA PATIL/रेखा पाटील	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	PUNE/पुणे	36100	0	10830	21660	3600	2160	0	74350	0	5776	0	70	0	0	5846	68504

107	SUJIT SUMIT PURTY/सुजीत पुर्ति	DEPUTY DIRECTOR/अ. निदेशक	RANCHI/रांची	61300	0	12260	36780	3600	2160	0	116100	6550	9808	0	280	0	0	16638	99462
108	MUNNI DEVI/मुन्नी देवी	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	RANCHI/रांची	34000	0	6800	20400	1800	1080	0	64080	0	5440	0	70	0	0	5510	58570
109	VIDYA PAL/विद्या पाल	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	JAMMU/जम्मू	33400	0	6680	20040	1800	1080	0	63000	0	6813	446	0	0	0	7259	55741
110	H. K. P. S. CHAUHAN/एच. के. पी. एस. चौहान	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	NASIK/नासिक	46100	0	9220	27660	1800	1080	0	85860	0	11851	0	70	0	0	11921	73939



Annexure- 12

F. No. 15012/1/2024-MIDH (189439)
Government of India

भारत सरकार
Ministry of Agriculture & Farmers Welfare
कृषि एवं किसान कल्याण मंत्रालय
Department of Agriculture & Farmers Welfare
कृषि एवं किसान कल्याण विभाग
Horticulture Division - MIDH

बगवानी प्रभाग - एम. आई. डी. एच.

Room No. 398-A, Krishi Bhavan, New Delhi

कमरा संख्या 398-A, कृषि भवन, नई दिल्ली

Dated the 15th May, 2024

To

The Head of the Implementing Agency/National Level Agencies under MIDH

Subject: - Allocation of funds under MIDH for the FY 2026-27 - reg.

Sir/Madam,

I am directed to inform that based on the budget allocation for MIDH scheme for the FY 2026-27, the allocation of funds to different National Level Agencies/Implementing Agencies under Mission for Integrated Development of Horticulture (MIDH) for preparation for Annual Action Plan has been approved by Competent Authority of this Department is as under: -

(Rs. in lakhs)

Sl. No.	National Level Agency under MIDH (MH 2435)	Allocation 2026-27 (100% GoI share)
1.	2435 - Professional Service - for MIDH (2435.60.103.04.00.28) Space Application Centre/ MNCFC	84.10
2.	National Horticulture Board, Gurugram - Scheme component (including National Level TSG component of MIDH)	40000.00
3.	National Horticulture Board, Gurugram - for EAP of Clean Plant Programme (2435.60.103.04.02.31) - EAP for CPP	21176.50
4.	Coconut Development Board, Kochi - Scheme component	12000.00
5.	Directorate of Arecanut & Spices Development, Calicut - Scheme component	2500.00
6.	Directorate of Cashewnut & Cocoa Development, Kochi - Scheme Component	2500.00
7.	Project Based activities for NLAs	3300.01
8.	Central Institute of Horticulture, Nagaland - Scheme Component	400.00
9.	Allocation for the UTs without legislature (Ladakh, Andaman & Nicobar, Dadra and Nagar Haveli and Daman and Diu, Lakshadweep)	5200.00

10.	CSARC/International Potato Centre (CIP), Agra Operational Cost (2435.60.103.04.00.31)	860.00
11.	CSARC/International Potato Centre, Agra Establishment Cost - (2435.60.103.04.00.35)	3489.00
12.	National Horticulture Board, Gurugram - for Establishment Expenditure (MH 2401)	2846.00
13.	Coconut Development Board, Kochi - for Establishment Expenditure (MH 2401)	3716.00
14.	Directorates and Institutes of Horticulture (DCCD, DARD and CIH) - Non Plan Component (MH 2401 & 4401)	999.00
	Total	99050.61

2. In the case of NHB, CDB, CIH, DCCD, DARD and other National Level Agencies under MIDH, the Central Assistance will be @ 100%. As per MIDH Guidelines, National Level TSG will be housed in NHB Gurgaon and the budget of National Level TSG shall be limited to 2.5% of BE including foreign travel component.

3. All the National level agencies (NLAs) implementing this scheme is requested to ensure that

- (i) 16.6% of Plan Allocation be earmarked for Scheduled Castes farmers/beneficiaries under Scheduled Caste Sub Plan (SCSP),
- (ii) 8.6% of Plan Allocation be earmarked for Scheduled Tribes farmers/beneficiaries under Tribal Sub Plan.
- (iii) 30% of Plan Allocation be earmarked for Women beneficiaries/farmers. Efforts should be made to ensure gender equity in selecting beneficiaries.

4. Moreover, as per the Government Policy, Implementing Agencies shall be advised to accord priority to Persons with Disabilities (PWD) applicants in the implementation of the Scheme as per PWDs Act, 1995.

5. This issues with the approval of Secretary (DA & FW) vide Note#12 of F. No. M-15012/1/2024-MIDH-Part(1) dated 12th May, 2026.

Yours faithfully,


(Anil Kumar Meena)

Under Secretary to the Government of India
Phone No. 011 - 23382773
Email: anilkr.meena@nic.in

Copy to:-

- (i) Horticulture Commissioner, Department of Agriculture & Farmers Welfare, Krishi Bhawan, New Delhi.
- (ii) Additional Commissioner (Horticulture), DA & FW, Krishi Bhawan, New Delhi
- (iii) Deputy Secretary (MIDH)/Deputy Commissioner (MIDH) DA & FW
- (iv) US (Project Unit)/US (Budget/AAP)/US (COBANHB)/US (Coordination)/US (IFD)
- (v) KY Cell, DA & FW, Krishi Bhawan, New Delhi.

Annexure- 13

CHAPTER 02

Scheme-01- Scheme for Development of Commercial Horticulture through Production and Post-Harvest Management of Horticulture Produce

The Scheme for Development of Commercial Horticulture through Production and Post-Harvest Management of Horticulture Produce provides credit-linked back-ended subsidy for projects related to the establishment of commercial horticulture production units in open field conditions as well as under protected cultivation. It also supports projects focused on post-harvest management and primary or secondary processing of horticulture produce. The detailed procedure for submitting applications and obtaining sanction for financial assistance under this scheme is outlined in Chapter No. 4 of the scheme guidelines.

Details of the components along with cost norms and pattern of assistance are as under

S. No.	Item	Cost norms	Pattern of assistance
Scheme No. 01	Development of Commercial Horticulture through Production and Post Harvest Management (Integrated Projects)		
1 (i)	Commercial Horticulture Development in open field conditions in a project mode.	Rs. 100.00 lakh/per project for projects covering area over 2 ha., including add on components as per crop wise/component wise cost norms of MIDH on pro-rata basis. The integrated project may include the components viz planting material, plantation, irrigation, fertigation, mechanization, precision farming, GAP etc.	Credit linked back ended subsidy @ 40% of project cost in general area and @ 50% of project cost for NER and Himalayan States, Scheduled Areas and UTs of Andaman & Nicobar Islands, Lakshadweep Islands, Jammu & Kashmir and Ladakh.
1 (ii)	Large scale Hi-Tech open field cultivation of identified high value horticulture crops in a project mode (Apple, Walnut, Almond, Cashew nut, kiwi and date palm)	Rs. 200.00 lakh/per project for projects covering area over 20 ha., as per crop wise/component wise cost norms of MIDH on pro-rata basis. The integrated project may include the components viz planting material, plantation, irrigation, fertigation, mechanization, precision farming, GAP etc.	Credit linked back ended subsidy @ 40% of project cost in general area and @ 50% of project cost for NER and Himalayan States, Scheduled Areas and UTs of Andaman & Nicobar Islands, Lakshadweep Islands, Jammu & Kashmir and Ladakh.

S. No.	Item	Cost norms	Pattern of assistance
1(iii)	Commercial Horticulture Development in protected conditions in project mode	Project based as per MIDH cost norms including add on components for area above 4000 Sq.m per project as per crop wise/component wise cost norms of MIDH on pro-rata basis. For NE States, lower limit of area may be kept at 1000 Sq. m	Credit linked subsidy @ 50% of eligible project cost having maximum subsidy upto 100 Lakh/project.
1(iv)	Hi-tech Plug Type Nursery under controlled conditions in project mode	Project based as per MIDH cost norms including add on components for area above 4000 Sq.m per project as per crop wise/component wise cost norms of MIDH on pro-rata basis. For NE States, lower limit of area may be kept at 1000 Sq. m	Credit linked subsidy @ 50% of eligible project cost having maximum subsidy upto 100 Lakh/project.
1(v)	Setting up of new Tissue Culture Unit	Max Rs. 250 Lakhs/Unit	Assistance @ 100% to public sector and in case of private sector, credit linked back ended assistance @ 40% as project based activity. TC unit shall produce a minimum of 10 lakh plants/year or on pro rata basis upto 25 lakh plants/unit of mandated crops, duly hardened, for which protocols are available for commercial use. Accreditation of each TC lab shall be mandatory within 18 months from the date of receipt of last installment.
1(vi)	Integrated Mushroom Production Unit in project mode	As per NHB norms for a minimum installed capacity above 50 MT and upto 300 MT in controlled conditions @ Rs. 75000/MT without canning and @ Rs. 85000/ MT with Canning including Production Unit + Compost making Unit.	Credit linked subsidy @ 40% of eligible project cost in General area and @ 50% of eligible project cost for NER and Himalayan States, Scheduled Areas and UTs of Andaman & Nicobar Islands, Lakshadweep Islands, Jammu & Kashmir and Ladakh.
1(vii)	All Post Harvest Management Components(C1 to C6 as per MIDH guidelines)	As per MIDH Cost Norms Note: Component has to be implemented in accordance to NCCD guidelines only	As per MIDH Cost Norms

S.No.	Item	Cost norms	Pattern of assistance
1(viii)	Refrigerated Transport vehicles	For the purpose of calculation Rs. 3.45 lakhs/MT would be considered. The cost would be calculated on the per MT basis from 15 MT and max. of 30 MT per refrigerated vehicle. However, actual cost would be derived based on quantity etc. chosen depending upon components has to be implemented in accordance to NCCD guidelines only.	Upto max. Rs. 80.00 lakh/project @ 35% in general areas and Upto max. Rs. 100.00 lakh/project @ 50% in in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands.
1(ix)	Secondary Processing units for Value addition	Rs. 100 lakh/unit (as per MIDH cost norms)	Assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands (as per MIDH norms)
1(x)	Non-Pressurized Ripening Chamber also termed as CS-3	Rs. 1.00 lakh/MT	Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands
1(ix)	ii) Pressurized Ripening Chamber also termed as CS-3	Rs. 1.20 lakh/MT	Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands

Description of Eligible Components

I. Commercial Horticulture Development in Open Field Conditions in Project Mode: National Horticulture Board's (NHB) initiative for integrated commercial horticulture development aims to improve production, efficiency, and sustainability within the sector. The focus is on large-scale projects, covering areas over 2 hectares (approximately 5 acres) for general areas. In case of NE Region, projects having area over 1 hectare (approximately 2.5 Acres) are eligible. The various components eligible for assistance in these projects include:

- 1. Planting Material & Plantation:** Support for the selection and planting of high-quality materials suited to the specific crop type.
- 2. Irrigation & Fertigation:** Funding for the installation of efficient irrigation systems like drip irrigation, combined with fertigation (the integration of fertilizers into irrigation systems), which is essential for water and nutrient management.

3. **Mechanization & Precision Farming:** Assistance for acquiring machinery and tools to optimize labour use and input efficiency, alongside modern farming practices like precision farming, which involves data-driven techniques for improved crop production.
 4. **Good Agricultural Practices (GAP):** Guidelines for ensuring agricultural practices are sustainable and responsible, potentially improving produce quality and yields.
 5. **On-farm Post-Harvest Management (PHM) Components:** Integrated PHM solutions for improved storage and handling of fresh produce post-harvest.
 6. **Mushroom & Tissue Culture Units:** Eligibility for mushroom cultivation and tissue culture facilities, furthering diversified production.
 7. **Infrastructure and Farm Machinery:** Eligible for upgrading machinery, setting up irrigation and micro-irrigation systems to enhance productivity and reduce water usage, particularly for existing or newly established orchards.
 8. **Input Cost:** The Input Cost for horticulture projects will encompass the cost towards labours, manure, pesticides and insecticides etc.
 9. The Land Development component under this section will includes cost of Land levelling, digging of pits, fencing etc.
- II. **Commercial Horticulture Development in protected cover on project mode:** National Horticulture Board (NHB) also promotes commercial horticulture development projects under protected cover for areas exceeding 4000 sq meters. In case of NE Region, projects having area over 1000 sq meter are eligible. This initiative aims to enhance horticultural productivity through advanced technologies and infrastructure, with a focus on sustainability and cost-effectiveness. The key components of the scheme include:
- i. **Planting Material & Plantation:** Assistance for high-quality planting material and efficient plantation techniques tailored to protected cultivation, ensuring better growth and yield.
 - ii. **Irrigation & Fertigation:** Support for setting up water-efficient irrigation systems, such as drip and sprinkler systems, along with fertigation systems for optimal nutrient distribution.
 - iii. **Mechanization:** Provision of modern agricultural machinery for planting, harvesting, and other key operations, improving efficiency and reducing labor costs.
 - iv. **Protected Structures:** Financial support for the construction of greenhouses, shade net houses, plastic mulching, plastic tunnels, and anti-bird/hail nets to protect crops from adverse weather conditions and pests. These structures provide controlled environments for better crop quality and higher yields.
 - v. **Material Selection & Cost Optimization:** While assisting with construction, preference will be given to locally available materials for greenhouses and shade net houses to minimize construction costs. However, all materials and technologies used must conform to NHB's prescribed standards to ensure durability and safety.
 - vi. Activities like construction of green houses, shade net house, plastic mulching, and plastic tunnel, anti-bird /hail nets etc would be promoted. Provision has been made for selecting a variety of construction material for green houses and shade nets houses. Preference will be given to using locally available material to minimize cost of construction of such structures.
 - vii. **Input Cost:** The Input Cost for horticulture projects will encompass the cost towards labours, manure, pesticides and insecticides etc.
 - viii. The **Land Development** component under this section will includes cost of Land levelling, digging of pits, fencing etc.

ix. Eligible Crops:

- 1. Flowers:** Anthurium, Orchids, Rose, Lilium, Chrysanthemum, Carnation, Gypsophila and Gerbera.
- 2. Vegetables:** High value vegetables: Capsicum, Cucumber, Tomato
- 3. Structure for Nursery for fruits/vegetables and cut flower.**

- x. New components like Hydroponics and Aeroponics, Soil Replacement, Sensor Based Automation System for fertigation, Solar Fencing, Weed Mat etc. is also included under this section.

III. Integrated Post Harvest Management projects: National Horticulture Board (NHB) will support Integrated Post-Harvest Management (PHM) projects, aimed at improving the handling, storage, and processing of horticultural produce. Key components of the initiative include:

- i. Post Harvest Management Components:** Development of facilities like establishment of Farm Gate Pack House, Integrated Pack House and Collection Aggregation Centre for sorting, cleaning, grading, and packing fresh produce to maintain quality during transportation and storage.
- ii. Ripening Chamber:** Provision of controlled environments for the ripening of fruits, ensuring consistency in quality and reduced spoilage.
- iii. Refrigerated Vans (Refer Vans):** Support for the purchase of refrigerated transport vehicles to maintain optimal temperature conditions during product transit.
- iv. Retail Outlets:** Assistance for setting up retail outlets for fresh produce, helping farmers connect directly with consumers and enhance market access.
- v. Pre-cooling Unit:** Financial aid for setting up pre-cooling facilities that quickly reduce the temperature of harvested produce to improve shelf life and quality.
- vi. Cold Room (Staging/Transit)/ Solar Power Cold Room:** The transit cold room (previously known as Cold Room Staging) is used for storage of produce with required temperature and humidity conditions either in a packhouse, Collection & aggregation centre or along with Farm Gate Packhouse.
- vii. Primary / Secondary Processing Units:** These projects focus on integrating primary and secondary processing facilities to enhance value addition and minimize post-harvest wastage. The initiative encourages the establishment of units for activities such as sorting, cleaning, value addition and basic packaging, which support long-term preservation and marketability of produce. Specifically, for primary processing, projects related to fruits, vegetables, flowers, aromatic plants, raisins, and cashew are eligible for subsidy support, aiming to strengthen the farm-to-market value chain and promote sustainable horticulture.
- viii.** Additionally, NHB will take up projects in component mode, enabling the development of standalone PHM facilities to address specific needs in post-harvest handling and processing.
- ix.** This initiative aims to reduce post-harvest losses, enhance the value chain, and improve the marketability of horticultural produce, ensuring better profitability for farmers.

Calculation of Capacity for Subsidy

For calculation of capacity, following calculation formula shall be considered for evaluating the storage capacity:-

CHAPTER 03

Scheme 3: Capital Investment Subsidy Scheme

Under the Capital Investment Subsidy Scheme, the National Horticulture Board (NHB) offers credit-linked back-ended subsidies for projects involving the construction, expansion, and modernization of cold storage facilities including Controlled Atmosphere (CA) storage. Assistance is provided for setting up new multi-chamber cold storage units incorporating energy-efficient technologies such as thermal insulation, humidity control systems, advanced cooling technologies, and automation. These projects must adhere to government-approved specifications and standards to ensure energy efficiency and reliability. To verify compliance with the notified standards, all projects are subjected to rigorous technical scrutiny by NHB-empowered technical agencies. In case of CA Stores, projects located in production areas for which CA protocols as per NCCD guidelines are available, are only allowed. The procedure for application and sanction of financial assistance under this scheme is given in Chapter No. 4.

Description of components, Pattern of Assistance and Cost Norms

Under this component, credit-linked back ended assistance is available for projects related to the establishment, modernization, and enhancement of Cold Storage units, including Controlled Atmosphere (CA) storage facilities. The focus is on improving post-harvest handling by introducing efficient and modern cold storage technology. The details regarding assistance under this scheme, cost norms and other relevant details are as given below: -

Capacity and Pattern of Assistance: - The National Horticulture Board (NHB) will provide financial assistance through a credit-linked back-ended subsidy in the following:-

- a. 35% subsidy for projects in General Areas.
- b. 50% subsidy for projects in North Eastern (NE) and Himalayan States, Scheduled Areas, Vibrant Villages, Andaman & Nicobar Islands, and Lakshadweep Islands.

The NHB will support projects with capacities ranging from 5001 MT to 20,000 MT per project based on prescribed cost norms. For North-eastern states, projects with a capacity of 1000 MT or more are also eligible for assistance.

**Scheduled Areas include those areas notified by Planning Commission and State Governments. TSP Areas include those areas notified by Ministry of Tribal Affairs. Vibrant villages are those border villages which are situated at Ladakh, Himachal Pradesh, Uttarakhand, Sikkim & Arunachal Pradesh and are notified by the Ministry of Home Affairs. NE & Himalayan States refer to States in North East & Himalayan region covered under HMNEH scheme.*

Types of Cold Storages including Controlled Atmosphere: As per the revised NCCD Engineering Guidelines and Minimum System Standards 2025, cold storages are categorized into six distinct types based on their design, functionality, and intended purpose. Each type is assigned a specific nomenclature to standardize classification and usage across the industry. These types include facilities for storing fruits, vegetables, multi-commodities, with specialized variants like Controlled Atmosphere (CA) storage designed for maintaining precise temperature, humidity, and gas composition. For detailed information regarding the types, specifications, and nomenclature of each cold storage type, refer to the NCCD Guidelines 2025, which outline the engineering standards and technical requirements for compliance.

The brief summary regarding the chamber sizes and structure are as given below: -

- 1. COLD STORAGE TYPE - I (SINGLE TEMPERATURE/ SINGLE PRODUCT):** Type I cold storage units are designed primarily for the bulk and long-term storage of single products. These structures are typically constructed using traditional brick-and-mortar techniques but can also be developed using modern Pre-Engineering Building (PEB) structures, providing flexibility and durability. For more details refer NCCD Guidelines.

Capacity: The capacity structure of CS-I units is as follows:

#	Minimum Storage Capacity (MT)	Maximum Storage Capacity (MT)	Cold Store Configuration
1	5001	10000	The combination of capacity of chambers in a project can be divided between min. capacity of 500 MT and up to a max. Capacity of 2500 MT (per chamber).
2	10001	20000	The combination of capacity of chambers in a project can be divided between min. capacity of 500 MT and up to a max. Capacity of 2500 MT (per chamber) from 5001 MT up to 10,000 MT. And for storage capacity above 10,000 MT up to max. 20,000 MT, the combination of capacity of chamber can be divided up to a max. Capacity of 5000 MT per chamber but not less than 1500 MT capacity in any case.

- 2. COLD STORAGE TYPE-I- Onion:** Type I Onion cold storage units are specialized facilities designed specifically for the bulk and long-term storage of onions. These units ensure optimal conditions to maintain the quality of onions during extended storage periods. The facility should be constructed in a similar manner to CS-1 units, incorporating similar design principles such as brick-and-mortar or Pre-Engineering Building (PEB) structures. However, modifications and specifications are tailored to meet the unique storage requirements of onions, including proper ventilation, temperature control, and humidity levels. For more details refer NCCD Guidelines.
- 3. COLD STORAGE TYPE-II (MULTI-COMMODITY/ MULTI-TEMPERATURE):** These units are designed for the long-term bulk storage of multiple products, catering to off-season demands. These units are commonly built using Pre-Engineering Building (PEB) structures for flexibility, durability, and cost-effectiveness. Ancillary areas, such as docks, plant rooms, offices, and convenience zones, can be constructed using traditional brick-and-mortar methods and seamlessly integrated with the PEB structure to create a unified facility. For more details refer NCCD Guidelines.

Capacity: The capacity structure of these units is as follows:

#	Minimum Storage Capacity (MT)	Maximum Storage Capacity (MT)	Balance Storage Capacity other than fixed 6 chambers (MT)	Cold Store Configuration
1	1500 (min. 6 chamber x 250 MT = 1500 MT) *	20,000	18500	The applicant has to construct min. 6 chambers of capacity less than 250 MT as described in NCCD Guidelines totaling to 1500 MT capacity. (For chamber size configuration of remaining capacity, please refer point 2 (a) and 2 (b).
2 (a)	1500 ~ 1501	10,000	10,000	For the balance capacity from 1501 MT up to a max. of 10,000 MT, the combination of capacity of chambers in a project can be divided between min. capacity of 500 MT and up to a max. Capacity of 2500 MT (per chamber).
2 (b)	10,001	20,000	0	For storage capacity above 10,000 MT up to max. 20,000 MT, the combination of capacity of chamber can be divided up to a max. capacity of 5000 MT per chamber but not less than 1500 MT capacity in any case.

4. **CONTROLLED ATMOSPHERE (CS-2-CA):** Controlled Atmosphere (CS-2-CA) units are specialized facilities designed for controlled atmosphere (CA) storage, accommodating both bulk short- and long-term storage needs. These units are equipped with advanced systems to precisely maintain and monitor the required concentrations of nitrogen (N₂), carbon dioxide (CO₂), and oxygen (O₂) levels, in addition to temperature and humidity control, to extend the freshness and quality of stored produce. The primary construction method for these units employs Pre-Engineering Building (PEB) structures, ensuring flexibility, durability, and cost efficiency. Ancillary areas such as docks, plant rooms, offices, and convenience zones are constructed using traditional brick-and-mortar methods, seamlessly integrated with the PEB structure to create a unified and operationally efficient facility. For more details refer NCCD Guidelines.

Capacity: The capacity structure of this unit is as follows:

#	Minimum Storage Capacity (MT)	Maximum Storage Capacity (MT)	Balance Storage Capacity other than fixed 6 chambers (MT)	Cold Store Configuration
1	1500 (min. 6 chamber x 250 MT = 1500 MT) *	20,000	18500	The applicant has to construct min. 6 chambers of capacity less than 250 MT as described in NCCD Guidelines totaling to 1500 MT capacity. (For chamber size configuration of remaining capacity, please refer point 2 (a) and 2 (b).
2 (a)	1501	10,000	10,000	For the balance capacity from 1501 MT up to a max. of 10,000 MT, the combination of capacity of chambers in a project can be divided between min. capacity of 250 MT and up to a max. Capacity of 2500 MT (per chamber).



#	Minimum Storage Capacity (MT)	Maximum Storage Capacity (MT)	Balance Storage Capacity other than fixed 4 chambers (MT)	Cold Store Configuration
2 (b)	10,001	20,000	0	For storage capacity above 10,000 MT up to max. 20,000 MT, the combination of capacity of chamber can be divided up to a max. Capacity of 5000 MT per chamber but not less than 250 MT capacity in any case.

5. **Cold Storage Units Type 3 (CS-3):** Cold Storage Units under Type III (CS-3) are specifically designed as Ripening Chambers to support the controlled ripening of fruits. These facilities play a crucial role in ensuring fruits reach market-ready conditions, while preserving their quality, texture, flavor, and nutritional value throughout the ripening process.

Structure: CS-3 units are equipped with advanced systems to regulate key ripening parameters,

For Qualifying under CS-3, the first criteria is that the applicant needs to make chambers of either equal sizes or different sizes of insulation not less than 40 - 120 mm of capacity maximum upto 300 MT.

The minimum chamber size should be 15 MT and not exceeding 30 MT per chamber.

6. **COLD STORAGE TYPE-IV (DRY SPICES/RAISINS):** These type of CS is primarily designed for the storage of dry spices and raisins where bulk and long-term storage are essential. These units provide a controlled environment that preserves the quality of perishable products, while being well-suited for the unique requirements of these dry and delicate commodities.

Structure: Type IV cold storage units are typically constructed using traditional brick-and-mortar methods, but can also be built using Pre-Engineering Building (PEB) structures. PEB offers flexibility, cost-efficiency, and durability, making it ideal for larger units, while traditional structures are used for specific areas such as storage, docks, or offices. This flexibility in construction ensures the facility meets the necessary environmental conditions required for the safe storage of dry spices and raisins.

Capacity: The capacity structure of this unit is as follows:

#	Minimum Storage Capacity (MT)	Maximum Storage Capacity (MT)	Cold Store Configuration
1	5001	10000	The combination of capacity of chambers in a project can be divided between min. capacity of 500 MT and up to a max. Capacity of 2500 MT (per chamber).
2	10001	20000	The combination of capacity of chambers in a project can be divided between min. capacity of 500 MT and up to a max. Capacity of 2500 MT (per chamber) up to 10,000 MT. And for storage capacity above 10,000 MT up to max. 20,000 MT, the combination of capacity of chamber can be divided up to a max. Capacity of 5000 MT per chamber but not less than 1500 MT capacity in any case.

For detailed information regarding the types, specifications, and nomenclature of each cold storage type, refer to the NCCD Guidelines 2025, which outline the engineering standards and technical requirements for compliance.

Detailed Cost Norms and Pattern of Assistance

The detailed cost norms and pattern of assistance pertaining to this scheme are as given below:-

COST NORMS FOR COLD STORAGE TYPE-I (SINGLE)

COMPONENT NO. (As per NCCD)	DESCRIPTION & NAME	Max. ALLOWABLE QTY./CAPACITY	COST	PATTERN OF ASSISTANCE
C-7 (i)	Cold Storage type -I (CS-1) are cold storages designed mostly for single product storage where bulk and long term storage is preferred. They are normally seen in brick and mortar structure, however, an applicant can also develop it under the pre-engineered building (PEB). It is further stated that all the building safety norms, stability certificates from architects or authorized agencies or certified person relevant to building norms, etc. electrical safety and earthing, fire safety norms as per applicable regulations, use of fire exit doors at places of exits, plant room safety norms, environmental clearances, handling areas, loading docks, PPE kits, hygienic storage spaces and storing methods, HACCP norms and regulations, FSSAI norms and mandated clearances, office and convenience areas (restrooms, parking, etc.) shall be considered as general requirement for the purpose of development of the cold store facility under this category. The list of BIS standards has been attached to be followed at all the relevant places. Consisting of :	For CIVIL Construction of capacity between: 5001 to 6500 MT 6501 to 8000 MT 8001 to 10000 MT 10001 to 20000 MT*	Rs. 9120/MT Rs. 8640/MT Rs. 8160/MT Rs. 4080/MT*	Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands
C-7 (ii)		For PEB Construction of capacity between: 5001 to 6500 MT 6501 to 8000 MT 8001 to 10000 MT 10001 to 20000 MT*	Rs. 11400/MT Rs. 10800/MT Rs. 10200/MT Rs. 5100/MT*	



COMPONENT NO. (As per NCED)	DESCRIPTION & NAME	Max. ALLOWABLE QTY./CAPACITY	COST	PATTERN OF ASSISTANCE
	i. Construction: Foundation/ slab/ columns/ pillars/ PEB structure ii. Insulation: Walls, Ceiling, Floors, etc. iii. All refrigeration Units iv. Electrical Installations: Transformers/DG Sets, VFDs, etc. v. Administrative Block: CCTV/ parking areas / Office block/ Convenience areas vi. Safety & Hazard control: Fire fighting equipment's/ fire exits/ fire doors- as per norms and conditions of the building			
	CO ₂ SCRUBBER with CO ₂ MONITORING SYSTEM FOR REMOVAL OF CO ₂ Mandatory only for those produces generating lot of CO ₂ , E.g.- potato, onions, apples, etc	Max. 1 system/ project	Rs. 10 lakh/ system	
	Unified Control System- PLC,BMS, IoT, Remote monitoring, etc.	Max. 1 system/ project	Rs. 5 lakh/ system	
	Conveying/Hoist system/ Material Service lifts for material handling of suitable capacity in the anteroom with provision of unloading on common landing near and outside cold rooms. (upto 20,000 MT) (refer point no. 9- MECHANISATION)	Max. 1 system/ project	Rs. 5 lakh/ system	
	Dock Leveller System comprising of: (components of 1 set) A. Dock Leveller B. Dock Door C. Dock Shelter D. Vehicle Barrier/ Hit Alarm	Max. 2 sets	Rs. 8.4 lakh/set	
	Material Handling Equipments: HPT 1 ton and above BOPT 1 ton and above	Max. 4 units Max 2 unit	Rs. 20000 / unit Rs. 1.5 lakh / unit	
	Doors	Max. 30 doors / project	Rs. 25000 / door	

COMPONENT NO. (As per NCCD)	DESCRIPTION & NAME	Max. ALLOWABLE QTY./CAPACITY	COST	PATTERN OF ASSISTANCE
	Automated computerised system with software for generating QR/bar code labelling, farmers details, date of arrival, variety of the crop at the arrival of aggregation center	Max. 1 system / project	Rs. 3.5 lakh / system	

COST NORMS FOR COLD STORAGE TYPE- I-ONION

COMPONENT NO.	DESCRIPTION & NAME	Max. ALLOWABLE QTY./CAPACITY	COST	PATTERN OF ASSISTANCE
C-8 (i)	Cold Storage type -I - Onion (CS-1- Onion) are cold storages designed for onion storage where bulk and long term storage is preferred. They are normally seen in brick and mortar structure, however, an applicant can also develop it under the pre-engineered building (PEB). It is further stated that all the building safety norms, stability certificates from architects or authorized agencies or certified person relevant to building norms, etc. electrical safety and earthing, fire safety norms as per applicable regulations, use of fire exit doors at places of exits, plant room safety norms, environmental clearances, handling areas(receiving shed), PPE kits, hygienic storage spaces and storing methods, HACCP norms and regulations, FSSAI norms and mandated clearances, office and convenience areas (restrooms, parking, etc.) shall be considered as general requirement for the purpose of development of the cold store facility under this category. The list of BIS standards has been attached to be followed at all the relevant places. Consisting of :	For CIVIL Construction of capacity between: 5001 to 6500 MT 6501 to 8000 MT 8001 to 10000 MT 10001 to 20000 MT	Rs. 9120/MT Rs. 8640/MT Rs. 8160/MT Rs. 4080/MT	Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands
C-8 (ii)	i. Construction: Foundation/ slab/ columns/ pillars/ Receiving Area or shed/ PEB structure ii. Insulation: Walls, Ceiling, Floors, etc. iii. All refrigeration Units iv. Electrical Installations: Transformers/DG Sets,VFDs, etc. v. Administrative Block: CCTV/ parking areas / Office block/ Convenience areas vi. Safety & Hazard control: Fire fighting equipments/ fire exits/ fire doors- as per norms and conditions of the building	For PEB Construction of capacity between: 5001 to 6500 MT 6501 to 8000 MT 8001 to 10000 MT 10001 to 20000 MT	Rs. 11400/MT Rs. 10800/MT Rs. 10200/MT Rs. 5100/MT*	



COMPONENT NO.	DESCRIPTION & NAME	Max. ALLOWABLE QTY./CAPACITY	COST	PATTERN OF ASSISTANCE
	Ventilation system#	Max. upto 20000 MT/ project	Rs. 3000/MT Total max cost capped to 300 lakhs/ project	
	Specialised Stacking System appropriate for Onions*	Max. upto 20000 MT/ project	Rs. 2000/MT Total max cost capped to 200 lakhs/ project	
	CO ₂ SCRUBBER with CO ₂ MONITORING SYSTEM FOR REMOVAL OF CO ₂ Mandatory only for those produces generating lot of CO ₂ , E.g.- potato, onions, apples, etc	Max. 1 system/ project	Rs. 10 lakh/ system	
	Unified Control System- PLC,BMS, IoT, Remote monitoring, etc.	Max. 1 system/ project	Rs. 5 lakh/ system	
	Conveying/Hoist system/Service lifts for material handling of suitable capacity in the anteroom with provision of unloading on common landing near and outside cold rooms. (upto 20,000 MT)	Max. 1 system/ project	Rs. 5 lakh/ system	
	Doors	Max. 30 doors/ project	Rs. 25000 / door	
	Automated computerised system with software for generating QR/bar code labelling, farmers details, date of arrival, variety of the crop at the arrival of aggregation center	Max. 1 system/ project	Rs. 3.5 lakh/ system	

COST NORMS FOR COLD STORAGE TYPE-II (MULTI)

COMPONENT NO.	DESCRIPTION & NAME	Max. ALLOWABLE QTY./CAPACITY	COST
C-9	Cold Storage type -II (CS-2) are cold storages designed mostly for multi product storage where bulk and long term storage is preferred. They are normally seen in pre-engineered building and certain areas like docks, plant rooms, offices, convenience areas can be constructed with brick and mortar and integrated with the PEB. It is further stated that all the building safety norms, stability certificates from architects or authorized agencies or certified person relevant to building norms, etc. electrical safety and earthing, fire safety norms as per applicable regulations, use of fire exit doors at places of exits, plant room safety norms, environmental clearances, handling areas, loading docks,		

COMPONENT NO.	DESCRIPTION & NAME	Max. ALLOWABLE QTY./CAPACITY	COST
	PPE kits, hygienic storage spaces and storing methods, HACCP norms and regulations, FSSAI norms and mandated clearances, office and convenience areas (restrooms, parking, etc.) shall be considered as general requirement for the purpose of development of the cold store facility under this category. The list of BIS standards has been attached to be followed at all the relevant places. Consisting of : i. Construction: Foundation/ slab/ columns/ pillars/ PEB structure ii. Insulation: Walls, Ceiling, Floors, etc. iii. All refrigeration Units iv. Electrical Installations: Transformers/DG Sets, VFDs, etc. v. Administrative Block: CCTV/ parking areas / Office block/ Convenience areas. vi. Safety & Hazard control: Fire fighting equipments/ fire exits/ fire doors- as per norms and conditions of the building	For PEB Construction of capacity between: 5001 to 6500 MT 6501 to 8000 MT 8001 to 10000 MT 10001 to 20000 MT*	Rs. 11400/MT Rs. 10800/MT Rs. 10200/MT Rs. 5100/MT*
	CO₂ SCRUBBER with CO₂ MONITORING SYSTEM FOR REMOVAL OF CO₂ Mandatory only for those produces generating lot of CO₂, E.g.- potato, onions, apples, etc	Max. 1 system/ project	Rs. 10 lakh/ system
	Unified Control System- PLC,BMS, IoT, Remote monitoring, etc.	Max. 1 system/ project	Rs. 5 lakh/ system
	Conveying/Hoist system/material service lift for material handling of suitable capacity in the anteroom with provision of unloading on common landing near and outside cold rooms. (upto max. 20,000 MT) (refer point no.7)	Max. 1 system/ project	Rs. 5 lakh/ system
	Dock Leveller System comprising of: (components of 1 set) A. Dock Leveller B. Dock Door C. Dock Shelter D. Vehicle Barrier/ Hit Alarm	Max. 2 sets	Rs. 8.4 lakh/ set
	High Reach handling equipment: Specialized material Handling equipment comprising of: (components of one set) A. Fork Lift B. Battery Operated Pallet Truck C. Hand Pallet Truck	Max. 2 sets Min. 1 set	Rs. 25 lakh/ set per project
	Doors	Max. 30 doors / project	Rs. 25000 / door



COMPONENT NO.	DESCRIPTION & NAME	Max. ALLOWABLE QTY./CAPACITY	COST
	Stacking System: Racking system including Bins, Pallets and storing systems inside CA chambers for storing and holding material	Max. 5000 MT/ project	Rs. 2000 / MT
	Automated computerised system with software for generating QR/bar code labelling, farmers details, date of arrival, variety of the crop at the arrival of aggregation centre	Max. 1 system / project	Rs. 3.5 lakh / system

COST NORMS FOR COLD STORAGE TYPE-II-CA

COMPONENT NO.	DESCRIPTION & NAME	Max. ALLOWABLE QTY./CAPACITY	COST	PATTERN OF ASSISTANCE
C-10	Controlled Atmosphere Storage type -II-CA (CS-2-CA) are cold storages designed for controlled atmosphere storage where bulk, short and long term storage is preferred as required. These storages should be equipped with all necessary equipments to maintain and monitor the required concentration of N₂, CO₂ and O₂ levels along with temp and humidity control. They are normally seen in pre-engineered building and certain areas like docks, plant rooms, offices, convenience areas can be constructed with brick and mortar and integrated with the PEB. It is further stated that all the building safety norms, stability certificates from architects or authorized agencies or certified person relevant to building norms, etc. electrical safety and earthing, fire safety norms as per applicable regulations, use of fire exit doors at places of exits, plant room safety norms, environmental clearances, handling areas, loading docks, PPE kits, hygienic storage spaces and storing methods, HACCP norms and regulations, FSSAI norms and mandated clearances, office and convenience areas (restrooms, parking, etc.) shall be considered as general requirement for the purpose of development of the cold store facility under this category. The list of BIS standards has been attached to be followed at all the relevant places. Consisting of	For PEB Construction c.f capacity between: 5001 to 6500 MT 6501 to 8000 MT 8001 to 10000 MT 10001 to 20000 MT*	Rs. 11400/ MT Rs. 10800/ MT Rs. 10200/ MT Rs. 5100/ MT*	Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands

COMPONENT NO.	DESCRIPTION & NAME	Max. ALLOWABLE QTY./CAPACITY	COST	PATTERN OF ASSISTANCE
	i. Construction: Foundation/ slab/ columns/ pillars/ PEB structure ii. Insulation: Walls, Ceiling, Floors, etc. iii. All refrigeration Units iv. Electrical Installations: Transformers/DG Sets, VFDs, etc. v. Administrative Block: CCTV/ parking areas / Office block/ Convenience areas. vi. Safety & Hazard control: Fire fighting equipment's/ fire exits/ fire doors- as per norms and conditions of the building			
	Automated computerised system with software for generating QR/bar code labelling, farmers details, date of arrival, variety of the crop at the arrival of aggregation center	Max. 1 system / project	Rs. 3.5 lakh / system	

CA Components for NHB:

S.NO.	COMPONENT	DESCRIPTION	MAX. ALLOWABLE QTY./CAPACITY	PRICE/UNIT	PATTERN OF ASSISTANCE
1	CA GENERATORS	Should essentially include sensors, pressure equalising equipment, controls comprising: A. N ₂ Generator with screw compressor B. CO ₂ Absorber C. Analyser, piping valves etc.	Max. 2 units/ project	Rs. 150 lakh/ unit	Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands
2	Specialised CA doors	Specialized CA Doors for maintaining positive pressure inside the chambers and leakages	Max. 30 Doors / project	Rs. 3 lakh / Door	
3	Gas Tightening (New Component)	Gas Tightening system comprising of A. CA primer for both walls and floor B. Film/Fleece (Double layer on the joints) C. Elastomeric Paint etc.	Upto Max. 6250 MT / project	Rs. 2000/ MT	
4	Unified Control System	Electronic and electrical logic controls for machinery & equipment, lots, sensors indicators, building management system etc.	Max. one system/ project	Rs. 5 lakh / system	



S. NO.	COMPONENT	DESCRIPTION	MAX. ALLOWABLE QTY./CAPACITY	PRICE/UNIT	PATTERN OF ASSISTANCE
5	Dock Leveler System	Docking equipment comprising of - A. Dock Leveler B. Dock Door C. Dock Shelter D. Vehicle Barrier/ Hit Alarm	Max. 3 units / project	Rs. 8.4 lakh / unit	
6	Integrated Specialised Packaging machines/ lines with farm code labelling.	Automated packaging lines/ machines to make in-house labelling and packaging boxes of various sizes and strength as per categories 3, 5, 7 & 9 ply. Both single & double walls with farm code labelling, i.e. arrival farm (traceability) and date of arrival. QR code of pack house & date showing dispatch and other relevant details the produce has gone through like washing, grading, etc.	Max. one system/ project	Rs. 15 lakh / system	
7	High Reach handling equipment	Specialized material Handling equipment comprising of: (components of one set) A. Fork Lifts B. Battery Operated Pallet Truck C. Hand Pallet Trucks	Max. 2 sets / project	Rs. 25 lakh/ set	
8	Advanced Grader (New Component)	Computerized, Optical Grading Lines (Imported/ Indigenous) along with other components like conveyors, belts, washer, waxers/ dryers, exits, packaging tables & inspection station (indigenous / imported) integrated and tested duly by manufacturers before site installation. The system should have atleast 30% made in India components.	Min. 3 MT/hr. Max. 5 MT/hr. output line with max. upto 5000 MT/project	Rs. 5000/MT	
9	Stacking System	Racking system include Bins, Pallets and storing systems inside CA chambers for storing and holding material	Max. 5000 MT/ project	Rs. 2000 / MT	
#10	Alternate technology (Vapour absorption, Solar, hybrids, etc.)	Vapour Absorption/ Phase change material/, Solar PV panels or Solar Thermal system	As applicable	Rs. 35 lakh / project	

COST NORMS FOR COLD STORAGE TYPE-IV (DRY SPICES/ RAISINS)

COMPONENT NO.	DESCRIPTION & NAME	Max. ALLOWABLE QTY./ CAPACITY	COST	PATTERN OF ASSISTANCE
C-11 (i)	Cold Storage type -IV (CS-4) is cold storages designed mostly for dry spices/ raisins storage where bulk and long term storage is preferred. They are normally seen in brick-and-mortar structure; however, an applicant can also develop it under the pre-engineered building. It is further stated that all the building safety norms, stability certificates from architects or authorized agencies or certified person relevant to building norms, etc. electrical safety and earthing, fire safety norms as per applicable regulations, use of fire exit doors at places of exits, plant room safety norms, environmental clearances, handling areas, loading docks, PPE kits, hygienic storage spaces and storing methods, HACCP norms and regulations, FSSAI norms and mandated clearances, office and convenience areas (restrooms, parking, etc.) shall be considered as general requirement for the purpose of development of the cold store facility under this category. The list of BIS standards has been attached to be followed at all the relevant places. Consisting of : i. Construction: Foundation/ slab/ columns/ pillars/ PEB structure ii. Insulation: Walls, Ceiling, Floors, etc. iii. All refrigeration Units iv. Electrical Installations: Transformers/ DG Sets, VFDs, etc. v. Administrative Block: CCTV/ parking areas / Office block/ Convenience areas. vi. Safety & Hazard control: Fire fighting equipments/ fire exits/ fire doors- as per norms and conditions of the building	For CIVIL Construction of capacity between: 5001 to 6500 MT 6501 to 8000 MT 8001 to 10000 MT 10001 to 20000 MT*	Rs. 9120/MT Rs. 8640/ MT Rs. 8160/MT Rs. 4080/ MT*	Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands

Annexure- 14



भारतीय लेखापरीक्षा तथा लेखा विभाग
कार्यालय प्रधान निदेशक लेखापरीक्षा (केन्द्रीय), चण्डीगढ़
Indian Audit & Accounts Department
Office of The Principal Director of Audit (Central),
Chandigarh



सं/No: पी. डी. ए.सी.के. व्यय/SAR/NHB/2024-25/ 615

दि/Date: 04/11/2025

सेवा में,

सचिव,

कृषि और किसान कल्याण मंत्रालय

(Ministry of Agriculture and Farmers Welfare),

भारत सरकार,

कृषि भवन, नई दिल्ली - 110001

विषय: National Horticulture Board, Gurugram के वर्ष 2024-25 के लेखाओं पर पृथक लेखापरीक्षा प्रतिवेदन

महोदय/महोदया,

कृपया National Horticulture Board, Gurugram के वर्ष 2024-25 के लेखाओं पर पृथक लेखापरीक्षा प्रतिवेदन (Separate Audit Report) संसद के दोनों सदनों के समक्ष प्रस्तुत करने हेतु संलग्न पाएं। संसद में प्रस्तुत होने तक प्रतिवेदन को गोपनीय रखा जाए।

संसद में प्रस्तुत करने के उपरांत प्रतिवेदन की पांच प्रतियाँ इस कार्यालय को भी भेज दी जाएं।

कृपया इस पत्र की पावती भेजें।

भवदीया,

संलग्न: उपरोक्त अनुसार

दस्ता -

प्रधान निदेशक

✓ उपरोक्त की प्रतिलिपी वर्ष 2024-25 की पृथक लेखापरीक्षा प्रतिवेदन की प्रति सहित आवश्यक कार्यवाही हेतु Managing Director, National Horticulture Board, 85, Institutional Area, Sector 18, Gurugram - 122015 (Haryana) को प्रेषित की जाती है।

भवदीय,

निदेशक (केन्द्रीय व्यय)

Opinion of Comptroller & Auditor General of India on the Accounts of the National Horticulture Board, Gurugram for the year ended 31 March 2025

We have audited the financial statements of the National Horticulture Board, Gurugram which comprise the statement of financial position as at 31 March 2025 and the Income & Expenditure Account/Receipts & Payment Account for the year then ended, and notes to the financial statements, including a summary of significant accounting policies under Section 20(1) of the Comptroller and Auditor General's (Duties, Power and Conditions of Service) Act, 1971. The audit has been entrusted for the period up to 2026-27.

2. This Audit Report contains the comments of the Comptroller & Auditor General of India (CAG) on the accounting treatment only with regard to classification, conformity with the best accounting practices, accounting standards, disclosure norms, etc. Audit observations on financial transactions regarding compliance with the Law, Rules and Regulations (Propriety & Regularity) and efficiency cum performance aspects, etc., if any, are reported through inspection reports/ CAG's audit reports separately.

In our opinion the accompanying financial statements of National Horticulture Board, Gurugram, read together with the accounting policies and Notes thereon and matters mentioned in the Separate Audit Report, which follows, give a true and fair view of the financial position of the autonomous body as at March 31, 2025, and (of) its financial performance and its cash flows for the year then ended in accordance with in the format prescribed by the Ministry of Finance, Government of India.

Basis for Opinion

We conducted our audit in accordance with the CAG's auditing regulations/standards/manuals/guidelines/guidance-notes/orders/circulars etc. Our responsibilities are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the autonomous body in accordance with ethical requirements that are relevant to our audit of the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter

Nil

Responsibilities of Management for the financial statements

The Board of Management of the National Horticulture Board (NHB), Gurugram is responsible for the preparation and fair presentation of the financial statements in accordance with the format prescribed by the Ministry of Finance, Government of India and for internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion in accordance with CAG's auditing regulations/standards/manuals/guidelines/guidance notes/order/circulars etc.

For and on behalf of the CAG of India

[Signature]
14/11/2025

Principal Director of Audit (Central), Chandigarh

Place: Chandigarh

Date: 04.11.2025

**Separate Audit Report on the Accounts of the National Horticulture Board,
Gurugram for the year ended 31 March 2025**

A. General

The Board received an amount of ₹132.57 lakh and ₹89.75 lakh on account of subsidy callback during 2023-24 and 2024-25, respectively¹. However, interest recoverable on the above funds has not been booked in the annual accounts.

B. Management Letter

Deficiencies which have not been included in this Separate Audit Report have been brought to the notice of the Management through a Management Letter issued separately for remedial/corrective action.

C. Assessment of Internal Controls

C.1 Adequacy of Internal Audit system

Internal audit wing was not established. However, internal audit is being conducted by a firm of Chartered Accountants.

C.2 Adequacy of Internal control system

The internal Control is considered to be inadequate in view of the following: -

- a. The Institute has not prepared its Accounting Manual.
- b. As per Rule 7 of Rules and Regulation of National Horticulture Board, the Board of Directors shall meet at least once in every year. However, no such meetings were held during 2024-25.
- c. Further Rule 10 provides that the Managing Committee shall meet at least once in every three months and otherwise at such times and at such places as may be determined by the Chairman or the Managing Committee. However, only two such meetings were held during the year 2024-25.

C.3 Physical verification of Fixed Assets

Physical verification of Fixed Assets for the year under audit has been conducted.

C.4 Physical verification of Inventories

Physical verification of Inventories for the year under audit has been conducted.

C.5 Physical verification of Library Books

The physical verification of Library books was conducted.

¹ As pointed vide para 2 of Inspection report on audit of the Board for the year 2023-24)

C.6 Regularity in payment of statutory Dues

As per books of accounts, the Board was regular in depositing statutory dues.

D. Grant-in-Aid

The Position of Grant-in-aid in the Board during the year 2024-25 was as under:

(Figures in ₹lakh)

Head of Accounts	NHB	NHM	NBM	NMS	Total
Opening Balance as on 01.04.2024	1838.87	106.36	0.15	40.62	1986.00
Un spent balance received	132.96	1.13	0.01	1.11	135.21
Grant received during the year 2024-25	30102.08	205.00	-	-	30307.08
Total amount available	32073.91	312.49	0.16	41.73	32428.29
Less: Expenditure incurred/ utilized	30040.03	255.56	-	-	30295.59
Less: Funds refunded to the Government	1206.51	1.80	0.16	-	1208.47
Closing balance as on 31.03.2025	827.37	55.13	-	41.73	924.23

तृप्ति गुप्ता, आई. ए. एण्ड ए. एस.
महालेखाकार

Tripti Gupta, IA&AS
Accountant General



कार्यालय महालेखाकार (लेखा व हकदारी)
पंजाब एवं यू. टी. चण्डीगढ़
प्लॉट नं. 20, सेक्टर 17-ई, चण्डीगढ़ - 160017
O/o The ACCOUNTANT GENERAL (A&E)
PUNJAB & UNION TERRITORY OF
CHANDIGARH

Plot No. 20, Sector-17E, Chandigarh-160017

No. - पी.ओ.ए(ली)/3.आर/542/मह/2024-25/617

Dated 04.11.2025

Dear Sh. Rajan,

The audit of annual accounts of your Board for the year ended 31 March 2025 was conducted and audit comments in respect of the same have been reported through the Separate Audit Report. However, certain persistent irregularities which were included in the Separate Audit Reports (as briefed in Part A of the annexure), but no corrective action has been taken, are being brought to your notice for urgent intervention. Besides, there are certain other deficiencies noticed which have not been included in the Separate Audit Report but, nevertheless, are significant (as detailed in Part B of the annexure), are also being brought to your attention for remedial/corrective action.

You are requested to issue instructions for taking corrective measures in this regard.

With regards

Yours sincerely,

Tripti Gupta
4/11/2025

Sh. Priya Ranjan (IFoS),
Managing Director,
National Horticulture Board,
85, Institutional Area, Sector 18,
Gurugram - 122015 (Haryana)

Annexure to the Management Letter

PART A: Persistent Irregularities being included in the Separate Audit Reports/ Management Letters

A.1 Non preparation of accounting manual

Comment No. C.2.a of SAR for the period 2024-25

Comment No.2(i) of Annexure to SAR for the year 2023-24

A.2 Non conducting the requisite number of meetings of BoD & MC

Comment No. C.2(b) & C.2(c) of SAR 2024-25

Comment No.2(ii) of Annexure to SAR for the year 2023-24

PART B: Other Irregularities noticed during the audit of accounts of the Board for the year 2024-25 which have not been included in the Separate Audit Report

B.1 Balance Sheet

Corpus/Capital Fund: ₹8947.92 lakh

As per clause 10 (ix) of the operational guidelines of National Horticulture Board (NHB), the subsidies given to applicants of incomplete projects/NPA projects and default cases shall not be eligible for subsidy and subsidy will be called back in such cases with interest. Further condition number 5 contained in the sanction letters issued to banks and the applicants clearly states that "the bank will refund the subsidy in case the project/borrower's account has declared Non-Performing Assets (NPA).

Above includes an amount of ₹89.75 lakh received on account of call back subsidy which is refundable to the Consolidated Fund of India as per the clause 10 (ix) of the operational guidelines of National Horticulture Board (NHB) and accordingly should have been shown as current liability in the accounts. However, the Institute has booked the subsidies under Corpus Fund. This has resulted in understatement of 'Current Liabilities and Provisions' and overstatement of 'Corpus/Capital fund' by ₹89.75 lakh.

B.2 Income & Expenditure Account Expenditure

B.2.1 Other Administrative Expenses (Schedule 21): ₹245.38 lakh

NHB, Pune(a branch office of the Board) had not paid monthly rent to Maharashtra Council of Agriculture Education and Research, Pune due for period 08/2024 to 03/2025 amounting ₹13.99 lakh. Out of which the rent amounting ₹10.40 lakh for the

period 08/24 to 01/25 was paid on 02.04.2025. As such, balance payment of ₹3.59 lakh was outstanding for payment.

Further, Xerox and scanning charges of ₹1349/- and Salary expenditure of contractual staff (DEO) for the month of March 2025 worth ₹21834/- were also not booked.

This has resulted in understatement of expenditure as well as Current Liabilities by ₹3.82 (3.59 + 0.01 + 0.22) lakh.

B.2.2 Expenditure on Grants, Subsidies etc.-₹288 Crores (Schedule-22)

Above included an amount of ₹923.80 lakh towards Mission Management & Administrative expenses (Establishment Expenses-Centre: ₹629.26 lakh and Administrative Expenses-Centre: ₹294.54 lakh) which should have been shown under the respective schedules i.e. Establishment Expenses (Schedule-20) and other Administrative Expenses (Schedule-21) etc. this has resulted in overstatement of 'Expenditure on Grants, Subsidies etc.' by ₹923.80 lakh and understatement of 'Establishment Expenses' by ₹629.26 lakh and 'Other Administrative Expenses' by ₹294.54 lakh.

B.3 General

The Board is required to give detailed disclosure in notes to accounts regarding 'Retirement Benefits as required by AS 15. However, the Board has not given such detailed disclosure regarding valuation and accounting of retirement benefits.


Director (CE)

Reply of National Horticulture Board (NHB) on Draft Audit Comments on the Annual Accounts of the National Horticulture Board (NHB), Gurugram for the financial year 2024-25

Sl. No.	Comments made by the Office of the Director General of Audit (Central), Chandigarh.	Reply of National Horticulture Board
1.	A. Balance Sheet Corpus/Capital Fund: ₹8947.92 lakh Above includes an amount of ₹89.75 lakh received on account of call back subsidy which is refundable to the consolidated fund of India and accordingly should have been shown as liability in the accounts. However, the Institute has booked the subsidies under Corpus Fund. This has resulted in understatement of 'Current Liabilities and Provisions' and overstatement of 'Corpus/Capital fund' by ₹89.75 lakh.	The call back subsidy received by the Board during the F.Y. 2024-25 is related to the subsidy which have been released prior to the current financial year and is required to be deposited with Consolidated fund of India (CFI). Accordingly, an amount of Rs 89,73,945/- has been shown directly in Corpus Fund. As the final result, the corpus fund of the relevant financial year in which the subsidy was released was reduced. Since, on receipt of call back subsidy, the same was shown as income and directly shown in the corpus fund In the result, NHB has shown the call back subsidy received as income by increasing corpus fund, therefore, there is no understatement of income. This will be refunded in current Financial Year to CFI.
2.	B. Income and Expenditure Account Expenditure on Grants, Subsidies etc.-Rs 288 Crores (Schedule-22) Above included an amount of ₹923.80 lakh towards <u>Mission Management & Administrative expenses</u> (Establishment Expenses-Centre: ₹629.26 lakh and Administrative Expenses-Centre: ₹294.54 lakh) which should have been shown under the respective schedules i.e. Establishment Expenses (Schedule-20) and other Administrative Expenses (Schedule-21) etc. this has resulted in overstatement of 'Expenditure on Grants, Subsidies etc.' by ₹923.80 lakh and understatement of 'Establishment Expenses' by ₹629.26 lakh and 'Other Administrative Expenses' by ₹294.54 lakh	The Annual Accounts for the financial year 2024-25 has been prepared as per the practice followed in prior years, however, observations of the audit team are noted for compliance in future.
3.	C. General C.1 As per <u>clause 10 (ix) of the operational guidelines of National Horticulture Board (NHB)</u>, the subsidies given to applicants of incomplete projects/NPA projects and default cases shall not be eligible for subsidy and subsidy will be called back in such cases with interest. <u>Further condition number 5 contained in the sanction letters issued to banks and the</u>	During the financial year 2024-25 NHB has received an amount of Rs 89,74,945/- on account of call back subsidy against the subsidy released in previous years. As per point no. 5 of sanction letter- The Bank will refund the subsidy in case the project/borrowers account is declared Non Performing Asset (NPA). The

	applicants clearly states that “the bank will refund the subsidy in case the project/borrower’s account has declared Non-Performing Assets (NPA). The Board received an amount of ₹89.75 lakh on account of subsidy callback during 2024-25 as well as ₹132.57 lakh during 2023-24 (as pointed vide para 2 of <u>Inspection report on audit of the Board for the year 2023-24</u>). However, interest recoverable on the above funds has not been booked in the annual accounts.	sanction letter is silent with regard to charge the interest on call back subsidy amount, accordingly provision for interest on call back subsidy has not been made in the books of account for the year 2024-25, specimen copy of sanction letter is attached herewith for your kind reference.
4.	C.1 Adequacy of Internal Audit System Internal audit wing was not established. However, internal audit is being conducted by a firm of Chartered Accountants.	No comments of NHB are required.
5.	C.2 Adequacy of Internal Control System a. The Institute has not prepared its Accounting Manual	NHB has not prepared its own accounting manual. However, NHB is preparing its Annual Accounts in the prescribed format issued by the Govt. of India for Central Autonomous Bodies. A copy of Annual Accounts of NHB for the year 2024-25 prepared in said prescribed format has been given to the audit team.
6.	b. <u>As per Rule 7 of Rules and Regulation of National Horticulture Board</u>, the Board of Directors shall meet at least once in every year which shall be called the Annual General Meeting of the Board of Directors. However, no such meetings were held during 2024-25	In this regard, it is further submitted that due to various exigencies and workload with JS(MIDH) who is having additional charge of MD and also because of other administrative reasons/busy schedules of President of BoD and Chairman, MC, the required number of meetings could not be held. However, important matters wherever required were got approved on file from the President of BoD and Chairman, MC. These have been/will be got ratified from the BoD/MC in the next meeting. Further, the observations of audit team have been taken into account and it would be ensured that atleast one meeting of BoD and four of meetings of MC are conducted in a year as per rules.
7.	c. <u>Further as per Rule 10 provides that the Managing Committee shall meet at least once in every three months and otherwise at such times and at such places as may be determined by the Chairman or the Managing Committee. However, only two such meetings were held during the year 2024-25.</u>	
8.	d. Sub-unit NHB, Pune has not maintained the cash book in accordance with rule 13(i-vii) of Central Government (Receipt & Payment) Rules, 1983	The compliance of audit team have been completed copies attached.
9.	C.4 Physical verification of Fixed Assets <u>Physical verification of Fixed Assets for the year under audit has been conducted.</u>	No comments of NHB are required.
10.	C.5 Physical verification of Inventories <u>Physical verification of Inventories for the year under audit has been conducted.</u>	No comments of NHB are required.

11.	C.6 Physical verification of Library Books The physical verification of Library books was conducted.	No comments of NHB are required.																																																
12.	C.7 Regularity in payment of statutory Dues As per books of accounts, the Board was regular in depositing statutory dues.	No comments of NHB are required.																																																
13.	C.8 The Audit noticed that NHB, Pune <u>had not paid monthly rent</u> to Maharashtra Council of Agriculture Education and Research, Pune due for period 08/2025 to 03/2025 amounting ₹13.99 lakh. Out of which the rent amounting ₹10.40 lakh for the period 08/25 to 01/25 was paid on 02.04.2025. Further, <u>Xerox and scanning charges of ₹1349/- and Salary expenditure of contractual staff (DEO) for the month of March 2025 worth ₹21834/- were also not booked.</u> In the branch audit of the office of NHB, Pune, it was pointed out that above amount has not been included under expenditure during the year. The management of NHB, Gurugram may kindly confirm whether suitable provisions/liabilities were made in the annual accounts for the current year of NHB, Gurugram during consolidation of accounts	Noted for compliance. In future payment will be released on monthly basis as per demand of Maharashtra Council of Agriculture Education and Research, Pune. Noted for compliance for booking expenditure related to Xerox/scanning charges in relevant financial year. So far as, salary expenditure of contractual staff (DEO) for the month of March 2025 worth ₹21834/- is concerned, the bill was not received on or before 31 st March, 2025 and bill was dated 02.04.2025 (copy attached), hence, payment could not be made. Noted for compliance in future.																																																
14.	D. Grant-in-Aid The Position of Grant-in-aid in the Board during the year 2024-25 was as under: (Figures in ₹lakh) <table><tr><th>Head of Accounts</th><th>NHB</th><th>NHM</th><th>NBM</th><th>NMS</th><th>Total</th></tr><tr><td>Opening Balance as on 01.04.2024</td><td>1838.87</td><td>106.36</td><td>0.15</td><td>40.62</td><td>1986.00</td></tr><tr><td>Unspent balance received</td><td>132.96</td><td>1.13</td><td>0.01</td><td>1.11</td><td>135.21</td></tr><tr><td>Grant received during the year 2024-25</td><td>30102.08</td><td>205.00</td><td>-</td><td>-</td><td>30307.08</td></tr><tr><td>Total amount available</td><td>32073.91</td><td>312.49</td><td>0.16</td><td>41.73</td><td>32428.29</td></tr><tr><td>Less: Expenditure incurred/ utilized</td><td>30040.03</td><td>255.56</td><td>-</td><td>-</td><td>30295.59</td></tr><tr><td>Less: Funds refunded to the Government</td><td>1206.51</td><td>1.80</td><td>0.16</td><td>-</td><td>1208.47</td></tr><tr><td>Closing balance as on 31.03.2025</td><td>827.37</td><td>55.13</td><td>-</td><td>41.73</td><td>924.23</td></tr></table>	Head of Accounts	NHB	NHM	NBM	NMS	Total	Opening Balance as on 01.04.2024	1838.87	106.36	0.15	40.62	1986.00	Unspent balance received	132.96	1.13	0.01	1.11	135.21	Grant received during the year 2024-25	30102.08	205.00	-	-	30307.08	Total amount available	32073.91	312.49	0.16	41.73	32428.29	Less: Expenditure incurred/ utilized	30040.03	255.56	-	-	30295.59	Less: Funds refunded to the Government	1206.51	1.80	0.16	-	1208.47	Closing balance as on 31.03.2025	827.37	55.13	-	41.73	924.23	The figures mentioned in draft SAR are found correct as per record of NHB. Hence, no Comments of NHB are required
Head of Accounts	NHB	NHM	NBM	NMS	Total																																													
Opening Balance as on 01.04.2024	1838.87	106.36	0.15	40.62	1986.00																																													
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Closing balance as on 31.03.2025	827.37	55.13	-	41.73	924.23																																													

In view of replies submitted above, it is requested to drop the paras.


 डा. विजय कुमार दोहरे / Dr. Vijay Kumar Doharey
 उप प्रबंध निदेशक / Deputy Managing Director
 राष्ट्रीय बागवानी बोर्ड / National Horticulture Board
 कृषि एवं किसान कल्याण विभाग / Ministry of Agriculture & Farmers Welfare
 85, सेक्टर-18, संस्थानिक क्षेत्र, गुरुग्राम-122015
 85, Sector-18, Institutional Area, Gurugram-122015

Annexure- 15

CHAPTER 02

The Scheme for Development of Commercial Horticulture through Production and Post-Harvest Management of Horticulture Produce provides credit-linked back-ended subsidy for projects related to the establishment of commercial horticulture production units in open field conditions as well as under protected cultivation. It also supports projects focused on post-harvest management and primary or secondary processing of horticulture produce. The detailed procedure for submitting applications and obtaining sanction for financial assistance under this scheme is outlined in Chapter No. 4 of the scheme guidelines.

Details of the components along with cost norms and pattern of assistance are as under

Scheme No. 01	Development of Commercial Horticulture through Production and Post Harvest Management (Integrated Projects)		
1 (i)	Commercial Horticulture Development in open field conditions in a project mode.	Rs. 100.00 lakh/per project for projects covering area over 2 ha., including add on components as per crop wise/component wise cost norms of MIDH on pro-rata basis. The integrated project may include the components viz planting material, plantation, irrigation, fertigation, mechanization, precision farming, GAP etc.	Credit linked back ended subsidy @ 40% of project cost in general area and @ 50% of project cost for NER and Himalayan States, Scheduled Areas and UTs of Andaman & Nicobar Islands, Lakshadweep Islands, Jammu & Kashmir and Ladakh.
1 (ii)	Large scale Hi-Tech open field cultivation of identified high value horticulture crops in a project mode (Apple, Walnut, Almond, Cashew nut, kiwi and date palm)	Rs. 200.00 lakh/per project for projects covering area over 20 ha., as per crop wise/component wise cost norms of MIDH on pro-rata basis. The integrated project may include the components viz planting material, plantation, irrigation, fertigation, mechanization, precision farming, GAP etc.	Credit linked back ended subsidy @ 40% of project cost in general area and @ 50% of project cost for NER and Himalayan States, Scheduled Areas and UTs of Andaman & Nicobar Islands, Lakshadweep Islands, Jammu & Kashmir and Ladakh.

1(iii)	Commercial Horticulture Development in protected conditions in project mode	Project based as per MIDH cost norms including add on components for area above 4000 Sq.m per project as per crop wise/component wise cost norms of MIDH on pro-rata basis. For NE States, lower limit of area may be kept at 1000 Sq. m	Credit linked subsidy @ 50% of eligible project cost having maximum subsidy upto 100 Lakh/ project.
1(iv)	Hi-tech Plug Type Nursery under controlled conditions in project mode	Project based as per MIDH cost norms including add on components for area above 4000 Sq.m per project as per crop wise/component wise cost norms of MIDH on pro-rata basis. For NE States, lower limit of area may be kept at 1000 Sq. m	Credit linked subsidy @ 50% of eligible project cost having maximum subsidy upto 100 Lakh/ project.
1(v)	Setting up of new Tissue Culture Unit	Max Rs. 250 Lakhs/Unit	Assistance @ 100% to public sector and in case of private sector, credit linked back ended assistance @ 40% as project based activity. TC unit shall produce a minimum of 10 lakh plants/year or on pro rata basis upto 25 lakh plants/ unit of mandated crops, duly hardened, for which protocols are available for commercial use. Accreditation of each TC lab shall be mandatory within 18 months from the date of receipt of last installment.
1(vi)	Integrated Mushroom Production Unit in project mode	As per NHB norms for a minimum installed capacity above 50 MT and upto 300 MT in controlled conditions @ Rs. 75000/MT without canning and @ Rs. 85000/ MT with Canning including Production Unit + Compost making Unit.	Credit linked subsidy @ 40% of eligible project cost in General area and @ 50% of eligible project cost for NER and Himalayan States, Scheduled Areas and UTs of Andaman & Nicobar Islands, Lakshadweep Islands, Jammu & Kashmir and Ladakh.
1(vii)	All Post Harvest Management Components(C1 to C6 as per MIDH guidelines)	As per MIDH Cost Norms Note: Component has to be implemented in accordance to NCCD guidelines only	As per MIDH Cost Norms

1(viii)	Refrigerated Transport vehicles	For the purpose of calculation Rs. 3.45 lakhs/MT would be considered. The cost would be calculated on the per MT basis from 15 MT and max. of 30 MT per refrigerated vehicle. However, actual cost would be derived based on quantity etc. chosen depending upon components has to be implemented in accordance to NCCD guidelines only.	Upto max. Rs. 80.00 lakh/project @ 35% in general areas and Upto max. Rs. 100.00 lakh/project @ 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands.
1(ix)	Secondary Processing units for Value addition	Rs. 100 lakh/unit (as per MIDH cost norms)	Assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands (as per MIDH norms)
1(x)	Non-Pressurized Ripening Chamber also termed as CS-3	Rs. 1.00 lakh/MT	Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands
1(ix)	ii) Pressurized Ripening Chamber also termed as CS-3	Rs. 1.20 lakh/MT	Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands

Description of Eligible Components

- I. **Commercial Horticulture Development in Open Field Conditions in Project Mode:** National Horticulture Board's (NHB) initiative for integrated commercial horticulture development aims to improve production, efficiency, and sustainability within the sector. The focus is on large-scale projects, covering areas over 2 hectares (approximately 5 acres) for general areas. In case of NE Region, projects having area over 1 hectare (approximately 2.5 Acres) are eligible. The various components eligible for assistance in these projects include:
 1. **Planting Material & Plantation:** Support for the selection and planting of high-quality materials suited to the specific crop type.
 2. **Irrigation & Fertigation:** Funding for the installation of efficient irrigation systems like drip irrigation, combined with fertigation (the integration of fertilizers into irrigation systems), which is essential for water and nutrient management.

3. **Mechanization & Precision Farming:** Assistance for acquiring machinery and tools to optimize labour use and input efficiency, alongside modern farming practices like precision farming, which involves data-driven techniques for improved crop production.
 4. **Good Agricultural Practices (GAP):** Guidelines for ensuring agricultural practices are sustainable and responsible, potentially improving produce quality and yields.
 5. **On-farm Post-Harvest Management (PHM) Components:** Integrated PHM solutions for improved storage and handling of fresh produce post-harvest.
 6. **Mushroom & Tissue Culture Units:** Eligibility for mushroom cultivation and tissue culture facilities, furthering diversified production.
 7. **Infrastructure and Farm Machinery:** Eligible for upgrading machinery, setting up irrigation and micro-irrigation systems to enhance productivity and reduce water usage, particularly for existing or newly established orchards.
 8. **Input Cost:** The Input Cost for horticulture projects will encompass the cost towards labours, manure, pesticides and insecticides etc.
 9. The Land Development component under this section will includes cost of Land levelling, digging of pits, fencing etc.
- II. **Commercial Horticulture Development in protected cover on project mode:** National Horticulture Board (NHB) also promotes commercial horticulture development projects under protected cover for areas exceeding 4000 sq meters. In case of NE Region, projects having area over 1000 sq meter are eligible. This initiative aims to enhance horticultural productivity through advanced technologies and infrastructure, with a focus on sustainability and cost-effectiveness. The key components of the scheme include:
- i. **Planting Material & Plantation:** Assistance for high-quality planting material and efficient plantation techniques tailored to protected cultivation, ensuring better growth and yield.
 - ii. **Irrigation & Fertigation:** Support for setting up water-efficient irrigation systems, such as drip and sprinkler systems, along with fertigation systems for optimal nutrient distribution.
 - iii. **Mechanization:** Provision of modern agricultural machinery for planting, harvesting, and other key operations, improving efficiency and reducing labor costs.
 - iv. **Protected Structures:** Financial support for the construction of greenhouses, shade net houses, plastic mulching, plastic tunnels, and anti-bird/hail nets to protect crops from adverse weather conditions and pests. These structures provide controlled environments for better crop quality and higher yields.
 - v. **Material Selection & Cost Optimization:** While assisting with construction, preference will be given to locally available materials for greenhouses and shade net houses to minimize construction costs. However, all materials and technologies used must conform to NHB's prescribed standards to ensure durability and safety.
 - vi. Activities like construction of green houses, shade net house, plastic mulching, and plastic tunnel, anti-bird /hail nets etc would be promoted. Provision has been made for selecting a variety of construction material for green houses and shade nets houses. Preference will be given to using locally available material to minimize cost of construction of such structures.
 - vii. **Input Cost:** The Input Cost for horticulture projects will encompass the cost towards labours, manure, pesticides and insecticides etc.
 - viii. The **Land Development** component under this section will includes cost of Land levelling, digging of pits, fencing etc.

ix. Eligible Crops:

1. **Flowers:** Anthurium, Orchids, Rose, Lillium, Chrysanthemum, Carnation, Gypsophila and Gerbera.
2. **Vegetables:** High value vegetables: Capsicum, Cucumber, Tomato
3. **Structure for Nursery for fruits/vegetables and cut flower.**

- x. New components like Hydroponics and Aeroponics, Soil Replacement, Sensor Based Automation System for fertigation, Solar Fencing, Weed Mat etc. is also included under this section.

III. Integrated Post Harvest Management projects: National Horticulture Board (NHB) will support Integrated Post-Harvest Management (PHM) projects, aimed at improving the handling, storage, and processing of horticultural produce. Key components of the initiative include:

- i. **Post Harvest Management Components:** Development of facilities like establishment of Farm Gate Pack House, Integrated Pack House and Collection Aggregation Centre for sorting, cleaning, grading, and packing fresh produce to maintain quality during transportation and storage.
- ii. **Ripening Chamber:** Provision of controlled environments for the ripening of fruits, ensuring consistency in quality and reduced spoilage.
- iii. **Refrigerated Vans (Refer Vans):** Support for the purchase of refrigerated transport vehicles to maintain optimal temperature conditions during product transit.
- iv. **Retail Outlets:** Assistance for setting up retail outlets for fresh produce, helping farmers connect directly with consumers and enhance market access.
- v. **Pre-cooling Unit:** Financial aid for setting up pre-cooling facilities that quickly reduce the temperature of harvested produce to improve shelf life and quality.
- vi. **Cold Room (Staging/Transit)/ Solar Power Cold Room:** The transit cold room (previously known as Cold Room Staging) is used for storage of produce with required temperature and humidity conditions either in a packhouse, Collection & aggregation centre or along with Farm Gate Packhouse.
- vii. **Primary / Secondary Processing Units:** These projects focus on integrating primary and secondary processing facilities to enhance value addition and minimize post-harvest wastage. The initiative encourages the establishment of units for activities such as sorting, cleaning, value addition and basic packaging, which support long-term preservation and marketability of produce. Specifically, for primary processing, projects related to fruits, vegetables, flowers, aromatic plants, raisins, and cashew are eligible for subsidy support, aiming to strengthen the farm-to-market value chain and promote sustainable horticulture.
- viii. Additionally, NHB will take up projects in component mode, enabling the development of standalone PHM facilities to address specific needs in post-harvest handling and processing.
- ix. This initiative aims to reduce post-harvest losses, enhance the value chain, and improve the marketability of horticultural produce, ensuring better profitability for farmers.

Calculation of Capacity for Subsidy

For calculation of capacity, following calculation formula shall be considered for evaluating the storage capacity:-

CHAPTER 03

Under the Capital Investment Subsidy Scheme, the National Horticulture Board (NHB) offers credit-linked back-ended subsidies for projects involving the construction, expansion, and modernization of cold storage facilities including Controlled Atmosphere (CA) storage. Assistance is provided for setting up new multi-chamber cold storage units incorporating energy-efficient technologies such as thermal insulation, humidity control systems, advanced cooling technologies, and automation. These projects must adhere to government-approved specifications and standards to ensure energy efficiency and reliability. To verify compliance with the notified standards, all projects are subjected to rigorous technical scrutiny by NHB-empowered technical agencies. In case of CA Stores, projects located in production areas for which CA protocols as per NCCD guidelines are available, are only allowed. The procedure for application and sanction of financial assistance under this scheme is given in Chapter No. 4.

Description of components, Pattern of Assistance and Cost Norms

Under this component, credit-linked back ended assistance is available for projects related to the establishment, modernization, and enhancement of Cold Storage units, including Controlled Atmosphere (CA) storage facilities. The focus is on improving post-harvest handling by introducing efficient and modern cold storage technology. The details regarding assistance under this scheme, cost norms and other relevant details are as given below: -

Capacity and Pattern of Assistance: - The National Horticulture Board (NHB) will provide financial assistance through a credit-linked back-ended subsidy in the following:-

- a. 35% subsidy for projects in General Areas.
- b. 50% subsidy for projects in North Eastern (NE) and Himalayan States, Scheduled Areas, Vibrant Villages, Andaman & Nicobar Islands, and Lakshadweep Islands.

The NHB will support projects with capacities ranging from 5001 MT to 20,000 MT per project based on prescribed cost norms. For North-eastern states, projects with a capacity of 1000 MT or more are also eligible for assistance.

**Scheduled Areas include those areas notified by Planning Commission and State Governments. TSP Areas include those areas notified by Ministry of Tribal Affairs. Vibrant villages are those border villages which are situated at Ladakh, Himachal Pradesh, Uttarakhand, Sikkim & Arunachal Pradesh and are notified by the Ministry of Home Affairs. NE & Himalayan States refer to States in North East & Himalayan region covered under HMNEH scheme.*

Types of Cold Storages including Controlled Atmosphere: As per the revised NCCD Engineering Guidelines and Minimum System Standards 2025, cold storages are categorized into six distinct types based on their design, functionality, and intended purpose. Each type is assigned a specific nomenclature to standardize classification and usage across the industry. These types include facilities for storing fruits, vegetables, multi-commodities, with specialized variants like Controlled Atmosphere (CA) storage designed for maintaining precise temperature, humidity, and gas composition. For detailed information regarding the types, specifications, and nomenclature of each cold storage type, refer to the NCCD Guidelines 2025, which outline the engineering standards and technical requirements for compliance.

The brief summary regarding the chamber sizes and structure are as given below: -

- COLD STORAGE TYPE - I (SINGLE TEMPERATURE/ SINGLE PRODUCT):** Type I cold storage units are designed primarily for the bulk and long-term storage of single products. These structures are typically constructed using traditional brick-and-mortar techniques but can also be developed using modern Pre-Engineering Building (PEB) structures, providing flexibility and durability. For more details refer NCCD Guidelines.

Capacity: The capacity structure of CS-I units is as follows:

1	5001	10000	The combination of capacity of chambers in a project can be divided between min. capacity of 500 MT and up to a max. Capacity of 2500 MT (per chamber).
2	10001	20000	The combination of capacity of chambers in a project can be divided between min. capacity of 500 MT and up to a max. Capacity of 2500 MT (per chamber) from 5001 MT up to 10,000 MT. And for storage capacity above 10,000 MT up to max. 20,000 MT, the combination of capacity of chamber can be divided up to a max. Capacity of 5000 MT per chamber but not less than 1500 MT capacity in any case.

- COLD STORAGE TYPE-I- Onion:** Type I Onion cold storage units are specialized facilities designed specifically for the bulk and long-term storage of onions. These units ensure optimal conditions to maintain the quality of onions during extended storage periods. The facility should be constructed in a similar manner to CS-1 units, incorporating similar design principles such as brick-and-mortar or Pre-Engineering Building (PEB) structures. However, modifications and specifications are tailored to meet the unique storage requirements of onions, including proper ventilation, temperature control, and humidity levels. For more details refer NCCD Guidelines.
- COLD STORAGE TYPE-II (MULTI-COMMODITY/ MULTI-TEMPERATURE):** These units are designed for the long-term bulk storage of multiple products, catering to off-season demands. These units are commonly built using Pre-Engineering Building (PEB) structures for flexibility, durability, and cost-effectiveness. Ancillary areas, such as docks, plant rooms, offices, and convenience zones, can be constructed using traditional brick-and-mortar methods and seamlessly integrated with the PEB structure to create a unified facility. For more details refer NCCD Guidelines.

Capacity: The capacity structure of these units is as follows:

	Minimum Storage Capacity (MT)	Maximum Storage Capacity (MT)	Balance Storage Capacity other than fixed 6 chambers (MT)	Cold Store Configuration
1	1500 (min. 6 chamber x 250 MT = 1500 MT) *	20,000	18500	The applicant has to construct min. 6 chambers of capacity less than 250 MT as described in NCCD Guidelines totaling to 1500 MT capacity. (For chamber size configuration of remaining capacity, please refer point 2 (a) and 2 (b).
2 (a)	1500 ~ 1501	10,000	10,000	For the balance capacity from 1501 MT up to a max. of 10,000 MT, the combination of capacity of chambers in a project can be divided between min. capacity of 500 MT and up to a max. Capacity of 2500 MT (per chamber).
2 (b)	10,001	20,000	0	For storage capacity above 10,000 MT up to max. 20,000 MT, the combination of capacity of chamber can be divided up to a max. capacity of 5000 MT per chamber but not less than 1500 MT capacity in any case.

4. **CONTROLLED ATMOSPHERE (CS-2-CA):** Controlled Atmosphere (CS-2-CA) units are specialized facilities designed for controlled atmosphere (CA) storage, accommodating both bulk short- and long-term storage needs. These units are equipped with advanced systems to precisely maintain and monitor the required concentrations of nitrogen (N₂), carbon dioxide (CO₂), and oxygen (O₂) levels, in addition to temperature and humidity control, to extend the freshness and quality of stored produce. The primary construction method for these units employs Pre-Engineering Building (PEB) structures, ensuring flexibility, durability, and cost efficiency. Ancillary areas such as docks, plant rooms, offices, and convenience zones are constructed using traditional brick-and-mortar methods, seamlessly integrated with the PEB structure to create a unified and operationally efficient facility. For more details refer NCCD Guidelines.

Capacity: The capacity structure of this unit is as follows:

	Minimum Storage Capacity (MT)	Maximum Storage Capacity (MT)	Balance Storage Capacity other than fixed 6 chambers (MT)	Cold Store Configuration
1	1500 (min. 6 chamber x 250 MT = 1500 MT) *	20,000	18500	The applicant has to construct min. 6 chambers of capacity less than 250 MT as described in NCCD Guidelines totaling to 1500 MT capacity. (For chamber size configuration of remaining capacity, please refer point 2 (a) and 2 (b).
2 (a)	1501	10,000	10,000	For the balance capacity from 1501 MT up to a max. of 10,000 MT, the combination of capacity of chambers in a project can be divided between min. capacity of 250 MT and up to a max. Capacity of 2500 MT (per chamber).

#	Minimum Storage Capacity (MT)	Maximum Storage Capacity (MT)	Balance Storage Capacity other than fixed chambers (MT)	Cold Store Combination
2 (b)	10,001	20,000	0	For storage capacity above 10,000 MT up to max. 20,000 MT, the combination of capacity of chamber can be divided up to a max. Capacity of 5000 MT per chamber but not less than 250 MT capacity in any case.

5. **Cold Storage Units Type 3 (CS-3):** Cold Storage Units under Type III (CS-3) are specifically designed as Ripening Chambers to support the controlled ripening of fruits. These facilities play a crucial role in ensuring fruits reach market-ready conditions, while preserving their quality, texture, flavor, and nutritional value throughout the ripening process.

Structure: CS-3 units are equipped with advanced systems to regulate key ripening parameters,

For qualifying under CS-3, the first criteria is that the applicant needs to have chambers of either equal size or different size of insulation not less than 60-120 mm of capacity maximum upto 100 MT. The minimum chamber size should be 15 MT and not exceeding 30 MT per chamber.

6. **COLD STORAGE TYPE-IV (DRY SPICES/RAISINS):** These type of CS is primarily designed for the storage of dry spices and raisins where bulk and long-term storage are essential. These units provide a controlled environment that preserves the quality of perishable products, while being well-suited for the unique requirements of these dry and delicate commodities.

Structure: Type IV cold storage units are typically constructed using traditional brick-and-mortar methods, but can also be built using Pre-Engineering Building (PEB) structures. PEB offers flexibility, cost-efficiency, and durability, making it ideal for larger units, while traditional structures are used for specific areas such as storage, docks, or offices. This flexibility in construction ensures the facility meets the necessary environmental conditions required for the safe storage of dry spices and raisins.

Capacity: The capacity structure of this unit is as follows:

#	Minimum Storage Capacity (MT)	Maximum Storage Capacity (MT)	Cold Store Combination
1	5001	10000	The combination of capacity of chambers in a project can be divided between min. capacity of 500 MT and up to a max. Capacity of 2500 MT (per chamber).
2	10001	20000	The combination of capacity of chambers in a project can be divided between min. capacity of 500 MT and up to a max. Capacity of 2500 MT (per chamber) up to 10,000 MT. And for storage capacity above 10,000 MT up to max. 20,000 MT, the combination of capacity of chamber can be divided up to a max. Capacity of 5000 MT per chamber but not less than 1500 MT capacity in any case.

For detailed information regarding the types, specifications, and nomenclature of each cold storage type, refer to the NCCD Guidelines 2025, which outline the engineering standards and technical requirements for compliance.

Detailed Cost Norms and Pattern of Assistance

The detailed cost norms and pattern of assistance pertaining to this scheme are as given below:-

COST NORMS FOR COLD STORAGE TYPE-I (SINGLE)

C-7 (i)	Cold Storage type -I (CS-1) are cold storages designed mostly for single product storage where bulk and long term storage is preferred. They are normally seen in brick and mortar structure, however, an applicant can also develop it under the pre-engineered building (PEB). It is further stated that all the building safety norms, stability certificates from architects or authorized agencies or certified person relevant to building norms, etc. electrical safety and earthing, fire safety norms as per applicable regulations, use of fire exit doors at places of exits, plant room safety norms, environmental clearances, handling areas, loading docks, PPE kits, hygienic storage spaces and storing methods, HACCP norms and regulations, FSSAI norms and mandated clearances, office and convenience areas (restrooms, parking, etc.) shall be considered as general requirement for the purpose of development of the cold store facility under this category. The list of BIS standards has been attached to be followed at all the relevant places. Consisting of :	For CIVIL Construction of capacity between:	Rs. 9120/MT	Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands
		5001 to 6500 MT	Rs. 8640/MT	
		6501 to 8000 MT	Rs. 8160/MT	
		8001 to 10000 MT	Rs. 4080/MT*	
		10001 to 20000 MT*		
C-7 (ii)		For PEB Construction of capacity between:	Rs. 11400/MT	
		5001 to 6500 MT	Rs. 10800/MT	
		6501 to 8000 MT	Rs. 10200/MT	
		8001 to 10000 MT	Rs. 5100/MT*	
		10001 to 20000 MT*		

COMPONENT NO. (As per NCD)	DESCRIPTION & NAME	Max. ALLOWABLE QTY / CAPACITY	COST	PATTERN OF ASSISTANCE
	i. Construction: Foundation/ slab/ columns/ pillars/ PEB structure ii. Insulation: Walls, Ceiling, Floors, etc. iii. All refrigeration Units iv. Electrical Installations: Transformers/DG Sets, VFDs, etc. v. Administrative Block: CCTV/ parking areas / Office block/ Convenience areas vi. Safety & Hazard control: Fire fighting equipment's/ fire exits/ fire doors- as per norms and conditions of the building			
	CO ₂ SCRUBBER with CO ₂ MONITORING SYSTEM FOR REMOVAL OF CO ₂ Mandatory only for those produces generating lot of CO ₂ . E.g.- potato, onions, apples, etc	Max. 1 system/ project	Rs. 10 lakh/ system	
	Unified Control System- PLC, BMS, IoT, Remote monitoring, etc.	Max. 1 system/ project	Rs. 5 lakh/ system	
	Conveying/Hoist system/ Material Service lifts for material handling of suitable capacity in the anteroom with provision of unloading on common landing near and outside cold rooms. (upto 20,000 MT) (refer point no. 9- MECHANISATION)	Max. 1 system/ project	Rs. 5 lakh/ system	
	Dock Leveller System comprising of: (components of 1 set) A. Dock Leveller B. Dock Door C. Dock Shelter D. Vehicle Barrier/ Hit Alarm	Max. 2 sets	Rs. 8.4 lakh/set	
	Material Handling Equipments: HPT 1 ton and above BOPT 1 ton and above	Max. 4 units Max 2 unit	Rs. 20000 / unit Rs. 1.5 lakh / unit	
	Doors	Max. 30 doors / project	Rs. 25000 / door	

COMPONENT NO. (As per NCOA)	DESCRIPTION & NAME	Max. ALLOWABLE QTY./CAPACITY	COST	PATTERN OF ASSISTANCE
	Automated computerised system with software for generating QR/bar code labelling, farmers details, date of arrival, variety of the crop at the arrival of aggregation center	Max. 1 system / project	Rs. 3.5 lakh / system	

COST NORMS FOR COLD STORAGE TYPE- I-ONION

COMPONENT NO.	DESCRIPTION & NAME	Max. ALLOWABLE QTY./CAPACITY	COST	PATTERN OF ASSISTANCE
C-8 (i)	Cold Storage type -I - Onion (CS-1- Onion) are cold storages designed for onion storage where bulk and long term storage is preferred. They are normally seen in brick and mortar structure, however, an applicant can also develop it under the pre-engineered building (PEB). It is further stated that all the building safety norms, stability certificates from architects or authorized agencies or certified person relevant to building norms, etc. electrical safety and earthing, fire safety norms as per applicable regulations, use of fire exit doors at places of exits, plant room safety norms, environmental clearances, handling areas(receiving shed), PPE kits, hygienic storage spaces and storing methods, HACCP norms and regulations, FSSAI norms and mandated clearances, office and convenience areas (restrooms, parking, etc.) shall be considered as general requirement for the purpose of development of the cold store facility under this category. The list of BIS standards has been attached to be followed at all the relevant places. Consisting of :	For CIVIL Construction of capacity between: 5001 to 6500 MT 6501 to 8000 MT 8001 to 10000 MT 10001 to 20000 MT	Rs. 9120/MT Rs. 8640/MT Rs. 8160/MT Rs. 4080/MT	Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands
C-8 (ii)	i. Construction: Foundation/ slab/ columns/ pillars/ Receiving Area or shed/ PEB structure ii. Insulation: Walls, Ceiling, Floors, etc. iii. All refrigeration Units iv. Electrical Installations: Transformers/DG Sets,VFDs, etc. v. Administrative Block: CCTV/ parking areas / Office block/ Convenience areas vi. Safety & Hazard control: Fire fighting equipments/ fire exits/ fire doors- as per norms and conditions of the building	For PEB Construction of capacity between: 5001 to 6500 MT 6501 to 8000 MT 8001 to 10000 MT 10001 to 20000 MT	Rs. 11400/MT Rs. 10800/MT Rs. 10200/MT Rs. 5100/MT*	

COMPONENT NO.	DESCRIPTION & NAME	Max. ALLOWABLE QTY / CAPACITY	COST	PATTERN OF ASSISTANCE
	Ventilation system#	Max. upto 20000 MT/ project	Rs. 3000/MT Total max cost capped to 300 lakhs/ project	
	Specialised Stacking System appropriate for Onions*	Max. upto 20000 MT/ project	Rs. 2000/MT Total max cost capped to 200 lakhs/ project	
	CO ₂ SCRUBBER with CO ₂ MONITORING SYSTEM FOR REMOVAL OF CO ₂ Mandatory only for those produces generating lot of CO ₂ . E.g.- potato, onions, apples, etc	Max. 1 system/ project	Rs. 10 lakh/ system	
	Unified Control System- PLC,BMS, IoT, Remote monitoring, etc.	Max. 1 system/ project	Rs. 5 lakh/ system	
	Conveying/Hoist system/Service lifts for material handling of suitable capacity in the anteroom with provision of unloading on common landing near and outside cold rooms. (upto 20,000 MT)	Max. 1 system/ project	Rs. 5 lakh/ system	
	Doors	Max. 30 doors/ project	Rs. 25000 / door	
	Automated computerised system with software for generating QR/bar code labelling, farmers details, date of arrival, variety of the crop at the arrival of aggregation center	Max. 1 system/ project	Rs. 3.5 lakh/ system	

COST NORMS FOR COLD STORAGE TYPE-II (MULTI)

COMPONENT NO.	DESCRIPTION & NAME	Max. ALLOWABLE QTY / CAPACITY	COST
C-9	Cold Storage type -II (CS-2) are cold storages designed mostly for multi product storage where bulk and long term storage is preferred. They are normally seen in pre-engineered building and certain areas like docks, plant rooms, offices, convenience areas can be constructed with brick and mortar and integrated with the PEB. It is further stated that all the building safety norms, stability certificates from architects or authorized agencies or certified person relevant to building norms, etc. electrical safety and earthing, fire safety norms as per applicable regulations, use of fire exit doors at places of exits, plant room safety norms, environmental clearances, handling areas, loading docks,		



COMPONENT NO.	DESCRIPTION & NAME	MAX. ALLOWABLE QTY./CAPACITY	Cost
	PPE kits, hygienic storage spaces and storing methods, HACCP norms and regulations, FSSAI norms and mandated clearances, office and convenience areas (restrooms, parking, etc.) shall be considered as general requirement for the purpose of development of the cold store facility under this category. The list of BIS standards has been attached to be followed at all the relevant places. Consisting of: i. Construction: Foundation/ slab/ columns/ pillars/ PEB structure ii. Insulation: Walls, Ceiling, Floors, etc. iii. All refrigeration Units iv. Electrical Installations: Transformers/DG Sets, VFDs, etc. v. Administrative Block: CCTV/ parking areas / Office block/ Convenience areas. vi. Safety & Hazard control: Fire fighting equipments/ fire exits/ fire doors- as per norms and conditions of the building	For PEB Construction of capacity between: 5001 to 6500 MT 6501 to 8000 MT 8001 to 10000 MT 10001 to 20000 MT*	Rs. 11400/MT Rs. 10800/MT Rs. 10200/MT Rs. 5100/MT*
	CO ₂ SCRUBBER with CO ₂ MONITORING SYSTEM FOR REMOVAL OF CO ₂ Mandatory only for those produces generating lot of CO ₂ , E.g.- potato, onions, apples, etc	Max. 1 system/ project	Rs. 10 lakh/ system
	Unified Control System- PLC,BMS, IoT, Remote monitoring, etc.	Max. 1 system/ project	Rs. 5 lakh/ system
	Conveying/Hoist system/material service lift for material handling of suitable capacity in the anteroom with provision of unloading on common landing near and outside cold rooms. (upto max. 20,000 MT) (refer point no.7)	Max. 1 system/ project	Rs. 5 lakh/ system
	Dock Leveller System comprising of: (components of 1 set) A. Dock Leveller B. Dock Door C. Dock Shelter D. Vehicle Barrier/ Hit Alarm	Max. 2 sets	Rs. 8.4 lakh/ set
	High Reach handling equipment: Specialized material Handling equipment comprising of: (components of one set) A. Fork Lift B. Battery Operated Pallet Truck C. Hand Pallet Truck	Max. 2 sets Min. 1 set	Rs. 25 lakh/ set per project
	Doors	Max. 30 doors / project	Rs. 25000 / door

	Stacking System: Racking system including Bins, Pallets and storing systems inside CA chambers for storing and holding material	Max. 5000 MT/ project	Rs. 2000 / MT
	Automated computerised system with software for generating QR/bar code labelling, farmers details, date of arrival, variety of the crop at the arrival of aggregation centre	Max. 1 system / project	Rs. 3.5 lakh / system

COST NORMS FOR COLD STORAGE TYPE-II-CA

C-10	Controlled Atmosphere Storage type -II-CA (CS-2-CA) are cold storages designed for controlled atmosphere storage where bulk, short and long term storage is preferred as required. These storages should be equipped with all necessary equipments to maintain and monitor the required concentration of N₂, CO₂ and O₂ levels along with temp and humidity control. They are normally seen in pre-engineered building and certain areas like docks, plant rooms, offices, convenience areas can be constructed with brick and mortar and integrated with the PEB. It is further stated that all the building safety norms, stability certificates from architects or authorized agencies or certified person relevant to building norms, etc. electrical safety and earthing, fire safety norms as per applicable regulations, use of fire exit doors at places of exits, plant room safety norms, environmental clearances, handling areas, loading docks, PPE kits, hygienic storage spaces and storing methods, HACCP norms and regulations, FSSAI norms and mandated clearances, office and convenience areas (restrooms, parking, etc.) shall be considered as general requirement for the purpose of development of the cold store facility under this category. The list of BIS standards has been attached to be followed at all the relevant places. Consisting of	For PEB Construction of capacity between: 5001 to 6500 MT 6501 to 8000 MT 8001 to 10000 MT 10001 to 20000 MT*	Rs. 11400/ MT Rs. 10800/ MT Rs. 10200/ MT Rs. 5100/ MT*	Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands

	i. Construction: Foundation/ slab/ columns/ pillars/ PEB structure ii. Insulation: Walls, Ceiling, Floors, etc. iii. All refrigeration Units iv. Electrical Installations: Transformers/DG Sets, VFDs, etc. v. Administrative Block: CCTV/ parking areas / Office block/ Convenience areas. vi. Safety & Hazard control: Fire fighting equipment's/ fire exits/ fire doors- as per norms and conditions of the building				
	Automated computerised system with software for generating QR/bar code labelling, farmers details, date of arrival, variety of the crop at the arrival of aggregation center	Max. 1 system / project	Rs. 3.5 lakh / system		

CA Components for NHB:

1	CA GENERATORS	Should essentially include sensors, pressure equalising equipment, controls comprising: A. N₂ Generator with screw compressor B. CO₂ Absorber C. Analyser, piping valves etc.	Max. 2 units/ project	Rs. 150 lakh/ unit	Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands
2	Specialised CA doors	Specialized CA Doors for maintaining positive pressure inside the chambers and leakages	Max. 30 Doors / project	Rs. 3 lakh / Door	
3	Gas Tightening (New Component)	Gas Tightening system comprising of A. CA primer for both walls and floor B. Film/Fleece (Double layer on the joints) C. Elastomeric Paint etc.	Upto Max. 6250 MT / project	Rs. 2000/ MT	
4	Unified Control System	Electronic and electrical logic controls for machinery & equipment, lots, sensors indicators, building management system etc.	Max. one system/ project	Rs. 5 lakh / system	

Sl. No.	Component	Description	Max. Allowed Qty/ Capacity	Rate/ Unit	Pattern of Assistance
5	Dock Leveler System	Docking equipment comprising of - A. Dock Leveler B. Dock Door C. Dock Shelter D. Vehicle Barrier/ Hit Alarm	Max. 3 units / project	Rs. 8.4 lakh / unit	
6	Integrated Specialised Packaging machines/ lines with farm code labelling.	Automated packaging lines/ machines to make in-house labelling and packaging boxes of various sizes and strength as per categories 3, 5, 7 & 9 ply. Both single & double walls with farm code labelling, i.e. arrival farm (traceability) and date of arrival. QR code of pack house & date showing dispatch and other relevant details the produce has gone through like washing, grading, etc.	Max. one system/ project	Rs. 15 lakh / system	
7	High Reach handling equipment	Specialized material Handling equipment comprising of: (components of one set) A. Fork Lifts B. Battery Operated Pallet Truck C. Hand Pallet Trucks	Max. 2 sets / project	Rs. 25 lakh/ set	
8	Advanced Grader (New Component)	Computerized, Optical Grading Lines (Imported/ Indigenous) along with other components like conveyors, belts, washer, waxers/ dryers, exits, packaging tables & inspection station (indigenous / imported) integrated and tested duly by manufacturers before site installation. The system should have atleast 30% made in India components.	Min. 3 MT/hr. Max. 5 MT/hr. output line with max. upto 5000 MT/project	Rs. 5000/MT	
9	Stacking System	Racking system include Bins, Pallets and storing systems inside CA chambers for storing and holding material	Max. 5000 MT/ project	Rs. 2000 / MT	
#10	Alternate technology (Vapour absorption, Solar, hybrids, etc.)	Vapour Absorption/ Phase change material/, Solar PV panels or Solar Thermal system	As applicable	Rs. 35 lakh / project	

COST NORMS FOR COLD STORAGE TYPE-IV (DRY SPICES/ RAISINS)

COMPONENT NO.	DESCRIPTION & NAME	MAX. ALLOWABLE QTY / CAPACITY	COST	PATTERN OF ASSISTANCE
C-11 (i)	Cold Storage type -IV (CS-4) is cold storages designed mostly for dry spices/ raisins storage where bulk and long term storage is preferred. They are normally seen in brick-and-mortar structure; however, an applicant can also develop it under the pre-engineered building. It is further stated that all the building safety norms, stability certificates from architects or authorized agencies or certified person relevant to building norms, etc. electrical safety and earthing, fire safety norms as per applicable regulations, use of fire exit doors at places of exits, plant room safety norms, environmental clearances, handling areas, loading docks, PPE kits, hygienic storage spaces and storing methods, HACCP norms and regulations, FSSAI norms and mandated clearances, office and convenience areas (restrooms, parking, etc.) shall be considered as general requirement for the purpose of development of the cold store facility under this category. The list of BIS standards has been attached to be followed at all the relevant places. Consisting of: i. Construction: Foundation/ slab/ columns/ pillars/ PEB structure ii. Insulation: Walls, Ceiling, Floors, etc. iii. All refrigeration Units iv. Electrical Installations: Transformers/ DG Sets, VFDs, etc. v. Administrative Block: CCTV/ parking areas / Office block/ Convenience areas. vi. Safety & Hazard control: Fire fighting equipments/ fire exits/ fire doors- as per norms and conditions of the building	For CIVIL Construction of capacity between: 5001 to 6500 MT 6501 to 8000 MT 8001 to 10000 MT 10001 to 20000 MT*	Rs. 9120/MT Rs. 8640/ MT Rs. 8160/MT Rs. 4080/ MT*	Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands

Annexure- 16

NHB/CC/P.Q.-6398/2025-26/

July 23, 2025

To
Dr. Chinmay Rath Research Officer (Botany) & I/c IT Desk,
National Medicinal Plants Board (NMPB),
New Delhi
Email: iec-nmpb@govcontractor.in/ domainexpert-nmpb@govcontractor.in

Subject: Lok Sabha Unstarred Question No. 6398 for 01/08/2025 regarding "Cultivation of Medicinal Plants"-

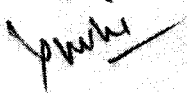
Sir,

I am directed refer to your letter no. H-11017/01/2025-26-NMPB dated 22.07.2025 on the subject cited above and to say that the point-wise replies of the question are as under:-

Sl.no	Parliament Question	NHB reply
A	The steps being taken by the Government to promote the cultivation of medicinal plants in the country;	The National Horticulture Board under its scheme "Development "provides back ended capital subsid; @ 40% as per prescribed crops specific cost norms and eligible project cost upto a maximum of Rs.40.00 lakhs in general areas and Rs. 50.00 lakhs in NER, Himalayan States, Scheduled areas and UTs of A&N Islands, Lakshdweep Islands, J&K and Ladhakh for development of commercial horticulture in open field in a project mode, including for identified medicinal plants.
B	Whether financial assistance is being provided to farmers engaged in the cultivation of medicinal plants and if so, the number of farmers benefited from it across the country including those in Rajasthan;	
C	The details of the scheme formulated or proposed to be formulated for promoting the cultivation of medicinal plants/herbs/ rare species of plants in the country;	
D	Whether any survey has been conducted by the Government for the identification of rare species of medicinal plants and herbs and if so, the details thereof; and	Does not pertain to NHB,
E	Whether the Government has undertaken any research over the last five years on the medicinal properties and effects of these plants and if so, the details thereof?	

This is issued with the approval of the Competent Authority.

Yours faithfully,


(C.P. Gandhi)
Joint Director (Coordination)

National Horticulture Board
Ministry of Agriculture & Farmers Welfare
Government of India,
Plot No.85, Sector 18, Institutional Area,
Gurugram - 122 015 (Haryana)
Ph. 0124-2342992, Fax: 2342991, 2341225
Website: www.nhb.gov.in

March 17, 2025

NHB/CC/P.Q.-10770/2024-25/

To
Shri Manoj K
Under Secretary (MIDH)
DA&FW, Krishi Bhawan,
New Delhi
Email: pumidh2021@gmail.com

Sub: Lok Sabha Question D. No. 10770 regarding "Cold Storages and Warehouses in Bihar" due for answer on 25.03.2025 - reg.

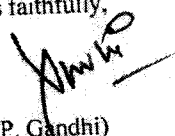
Sir,

I am directed refer to letter F. No. M-16026/10/2025-MIDH, dated 13.03.2025 on the subject cited above and to say that the point-wise replies of the question are as under:-

Sl.no	Parliament Question	NHB reply
A	Whether the Government proposes to implement any special scheme for increasing the number of cold storages and warehouses in Bihar and if so, the details thereof;	As far as NHB is concerned, the Board is implementing a scheme namely " Capital Investment Subsidy for Construction/ Expansion/ Modernization of Cold Storages and Storages for Horticulture Products ", under this scheme, credit linked back-ended subsidy @35% of the capital cost of the project in general areas and @50% in case of North East, Hilly States & Scheduled areas for Cold storage capacity above 5000 MT and up to 20000 MT is sanctioned for construction/expansion/ modernization of cold storage and CA store, as per cost norms prescribed for various sizes/types of cold storages/onion storages. The scheme is demand driven and being implemented across the country. The details of state-wise and year-wise cold storage sanctioned (including Bihar and there is no cold storage in Aurangabad districts) during last 5 years from 2019-20 to 2023-24 is given at <u>Annexure-I</u>
B	The number of new cold storages and warehouses set up in Bihar during the last five years and the number of such cold storages and warehouses proposed to be set up alongwith the district-wise details thereof, particularly of district Aurangabad;	
C	Whether the Government proposes to expand the cold storage network to provide access to storage facilities to farmers with small and medium landholdings, if so, the details thereof; and	
D	The new policies being implemented by the Government to improve the storage facilities for fruits, vegetables and other agricultural products in Bihar?	

This is issued with the approval of the Competent Authority.

Yours faithfully,


(C.P. Gandhi)
Joint Director (Coordination)

Encl: as above.

National Horticulture Board
Ministry of Agriculture & Farmers Welfare
Government of India,
Plot No.85, Sector 18, Institutional Area,
Gurugram – 122 015 (Haryana)
Ph. 0124-2342992, Fax: 2342991, 2341225
Website: www.nhb.gov.in

NHB/CC/P.Q.-5258 /2025-26/

March 20, 2026

To
Shri Pankaj Sharma
Assistant Director (MIDH)
DA&FW, Krishi Bhawan,
New Delhi
Email: pankaj.sharma83@nic.in

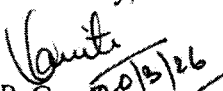
Sub: Lok Sabha Dy. No. 5258 regarding "Problem faced by Coconut Growers Karnataka by Dr. C.N. Manjunath - reg

I am directed refer to your email dated 05.03.2026 received on the subject cited above and to say that the para (D) Pertains to NHB of the above said parliament questions are as under:-

Sl.no.	Parliament Question	NHB reply
D	Whether the Government proposes to include the coconut crop under the Cluster Development Programme (CDP) under the Mission for Integrated Development of Horticulture (MIDH), if so, the details thereof.	Coconut crop is included under the cluster Development Program (CDP) under the Mission for Integrated Development of Horticulture (MIDH). After the revision of CDP guidelines in January 2025, all horticulture crops are included under CDP including Coconut. It is also submitted that the Pollachi Coconut Cluster in Tamil Nadu was identified under the Cluster Development Programme (CDP) on 16.11.2023. Subsequently, the Tamil Nadu Horticulture Development Agency (TANHODA) was appointed as the Cluster Development Agency (CDA) on 02.09.2024, and the Cluster Gap Assessment Report (CGAR) was approved on 03.10.2024. The major gaps identified in CAGR are: a) Pre-production i) More than 40-year-old plantations ii) Labour shortage during harvesting iii) Lack of mechanized harvesting options b) Post harvest and value addition i) Very few processing units ii) High investment cost in value addition units iii) Lack of storage godowns and collection centres iv) No Specific brand for Pollachi Coconut and their value added products. Based on the GAP assessment interventions were proposed as below: Proposed interventions have been prioritized across all three verticals: a) Pre-production and production- INR 9661.85 lakhs b) Post harvest management – INR 9739.20 lakhs c) Logistics and branding – INR 5375.00 lakhs

This is issued with the approval of the Competent Authority.

Yours faithfully,


(C.P. Gandhi)
Joint Director (Coordination)

Annexure- 17

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**ICAR-INDIAN AGRICULTURAL RESEARCH INSTITUTE
NEW DELHI-12**

No.TRP-2/2025-RTI(Misc.)27

Dated: 31-07-2025

**RTI Third Party Audit Report (2024-25) of
National Horticulture Board
(Under Deptt. of Agriculture & Farmers Welfare, GoI)**

RTI Act, 2005 provisions for proactive disclosure of information related to each Govt. institution/entity by concerned public authority under section 4(1). For implementation of Suo motu disclosure under Section 4 of RTI Act, 2005 a detailed guideline, explaining each point of disclosable information, was issued by DoPT, GoI vide No. 1/6/2022-IR dated 15th April, 2013. Further, DoPT vide OM dated 10-12-2013 and 22-9-2014 requested all the Ministries/Departments to comply with O.M. guidelines dated 15-4-2013 and also the proactive disclosure package to be got audited by a third party.

DoPT O.M. No. 1/34/2013-IR dated 29-6-2013 instructs the public authority for uploading the details of public authority on website, user friendly access to get provided information, setting up effective system to redress the grievance to minimize RTI application, as well as the information relating to service matter should be brought into public domain. Further, to strengthen the implementation of Section 4 of the RTI Act, 2005 DoPT vide O.M. dated 30-6-2016 guides the Public Authorities to constitute Consultative Committee consisting of stakeholders, to set up of Information and Facilitation Centre, to constitute committee of experienced officer to categorize frequently asked questions, and to provide proactive disclosure properly categorized and organised etc.

In each Public authority, the responsibility to prepare and update the proactive disclosure packet remain with junior and middle level officers and their subordinates as well.

While filling up the self-appraisal form on CIC portal, a go through of DoPT O.M.'s guidelines dated 15-4-2013 and subsequent O.M.s would ensure the maximum information feeding correctly with quality. The proactive disclosure packet under 'RTI Head' may contain information, supporting documents & annexures and the correct & functional path to reach the information.

The auditor has gone through the website of the institution looking into the availability of the information claimed as per submitted filled in self-appraisal form. There has been detailed and easily accessible information about the functions and activities of the Institution. The institution is dedicated to production clusters/hubs for integrated Hi-tech commercial horticulture, development of Post-harvest and cold chain infrastructure, ensuring availability of

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quality planting material and to promote adoption of new technologies/tools/ techniques for Hi-tech commercial horticulture for which various schemes and programme are also being run. The farmers, FPOs, the youth, students, the business persons and the general public will be much benefitted with the information. However, the following observations may be kept in mind for future reference:

1. RTI awareness cum training program may be organized for updating the staff with RTI provisions/guidelines. iGOT karmayogi platform may also be used, training certificate may be placed in proactive disclosure packet.
2. Documents related to functioning & schemes may be compiled and custodians may be indicated against certain documents.
3. Budget related information as demand of budget, head wise budget received, RE and financial statement Report 2024-25 may be placed on the website.
4. Annual Report 2024-25 may be put on the website.
5. The Consultancy Committee/Committee of PIOs/FAAs as per DoPT O.M. dated 30-6-2016 may be constituted.
6. STQC Certificate is given by Standardization Testing & Quality Certificate, Directorate, Ministry of Electronics & Information Technology, GoI which provides assurance services for quality and security in electronics and IT, including website quality certification. STQC has developed a Website Quality Certification Scheme based upon National and International Standards/Best practices. The same may be obtained

The information provided by public authority on the website is satisfactory.



(P. K. Jain)
Joint Director (Admn.)
ICAR-IARI, New