

NATIONAL HORTICULTURE BOARD

Proactive Disclosure under Section 4 of RTI Act, 2005

5. The rules, regulation, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.

National Horticulture Board

85, Institutional Area,
Sector-18, Gurgaon-122001

No.NHB/HD/Bod/Gen/2007/462

May 17, 2007

Office Order

In compliance of letter No.12-1/2007-Hort. dated 30.3.2007 of the Department of Agriculture and Cooperation, Ministry of Agriculture, the following amendments have been made in the composition of the Board of Directors and Managing Committee under Rule in 4 and Rule 9 of the Rules and Regulations of National Horticulture Board :-

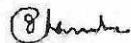
Board of Directors (Rule 4)

- i) To include Addl. Secretary/Special Secretary in-charge of Horticulture as Member
- ii) To include Mission Director, National Horticulture Mission as Member
- iii) To change Managing Director, National Horticulture Board from Member to Member Secretary
- iv) To increase the strength of non-official Members from eight to eleven
- v) To exclude the representatives of Ministries of (i) Railway, (ii) Shipping & Transport and (iii) Civil Aviation & Tourism

Managing Committee (Rule 9)

- vi) To include Mission Director, National Horticulture Mission as Member
- vii) To exclude (a) Addl. Secretary/Special Secretary In-charge of Horticulture: and (b) Advisor (Agriculture), Planning Commission

Accordingly, the revised Rules and Regulations as enclosed are hereby issued.

 17/05/07
(Dr. J.N. Chamber)
Managing Director

Distribution :

All concerned

National Horticulture Board Gurgaon

Rules and Regulations

In exercise of the powers conferred by the Clause 4(xxxii) and clause 5 of the Memorandum of Association of the National Horticulture Board the Central Government hereby enacts the following Rules to replace the existing Rules and Regulations of the National Horticulture Board :-

2) **SHORT TITLE** : These Rules may be called 'Rules of the National Horticulture Board'.

3) **DEFINITION** : Subject to the context :

- i) 'Board' means the National Horticulture Board
- ii) 'Board of Directors' means the Board of Directors
- iii) 'Managing Committee' means the Managing Committee of the Board.
- iv) 'Managing Director' means the Managing Director of the Board.
- v) 'Member' means a Member of the Board of Directors.

4) **CONSTITUTION OF THE BOARD OF DIRECTORS:**

There shall be a Board of Directors which will consist of the following :-

- | | | |
|----|--|----------------|
| 1. | Union Minister for Agriculture (Ex-Officio) | President |
| 2. | Minister of State In-charge of Horticulture in the Department of Agriculture & Cooperation (Ex-Officio) | Vice President |
| 3. | Secretary, Deptt. of Agri. & Coopn., (Ex-Officio) | Member |
| 4. | Director General Indian Council of Agri. Research (Ex-Officio) | Member |

- | | | |
|-----|--|------------------|
| 5. | Addl. Secretary/Special Secretary In-charge of Horticulture, DAC (Ex- Officio) | Member |
| 6. | Mission Director, National Horticulture Mission (Ex -Officio) | Member |
| 7. | Horticulture Commissioner in the Deptt. of Agri. & Coopn., (Ex-Officio) | Member |
| 8. | Financial Adviser in the Deptt. of Agri. & Coopn. (Ex-Officio) | Member |
| 9. | Adviser (Agriculture) in Planning Commission (Ex-Officio) | Member |
| 10. | Chairman, Agricultural & Processed Food Products Export Development Authority (APEDA) (Ex-Officio) | Member |
| 11. | Eleven representatives of Horticulture industry representing the interests of cooperative societies, leading horticulturists and leading exporters of horticulture produce. (to be nominated by Central Govt.) | Members |
| 12. | Representatives of Ministry of Food Processing Industry, or any other Ministry Who may be invited specially with the consent of the President. (Ex-Officio) | Members |
| 13. | Managing Director National Horticulture Board (Ex-Officio) | Member Secretary |

5. ROLL OF MEMBERS :

The Board shall keep a roll of members, giving their occupations and addresses and every member shall sign in the same. If a member change his address, he may notify to the Board his new address, but if he fails to notify such address, his address as recorded on the roll of members shall be deemed to be his address,

provided that no such notification will be required in case of an ex-officio member.

Explanation : Where a member is a Company, a Society or a Body Corporate, the roll may be signed by an authorised representative of such Company, Society or Body Corporate as the case may be.

6. **TERM OF OFFICE OF MEMBERS :**

- i) A member shall cease to be such member if he dies or becomes of unsound mind or becomes insolvent or is convicted of a criminal offence involving moral turpitude or if he resigns from such membership by a letter addressed to the Bóard. Such a resignation shall, however, take effect only on acceptance of the resignation by the Managing Committee.
- ii) Unless the membership of member is other-wise determined, all members shall cease to be members on the expiry of three years, from the date on which they become members of the Board of Directors but shall be eligible for re-appointment.
- iii) Any casual vacancy in the Board of Directors shall be filled by the appointment or nomination of a member by the appropriate authority entitled to make such appointment or nomination and the member appointed or nominated to fill such casual vacancy shall hold office for the remainder of the term, if any, of the member in whose place he has been appointed or nominated. Provided that, the foregoing sub-rules in this rule 6 shall have no application in the case of an ex-officio member nominated by the Central Government who shall continue to be such ex-officio member during the pleasure of the Government.

7. **MEETINGS OF THE BOARD OF DIRECTORS**

- i) The President shall preside at all meetings of the Board of Directors. In the absence of the President at any meeting of the Board, the Vice-Chairman shall preside over the meeting. The Board of Directors shall meet at least once in every year which shall be called the Annual General Meeting of the Board of Directors. However, the President may convene an emergency meeting of the Board of Directors at a shorter notice to discuss any matter of emergent nature provided that such notice shall not be less than 15 days. All meetings of the Board of Directors shall be held at the time and place to be determined by the President of the Board of Directors.

- ii) The President may convene a special meeting of the Board of Directors on the written requisition of not less than one third of the members.

Such special meeting shall be called extra-ordinary General Meeting of the Board of Directors. Every requisition so made by the members shall express the object for which the extra-ordinary General Meeting is proposed to be called and shall be left at the address of the Managing Director of the Board or posted to his address. Upon receiving such requisition, the President shall convene a meeting of the Board of Directors within 31 days from the date of such receipt.

- iii) Every notice calling the Annual and Extra-ordinary general Meeting of the Board shall state the date, time and place at which such meeting will be held and shall be served upon every member not less than 21 clear days before the date appointed for the meeting.
- iv) The accidental omission to give notice or the non-receipt of the notice by any member or other person to whom it should be given shall not invalidate the proceedings at the meeting.
- v) Five Members present in person shall form a quorum for any General Meeting of the Board of Directors. However, in the case of an Extra-ordinary General Meeting, one-half of the requisitionists must be present to constitute a quorum.
- vi) Every matter discussed in a meeting of the Board of Directors shall be decided by a majority of those present and entitled to Vote. Each member shall have one Vote. In case of equality of Votes, the President shall have the casting Vote. The Members, shall not authorise any other person to represent them at the meetings of the Board.
- vii) The President may invite any other person, who is not a member to attend a meeting of the Board of Directors. Such invitees shall not be entitled to vote at the meeting.
- viii) The Board of Directors shall function notwithstanding any vacancy therein and no act or proceedings of the Board of Directors shall be invalidated or nullified merely by reasons only of the existence of any vacancy therein or any defect in the appointment/nomination of any members.
- ix) The members of the Board of Directors, Managing Committee or any Committee appointed by the Board shall not be entitled to any remuneration from the Board. However, non-official members of the Board of Directors or the Managing Committee or any other Committee appointed by it shall be paid by the Board such travelling and daily allowances as may be provided for in the Rules to be made in this behalf

in respect of any Journeys undertaken by them for attending the meeting of the Board, the Managing Committee or the Committee or in connection with any other business of the Board, the Managing Committee or the Committee as the case may be.

8. FUNCTIONS AND POWERS OF THE BOARD OF DIRECTORS

The Board of Directors shall have the powers and duties to :

- i) Consider and decide on the programmes of activities of the Board and to add new schemes to ongoing activities of the Board.
- ii) Appoint auditors for the Board.
- iii) Consider the Annual Report, Audited accounts and balance sheet of the Board for the outgoing years.
- iv) Add to and amend, with the prior approval of the Government of India, the rules of the Board.
- v) Supervise generally the functions of the Managing Committee and to provide guidance thereto.
- vi) Delegate any of its powers by resolution to the Managing Committee/Committee or Committees constituted by it/Managing Director or any other officer of the Board.

9. MANAGING COMMITTEE

There shall be a Managing Committee of the Board which shall consist of the following :

- | | | |
|----|--|----------|
| 1. | Secretary Deptt. of Agri. & Coopn. (Ex-Officio) | Chairman |
| 2. | Financial Adviser Deptt. of Agri. & Coopn. (Ex-Officio) | Member |
| 3. | Horticulture Commissioner Deptt. of Agri. & Coopn., (Ex-Officio) | Member |

- | | | |
|----|---|------------------|
| 4. | Mission Director, National Horticulture Mission Department of Agri. and Coop. (Ex-Officio) | |
| 5. | Chairman, Agricultural & Processed Food Products Export Development Authority (APEDA) (Ex-Officio) | Member |
| 6. | General Manager NABARD (Ex-officio) | Member |
| 7. | Managing Director National Horticulture Board (Ex-Officio) | Member Secretary |

10. MEETINGS OF THE MANAGING COMMITTEE :

- i) The Managing Committee shall meet at least once in every three months and otherwise at such times and at such places as may be determined by the Chairman or the Managing Committee.
- ii) Three members of the Committee present in person shall constitute the quorum at any meeting of the Committee.
- iii) A resolution in writing, signed by a majority of the members of the Managing Committee shall be deemed to be the resolution passed by the Managing Committee and shall be deemed to have been passed on the date on which the last signatory affixes his signatures to it. Provided that any resolution passed as aforementioned shall be placed before the next meeting of the Managing Committee.
- iv) In the event of the absence of the Chairman in a meeting of the Committee, the Additional Secretary (Horti.) as Member of the Managing Committee shall provide over the meeting.
- v) Each member of the Managing Committee excluding the Chairman thereof shall have one vote and in case there be an equality of votes on any question to be decided by the Managing Committee, its Chairman shall have a casting vote.

11. POWERS AND FUNCTIONS OF THE MANAGING COMMITTEE :

- i) The general superintendence, direction and control of the affairs and functions of the Board shall be vested in the Managing Committee, in accordance with these rules and the bye-laws made therein for the furtherance of its objects, which may exercise all the powers necessary or expedient for the purpose.
- ii) Without prejudice to the generality of the foregoing sub-rule, the Managing Committee shall have the powers :
 - a) To prepare and execute detailed plans and programmes for the Board and to consider and approve adjustments and re-appropriations of outlays for different components/programmes within the overall outlay approved by the Central Government for the plan projects of the Board, so as to carry on the administration and management of the Board efficiently and effectively.
 - b) To receive grants, gifts, donations and contributions and to have custody of the funds of the Board.
 - c) To prepare, revise and amend the budget estimates of the Board each year, and to sanction the expenditure.
 - d) To institute and award fellowships, scholarships, prizes and medals.
 - e) To collaborate with any other organization in the matter of horticultural development and to enter into arrangements or contracts for and on behalf of the Board.
 - f) To sue and defend all legal proceedings on behalf of the Board.
 - g) To create such posts, appoint, control, remove suspend and dismiss staff as may be required for the efficient management of the affairs of the Board and to regulate the recruitment and conditions of their service.
 - h) To appoint Committees or Sub-Committees as and when required.
 - i) To delegate any of its powers by resolution to the Managing Director or any other officer of the Board.
- iii) All matters to be placed before the Board of Directors shall, in the first instance, be placed before the Managing Committee for examination.

- iv) The Chairman of Managing Committee may, in extra, ordinary and emergency circumstances, act for and in the name of the Managing Committee subject to ratification of such action by the Managing Committee within three months from the date of such a decision provided that if any action so taken by the Chairman in the interests of the Board has the written concurrence of the Central Government, no ratification by the Managing Committee shall be required.

12. **MANAGING DIRECTOR OF THE BOARD**

- i) The Managing Director shall be the Principal Executive Officer of the Board. he shall be appointed by the President of the Board with the previous approval of the Central Government and shall hold office for such period and on such conditions as may be specified by that Government.
- ii) It shall be the duty of the Managing Director to coordinate and exercise general supervision over all the activities of the Board. In this regard, the Managing Director shall be accountable to the Board of Directors, the Managing Committee and the Central Government.
- iii) He shall prescribe the duties of all officers and staff of the Board and shall exercise such supervision and disciplinary control as may be necessary in accordance with these rules.

13. **ACCOUNTS AND AUDIT**

- i) The funds of the Board will inter-alia, consist of the following:
- a) Grants made by the Central Government.
 - b) Donations and contributions from other sources.
 - c) Income from investments and other sources.
 - d) Receipts of the Board from other sources.
- ii) The Bankers of the Board shall be Nationalised Banks selected by the Managing Committee and approved by the Board by Directors. All funds shall be paid into the Board's Accounts with its Bankers and shall not be withdrawn except on a cheque signed by such officer or officers as may be duly empowered in this behalf by the Managing Committee with the approval of the Governing Council.
- iii) a) The Board shall maintain proper accounts and other relevant

records and prepare an annual statement of accounts in such form as may be prescribed by the Board of Directors.

- b) The accounts of the Board shall be audited annually by the auditors of the Board appointed by the Board of Directors with the prior approval of the Central Government. Any expenditure incurred in connection with the audit of accounts shall be payable by the Board.
 - c) The Board shall submit the audited statement of Accounts together with the audit report to the Central Government and the Central Government will be entitled to call for any formulation or explanation in this connection.
 - d) The Comptroller and Auditor General of India shall, however, have the right to demand the production of books, accounts, connected vouchers and other documents and papers in respect of grants loans made by the Central Government to the Board.
- iv) A draft of Annual Report and the Annual Accounts of the Board shall be prepared by Managing Committee and placed before the Board of Directors at its Annual General Meeting for consideration and approval. Copies thereof as finally approved by the Board shall be supplied to the members of the Board of Directors. The proceedings of the Annual General Meeting of the Board of Directors together with the Annual Report shall be sent to the Central Government.

14. SERVICE OF NOTICE

- i) A notice may be served upon any member of the Board of Directors either personally or by post at the address mentioned the roll of members.
- ii) Any notice so served by post shall be deemed to have been served on the day following that on which it is posted.

15. AUTHORITY AND COMMON SEAL

The Managing Director or any other officer of the Board as may be determined by the Managing Committee be authorized to execute documents, plaints, written statements and affidavits etc. on behalf of the Board.

The Board shall have a common seal which shall be kept in safe custody by the Managing Director and shall be used by and under the authority of the Managing Committee. One member of the Managing Committee shall sign every instrument to which the common seal is affixed and be countersigned by the Managing Director.

16. AMENDMENT OF RULES

The Rules may be amended, with previous permission of Government of India, by a resolution at a meeting of the Board of Directors convened solely for this purpose in accordance with rules of the Board.

17. DISSOLUTION

- i) Subject to the consent of the Central Government, any number not less than three-fifths of the member of the Board of Directors may determine that the Board shall be dissolved forthwith, or at the time then agreed upon, and all necessary steps shall be taken for the disposal and settlement of the property of the Board, its claims and liabilities, provided that in the event of any dispute arising among the members of the Board of Directors adjustments of its affairs shall be referred to the Principal Court of original Jurisdiction in Haryana and the Court shall make such order in the matter as it shall deem fit.

Provided that Board shall not be dissolved unless three-fifths of the members shall have expressed a wish for such dissolution by their votes delivered in person at a General Meeting convened for the purpose.

- ii) On dissolution of the Board, the Central Government shall be entitled to take over all the assets and liabilities of the Board.



Memorandum of Association of A Society

1. Name of the Society

NATIONAL HORTICULTURE BOARD

2. Registered office of the Society

Plot No. 85, Institutional area, Sector-18, Gurugram-122015 (Haryana)

3. Jurisdiction

The Society shall work within the Country for Development of Horticulture

4. In this Memorandum and rules, unless the context otherwise require:

- A. "Society" means the National Horticulture Board.
- B. "Fund" means and includes any Reserve Fund, Sinking Fund, Insurance Fund, Provident Fund or any other Fund created, established, maintained and operated by the Society for any purpose permissible by the Memorandum or the Rules made hereunder.
- C. "Central Government" means Government of India.
- D. "Rule" means rules framed hereunder.
- E. Horticulture Industry means and include promotion and development of Horticulture, and Production, Post-Harvest Handling, Processing and Marketing, Grading, Packing and Quality Control of Horticultural products and any other aspect relating of relatable thereto.

5. Aims and Objects of the Society

National Horticulture Board (NHB) was set up by Government of India in April 1984 on the basis of recommendations of the "Group on Perishable Agricultural Commodities", headed by Dr M. S. Swaminathan, the then Member (Agriculture), Planning Commission, Government of India. Initially, the NHB is registered as a Society under the Societies Registration Act 1860, with its headquarters at Gurugram and was allocated new registration number on 07.06.2020 registered under the Haryana Registration and Regulation of Societies Act, 2012.

The main objectives of the NHB are to improve integrated development of Horticulture industry and to help in coordinating, sustaining the production and processing of fruits and vegetables.

Detailed objectives of the Board are as under:-

- i. To encourage, promote and develop the Horticulture Industry.
- ii. To stimulate and support the growth of the diverse activities of the Horticulture Industry.
- iii. To advance the economic and social-well being of the farmers or growers in need of such advancement.
- iv. To assist the establishment and maintenance of growers and farmers societies and other similar institutions as part of the development of Horticulture Industry.
- v. To coordinate the activities of different departments and organisations at the Central and the State level engaged in activities pertaining to Horticulture Industry.
- vi. To assist in the establishment and growth of infrastructure for the development of post-harvest technology and development of intelligence and information system.
- vii. To institute & implement the Horticulture Development Programme or Projects in the interest of the development and progress of the Horticulture Industry.
- viii. To encourage the participation of small and marginal farmers and growers in Horticulture Development Programmes so that they become beneficiaries of the growth of the Horticulture Industry.
- ix. To provide technological and other assistance in organisation of consultancy services, preparation, monitoring and evaluation of Projects, relating to the Horticulture Industry, including but not limited to, transfer of improved technology for production, processing, quality control and marketing and matters allied or incidental thereto.
- x. To promote integrated development of the Horticulture Industry with particular reference to potato, onion, tomato, cauliflower, cabbage, ginger, turmeric, apple, pineapple, mango, grape and the citrus fruits and other Horticulture crops on priority basis.
- xi. To take appropriate measures for assisting farmers and growers to get incentive prices but having due regard to the interest of consumers.
- xii. To organize Udyan Pandit Competitions, fruit shows, award prizes and incentives to fruit & vegetable growers, farmers and manufactures of Horticultural & other allied products.

- xiii. To assist, encourage, promote coordinate and finance horticultural, technological, industrial or economic research on horticulture and its products and setting up the required ancillary facilities.
- xiv. To organise programmes for training of personnel engaged in horticulture development including training of Extension Staff, securities, promissory bills of exchange of other institutions and securities whether negotiable or transferable or not.
- xv. To co-operate with Food & Agricultural Organisation and other international agencies and organisations for the purpose of exchange of technical know-how and financial assistance.
- xvi. To prepare feasibility studies on marketing, processing plants, cold storage, transportation system for raw and processed perishable horticultural products and other related fields and undertake designing, planning and setting up of project on these basis.
- xvii. To undertake publicity and dissemination of improved methods of horticultural technology.
- xviii. To assist and advise in the matters of transportation or perishable horticultural products to consumers.
- xix. To establish and maintain liaison with the Railways, Minister of Shipping and Transport and other concerned departments and organisations, as considered appropriate.
- xx. To import equipments and expertise as and when required for the development of horticulture industry.
- xxi. To accept, grant, gifts, donations, subscriptions and contributions from any source whatever, including but not limited to, the Central Government for the furtherance of the objects of the Society.
- xxii. To create, establish, maintain and operate funds with the money and securities received from the Central Government, any State Govt., banking and financial institutions, voluntary international organisations and agencies by way of grant, donation, in addition to other money, income and securities earned and acquired by the Society in any other manner for promotion of the objects of the Society.
- xxiii. To utilise a part or whole or such funds towards the capital and recurring expenditure of the Society.
- xxiv. To make investment or deal with the funds in any other way the Society may find it necessary for the purpose of its objects.
- xxv. To acquire by way of purchase or gift or to take on lease or hire or otherwise any movable or immovable property.

- xxvi. To sell, assign, mortgage, lease, exchange transfer, or otherwise deal with all or any property, movable or immovable, of the Society as it may consider necessary.
 - xxvii. To own, develop, renovate expand or alter any building movable or immovable property in the possession of the Society in the way as necessary and take action for proper maintenance of any such property.
 - xxviii. To borrow or raise funds from any source with securities or without securities or otherwise, however in such manner as the Society shall deem fit.
 - xxix. To draw, accept, make, endorse, discount, execute, sign, issue or otherwise deal with Cheque, hundies, drafts, certificates, receipts, Govt. securities, promissory notes, bills of exchange of other institutions and securities whether negotiable or transferable or not.
 - xxx. To create administrative, technical, ministerial and other posts under the Society and to make appointments thereto to accordance with rules of the Society.
 - xxxi. To employ requisites staff and establish and maintain provident fund and other benefit of such staff.
 - xxxii. To make rules and bye-laws for the conduct of the affairs of the Society, and add, amended or vary the same from time to time, but subject always to the approval of the Central Government.
 - xxxiii. To constitute such committee or committees with or without representatives of other countries and international organisations as the Society may deem fit for all or any of its objects.
 - xxxiv. To adopt and undertake any other duties which the Society may consider necessary or advisable in order to carry out any of the objects of the Society.
 - xxxv. To do any other things which are incidental or corollary to the objects of the Society.
6. Notwithstanding any thing contained in this Memorandum or the rules, the Central Government shall have power to review or cause to be reviewed the work and progress of the Society and to issue, in the interests of the Society, such directions as may be necessary for achievement and furtherance of the objects of the Society.
7. Income and property of the Society howsoever derived or received by the Society shall be applied towards the promotion of the objects of the Society, subject nevertheless in respect of the expenditure of grants made by the Central Government to such limitation as may be imposed by the Government. No part of Society income or property shall be paid directly or indirectly by way of or applied, to directly or indirectly dividends, bonus, profits, or other payments to any person claims through them save and except the payment in good faith of remuneration for services rendered by any such member or by any other person or of traveling, halting or similar charges with the sanction of the Society.
- If at any time, the Society is dissolved or otherwise ceases to exist, all such moneys,

funds any properties movable or immovable, as are vested in or due to one Society, shall wholly ensure and accrue to, and be utilized (if considered necessary) by the Central Government in such manner and for such purpose as, in its sole judgement, may deem appropriate. No other person, including, but not limited to, members, employees or office bearers of the Society shall have any right, title or interest therein.

8. The names of the Founder members of the society to which the rules and bye-laws of the management affairs is entrusted are as under:-

The names, addresses, occupations and designations of the first members of the Managing Committee of the Society to whom the management of the affairs of the Society is entrusted, are, as required under the Haryana Registration and Regulation of Societies Act, 2012, set out hereunder.

| S. No. | Name and Address | Designation |
|--------|--|-------------|
| 1. | Shri S.P. Mukerji, Secretary (A&C) Department of Agriculture, Cooperation and Farmers Welfare, New Delhi | Chairman |
| 2. | Shri K.C.S. Acharya, Additional Secretary, Department of Agriculture, Cooperation and Farmers Welfare, New Delhi | Member |
| 3. | Shri Harbans Singh, Agriculture Commissioner/Horticulture Commissioner Department of Agriculture, Cooperation and Farmers Welfare, New Delhi | Member |
| 4. | Dr. D.P. Gautam, Director General Indian Council of Agricultural Research, New Delhi | Member |
| 5. | Shri M.Y. Priolkar, Financial Adviser, Department of Agriculture, Cooperation and Farmers Welfare, New Delhi. | Member |
| 6. | Shri Rao Abhay Singh, Indian Horticulture Development Council, Tehsil Rewari, District Mahendergarh (Haryana) | |
| 7. | Shri R.V. Gupta, Managing Director National Cooperative Development Corporation, New Delhi. | Member |

9. **The Managing Committee shall remaining office for three years.**
We, the undersigned are desirous of forming a Society namely the National Horticulture Board under the Haryana Registration and Regulation of Societies Act, 2012, as applicable to the State of Haryana in pursuance of this Memorandum of Association:

| S. No. | Name and Address | Designation | |
|--------|--|-------------|-----------------------|
| 1. | Shri S.P. Mukerji, Secretary (A&C) Department of Agriculture, Cooperation and Farmers Welfare, New Delhi | Chairman | Sd/- (S.P. Mukerji) |
| 2. | Shri K.C.S. Acharya, Additional Secretary, Department of Agriculture, Cooperation and Farmers Welfare, New Delhi | Member | Sd/- (K.C.S. Acharya) |

| | | | |
|----|---|--------|--|
| 3. | Shri Harbans Singh, Agriculture Commissioner/Horticulture Commissioner Department of Agriculture, Cooperation and Farmers Welfare, New Delhi | Member | Sd/- (Harbans Singh) |
| 4. | Dr. D.P. Gautam, Director General Indian Council of Agricultural Research, New Delhi | Member | Sd/- (D.P. Gautam) |
| 5. | Shri M.Y. Priolkar, Financial Adviser, Department of Agriculture, Cooperation and Farmers Welfare, New Delhi. | Member | Sd/- (M.Y. Priolkar) |
| 6. | Shri Rao Abhay Singh, Indian Horticulture Development Council, Tehsil Rewari, District Mahendergarh (Haryana) | | Sd/- (Rao Abhay Singh) |
| 7. | Shri R.V. Gupta, Managing Director National Cooperative Development Corporation, New Delhi. | Member | Sd/- (R.V. Gupta) |
| | | | Witness Sd/- (J.M. Hallan) Desk Officer Deptt. of Agri. & Coop. Krishi Bhavan New Delhi |

10. LIST OF MEMBERS OF GOVERNING BODY OF NATIONAL ORTICULTURE BOARD

The management of all the activities of NHB is undertaken by a paramount body, "Board of Directors", which is headed by the Hon'ble Union Agriculture Minister as its President and Hon'ble Union Minister of State for Agriculture as its Vice-President. Other Members of the Board are:

| Sr. No. | Particulars | Designation |
|---------|--|-------------|
| 1. | Secretary, Department of Agriculture, Cooperation and Farmers Welfare (Ex-Officio) | Member |
| 2. | Director General, Indian Council of Agricultural Research, (Ex-Officio) | Member |
| 3. | Addl. Secretary (Hort.), Department of Agriculture, Cooperation and Farmers Welfare (Ex-officio) | Member |
| 4. | Financial Advisor, Department of Agriculture, Cooperation and Farmers Welfare (Ex-Officio) | Member |
| 5. | Mission Director, National Horticulture Mission, Department of Agriculture, Cooperation and Farmers Welfare (Ex-officio) | Member |
| 6. | Horticulture Commissioner, Department of Agriculture, Cooperation and Farmers Welfare (Ex-Officio) | Member |
| 7. | Advisor (Agriculture), Planning Commission (Ex-Officio) | Member |
| 8. | Chairman, Agriculture & Processed Food Products Export Development Authority (APEDA) (Ex-Officio) | Member |
| 9. | Eleven Representatives of Horticulture industry representing the interests of | Member |

| | | |
|-----|---|------------------|
| | Co-operative Societies, leading horticulturists and leading exporters of horticulture produce. (To be nominated by the Central Govt.) | |
| 10. | A representative of Ministry of Food Processing Industry, or any other Ministry who may be invited especially with the consent of the President. (Ex-Officio) | Member |
| 11. | Managing Director, National Horticulture Board - Member Secretary | Member Secretary |

Managing Committee

The Union Secretary (Agriculture & Cooperation) heads the Managing Committee of the NHB as its Chairman. It has been assigned the role of General Superintendent, Direction and control of the affairs and functions of the Board. The composition of the Managing Committee is as under:

| Sr. No. | Particulars | Designation |
|---------|---|------------------|
| 1. | Secretary (Agriculture & Cooperation) (Ex-Officio) | Chairman |
| 2. | Addl. Secretary/Special Secretary (Incharge of Horticulture) (Ex-Officio), Department of Agriculture, Cooperation and Farmers Welfare | Member |
| 3. | Financial Advisor, Department of Agriculture, Cooperation and Farmers Welfare (Ex-Officio) | Member |
| 4. | Chairman, Agriculture & Processed Products Export development Authority (APEDA) (Ex-Officio) | Member |
| 5. | Horticulture Commissioner, Department of Agriculture, Cooperation and Farmers Welfare (Ex-Officio) | Member |
| 6. | Mission Director, National Horticulture Mission, Department of Agriculture, Cooperation and Farmers Welfare (Ex-Officio) | Member |
| 7. | General Manager, National Bank for Agriculture and Rural Development (NABARD) (Ex-Officio) | Member |
| 8. | One farmers representative | Member |
| 9. | Managing Director, National Horticulture Board (Ex-Officio) | Member Secretary |

Principal Executive

The Managing Director is the Principal Executive of National Horticulture Board

BYE-LAWS OF THE SOCIETY

1. Name of the Society

NATIONAL HORTICULTURE BOARD

2. Registered office of the Society

Plot No. 85, Institutional area, Sector-18, Gurugram-122015 (Haryana)

3. Jurisdiction

The Society shall work within the Country for Development of Horticulture

4. In exercise of the powers conferred by the Clause 4(xxxii) and clause 5 of the Memorandum of Association of the National Horticulture Board the Central Government hereby enacts the following Rules and Regulations of the National Horticulture Board.

5. **SHORT TITLE :** These Rules may be called 'Rules of the National Horticulture Board'

6. **DEFINITION :** Subject to the context :

- I. 'Board' means the National Horticulture Board
- II. 'Board of Directors' means the Board of Directors
- III. 'Managing Committee' means the Managing Committee of the Board.
- IV. 'Managing Director' means the Managing Director of the Board.
- V. 'Members' means a Member of the Board of Directors.

7. CONSTITUTION OF THE BOARD OF DIRECTORS:

There shall be a Board of Directors which will consist of the following:

- | | |
|---|----------------|
| 1. Union Minister for Agriculture (Ex-Officio) | President |
| 2. Minister of State In-charge of Horticulture in the Department of Agriculture & Cooperation (Ex-Officio) | Vice-President |
| 3. Secretary, Department of Agriculture & Cooperation (Ex-Officio) | Member |
| 4. Director General Indian Council of Agri. Research (Ex-Officio) | Member |

| | |
|--|------------------|
| 5. Add. Secretary/Special Secretary In-charge of Horticulture, DAC (Ex-Officio) | Member |
| 6. Mission Director, National Horticulture Mission (Ex-Officio) | Member |
| 7. Horticulture Commissioner In the Department of Agriculture & Cooperation (Ex-Officio) | Member |
| 8. Financial Advisor In the Department of Agriculture & Cooperation (Ex-Officio) | Member |
| 9. Advisor (Agriculture) In Planning Commission (Ex-Officio) | Member |
| 10. Chairman, Agriculture & Processed Food Products Export Development Authority (APEDA) (Ex-Officio) | Member |
| 11. Eleven representatives of Horticulture industry Representing the interests of cooperative societies, Lending horticulturists and leading exporters of Horticulture produce. (to be nominated by Central Govt.) | Member |
| 12. Representatives of Ministry of Food Processing Industry or any other Ministry Who may be invited specially with the consent of the President. (Ex-Officio) | Member |
| 13. Managing Director National Horticulture Board (Ex-Officio) | Member Secretary |

8. ROLL OF MEMBERS :

The Board shall keep a roll of members, giving their occupations and addresses and every member shall sign in the same. If a member change his address, he may notify to the Board his new address, but if he fails to notify such address, his address as recorded on the roll of members shall be deemed to be his address, provided that no such notification will be required in case of an ex-officio member.

Explanation : Where a member is a Company, a Society or a Body Corporate, the roll may be signed by an authorized representative of such Company, Society or Body Corporate as the case may be.

9. TERM OF OFFICE OF MEMBERS :

- i) A member shall cease to be such member if he dies or becomes of unsound mind or becomes insolvent or is convicted of a criminal offence involving moral turpitude or if he resigns from such membership by a letter addressed to the Board. Such a resignation shall, however, take effect only on acceptance of the resignation by the Managing Committee.
- ii) Unless the membership of member is other-wise determined, all members shall cease to be members on the expiry of three years, from the date on which they become members of the Board of Directors but shall be eligible for re-appointment.
- iii) Any casual vacancy in the Board of Directors shall be filled by the appointment or nomination of a member by the appropriate authority entitled to make such appointment or nomination and the member appointed or nominated to fill such casual vacancy shall hold office for the remainder of the term, if any, of the member in whose place he has been appointed or nominated. Provided that, the foregoing sub-rules in this rule 6 shall have no application in the case of an ex-officio member nominated by the Central Government who shall continue to be such ex-officio member during the pleasure of the Government.

10. MEETINGS OF THE BOARD OF DIRECTORS

- i) The President shall preside at all meetings of the Board of Directors. In the absence of the President at any meeting of the Board, the Vice-President shall preside over the meeting. The Board of Directors shall meet at least once in every year which shall be called the Annual General Meeting of the Board of Directors. However, the President may convene an emergency meeting of the Board of Directors at a shorter notice to discuss any matter of emergent nature provided that such notice shall not be less than 15 days. All meetings of the Board of Directors shall be held at the time and place to be determined by the President of the Board of Directors.
- ii) The President may convene a special meeting of the Board of Directors on the written requisition of not less than one third of the members.

Such special meeting shall be called extra-ordinary General Meeting of the Board of Directors. Every requisition so made by the members shall express the object for which the extra-ordinary General Meeting is proposed to be called and shall be left at the address of the Managing Director of the Board or posted to his address. Upon receiving such requisition, the President shall convene a meeting of the Board of Directors within 31 days from the date of such receipt.

- iii) Every notice calling the Annual and Extra-ordinary general Meeting of the Board shall state the date, time and place at which such meeting will be held and shall be served upon every member not less than 21 clear days before the date appointed for the meeting.
- iv) The accidental omission to give notice or the non-receipt of the notice by any member or other person to whom it should be given shall not invalidate the proceedings at the meeting.
- v) Five Members present in person shall form a quorum for any General Meeting of the Board of Directors. However, in the case of an Extra-ordinary General Meeting, one-half of the requisitions must be present to constitute a quorum.
- vi) Every matter discussed in a meeting of the Board of Directors shall be decided by a majority of those present and entitled to vote. Each member shall have one vote. In case of equality of votes, the President shall have the casting vote. The Members, shall not authorise any other person to represent them at the meetings of the Board.
- vii) The President may invite any other person, who is not a member to attend a meeting of the Board of Directors. Such invitees shall not be entitled to vote at the meeting.
- viii) The Board of Directors shall function notwithstanding any vacancy therein and no act or proceedings of the Board of Directors shall be invalidated or nullified merely by reasons only of the existence of any vacancy therein or any defect in the appointment/nomination of any members.
- ix) The members of the Board of Directors, Managing Committee or any Committee appointed by the Board shall not be entitled to any remuneration from the Board. However, non-official members of the Board of Directors or the Managing Committee or any other Committee appointed by it shall be paid by the Board such travelling and daily allowances as may be provided for in the Rules to be made in this behalf in respect of any journey undertaken by them for attending the meeting of the Board, the Managing Committee or the Committee or in connection with any other business of the Board, the Managing Committee or the Committee as the case may be.

11. FUNCTIONS AND POWERS OF THE BOARD OF DIRECTORS

The Board of Directors shall have the powers and duties to:

- i) Consider and decide on the programmes of activities of the Board and to add new schemes to ongoing activities of the Board.
- ii) Appoint auditors for the Board.
- iii) Consider the Annual Report, Audited accounts and balance sheet of the Board for the outgoing years.

- iv) Add to and amend, with the prior approval of the Government of India, the rules of the Board.
- v) Supervise generally the functions of the Managing Committee and to provide guidance thereto.
- vi) Delegate any of its powers by resolution to the Managing Committee/Committee or Committees constituted by it/Managing Director or any other officer of the Board.

12. MANAGING COMMITTEE

There shall be a Managing Committee of the Board which shall consist of the following:

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|----|--|------------------|
| 1. | Secretary Department of Agriculture, Cooperation & Farmers Welfare. (Ex-Officio) | Chairman |
| 2. | Financial Adviser Department of Agriculture, Cooperation & Farmers Welfare. (Ex-Officio) | Member |
| 3. | Horticulture Commissioner Department of Agriculture, Cooperation & Farmers Welfare. (Ex-Officio) | Member |
| 4. | Mission Director, National Horticulture Mission Department of Agriculture, Cooperation & Farmers Welfare. (Ex-Officio) | Member |
| 5. | Chairman, Agricultural & Processed Food Products Export Development Authority (APEDA) (Ex-Officio) | Member |
| 6. | General Manager NABARD (Ex-officio) | Member |
| 7. | Managing Director National Horticulture Board (Ex-Officio) | Member Secretary |

13. MEETINGS OF THE MANAGING COMMITTEE :

- i) The Managing Committee shall meet at least once in every three months and otherwise at such times and at such places as may be determined by the Chairman or the Managing Committee.
- ii) Three members of the Committee present in person shall constitute the quorum at any meeting of the Committee.
- iii) A resolution in writing, signed by a majority of the members of the Managing Committee shall be deemed to be the resolution passed by the Managing Committee and shall be deemed to have been passed on the date on which the last signatory affixes his signature to it. Provided that any resolution passed as aforementioned shall be placed before the next meeting of the Managing Committee.
- iv) In the event of the absence of the Chairman in a meeting of the Committee, the Additional Secretary (Horti.) as Member of the Managing Committee shall preside over the meeting.
- v) Each member of the Managing Committee excluding the Chairman thereof shall have one vote and in case there be an equality of votes on any question to be decided by the Managing Committee, its Chairman shall have a casting vote.

14. POWERS AND FUNCTIONS OF THE MANAGING COMMITTEE :

- i) The general superintendence, direction and control of the affairs and functions of the Board shall be vested in the Managing Committee, in accordance with these rules and the bye-laws made therein for the furtherance of its objects, which may exercise all the powers necessary or expedient for the purpose.
- ii) Without prejudice to the generality of the foregoing sub-rule, the Managing Committee shall have the powers :
 - a) To prepare and execute detailed plans and programmes for the Board and to consider and approve adjustments and re-appropriations of outlays for different components/programmes within the overall outlay approved by the Central Government for the plan projects of the Board, so as to carry on the administration and management of the Board efficiently and effectively.
 - b) To receive grants, gifts, donations and contributions and to have custody of the funds of the Board.
 - c) To prepare, revise and amend the budget estimates of the Board each year, and to sanction the expenditure.

- d) To institute and award fellowships, scholarships, prizes and medals.
 - e) To collaborate with any other organization in the matter of horticultural development and to enter into arrangements or contracts for and on behalf of the Board.
 - f) To sue and defend all legal proceedings on behalf of the Board.
 - g) To create such posts, appoint, control, remove suspend and dismiss staff as may be required for the efficient management of the affairs of the Board and to regulate the recruitment and conditions of their service.
 - h) To appoint Committees or Sub-Committees as and when required.
 - i) To delegate any of its powers by resolution to the Managing Director or any other officer of the Board.
- iii) All matters to be placed before the Board of Directors shall, in the first instance, be placed before the Managing Committee for examination.
 - iv) The Chairman of Managing Committee may, in extra, ordinary and emergency circumstances, act for and in the name of the Managing Committee subject to ratification of such action by the Managing Committee within three months from the date of such a decision provided that if any action so taken by the Chairman in the interests of the Board has the written concurrence of the Central Government, no ratification by the Managing Committee shall be required.

15. MANAGING DIRECTOR OF THE BOARD

- i) The Managing Director shall be the Principal Executive Officer of the Board. He shall be appointed by the President of the Board with the previous approval of the Central Government and shall hold officio for such period and on such conditions as may be specified by the Government.
- ii) It shall be the duty of the Managing Director to coordinate and exercise general supervision over all the activities of the Board. In this regard, the Managing Director shall be accountable to the Board of Directors, the Managing Committee and the Central Government.
- iii) He shall prescribe the duties of all officers and staff of the Board and shall exercise such supervision and disciplinary control as may be necessary in accordance with these rules.

16. ACCOUNTS AND AUDIT

- i) The funds of the Board will inter-alia, consist of the following:
 - a) Grants made by the Central Government.
 - b) Donations and contributions from other sources.
 - c) Income from investments and other sources.
 - d) Receipts of the Board from other sources.
- ii) The Bankers of the Board shall be Nationalized Banks selected by the Managing Committee and approved by the Board by Directors. All funds shall be paid into the Board's Accounts with its Bankers and shall not be withdrawn except on a cheque signed by such officer or officers as may be duly empowered in this behalf by the Managing Committee with the approval of the Governing Council.
- iii)
 - a) The Board shall maintain proper accounts and other relevant records and prepare an annual statement of accounts in such form as may be prescribed by the Board of Directors.
 - b) The accounts of the Board shall be audited annually by the auditors of the Board appointed by the Board of Directors with the prior approval of the Central Government. Any expenditure incurred in connection with the audit of accounts shall be payable by the Board.
 - c) The Board shall submit the audited statement of Accounts together with the audit report to the Central Government and the Central Government will be entitled to call for any formulation or explanation in this connection.
 - d) The Comptroller and Auditor General of India shall, however, have the right to demand the production of books, accounts, connected vouchers and other documents and papers in respect of grants loans made by the Central Government to the Board.
- iv) A draft of Annual Report and the Annual Accounts of the Board shall be prepared by Managing Committee and placed before the Board of Directors at its Annual General Meeting for consideration and approval. Copies thereof as finally approved by the Board shall be supplied to the members of the Board of Directors. The proceedings of the Annual General Meeting of the Board of Directors together with the Annual Report shall be sent to the Central Government.

17. SERVICE OF NOTICE

- i) A notice may be served upon any member of the Board of Directors either personally or by post at the address mentioned in the roll of members.

- ii) Any notice so served by post shall be deemed to have been served on the day following that on which it is posted.

18. AUTHORITY AND COMMON SEAL

The Managing Director or any other officer of the Board as may be determined by the Managing Committee be authorized to execute documents, plaints, written statements and affidavits etc. on behalf of the Board.

The Board shall have a common seal which shall be kept in safe custody by the Managing Director and shall be used by and under the authority of the Managing Committee. One member of the Managing Committee shall sign every instrument to which the common seal is affixed and be countersigned by the Managing Director.

19. AMENDMENT OF RULES

The Rules may be amended, with previous permission of Government of India, by a resolution at a meeting of the Board of Directors convened solely for this purpose in accordance with rules of the Board.

20. DISSOLUTION

- i) Subject to the consent of the Central Government, the members not less than three-fifths of the members of the Board of Directors may determine that the Board shall be dissolved forthwith, or at the time then agreed upon, and all necessary steps shall be taken for the disposal and settlement of the property of the Board, its claims and liabilities, provided that in the event of any dispute arising among the members of the Board of Directors adjustments of its affairs shall be referred to the Principal Court of original Jurisdiction at Gurugram (Haryana) and the Court shall make such order in the matter as it shall deem fit.

Provided that Board shall not be dissolved unless three-fifths of the members shall have expressed a wish for such dissolution by their votes delivered in person at a General Meeting convened for the purpose.

On dissolution of the Board, the Central Government shall be entitled to take over all the assets and liabilities of the Board

We the several persons whose name & Address are subscribed hereunder certify the above to be the true copy of the bye-laws of the society

| S. N. | Name | Father's /Husband's name | Address | Occupation | Date of Birth | Designation | Signatures |
|-------|------|--------------------------|---------|------------|---------------|-------------|------------|
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |
| 4. | | | | | | | |
| 5. | | | | | | | |
| 6. | | | | | | | |
| 7. | | | | | | | |

CERTIFICATE

It is certified that all the provisions (Rule and Regulation of Haryana Registration and Regulation of society Act, 2012 (Haryana Act. No 1 of 2012) if not mentioned herein will be duly complied with by the **National Horticulture Board, Ministry of Agriculture & Farmers Welfare, Government of India, Plot No. 85, Institutional Area, Sector-18 Gurugram-122015 (Haryana)** in letter spirit.

RESOLUTION

It is resolved in the meeting of Governing Body of the Board of Directors of Society i.e. National Horticulture Board held on 24.09.2020 that "Mr. Rajbir Singh, MD, NHB, is hereby authorized to act for and on behalf of the Society (NHB) for submitting the documents i.e. Memorandum of Association of Society and Bye Laws of the Society and any other relevant documents before the Deputy Registrar having its office at District Registrar of Societies and Firms Industrial Development Area, Sector-16, Gurugram, Haryana - 122007 for registration of the Society i.e. National Horticulture Board having its registered office at Plot No.85, Institutional Area, Sector-18, Gurugram-122015 under the Haryana Registration and Regulation Act, 2012 and to do all such acts, deeds and things in this connection as may be required from time to time".

for National Horticulture Board

MEMBERS OF GOVERNING BODY OF NATIONAL ORTICULTURE BOARD ARE

| Sr. No. | Particulars | Designation | Signature |
|---------|---|------------------|-----------|
| 1. | Secretary, Department of Agriculture, Cooperation and Farmers Welfare (Ex-Officio) | Member | |
| 2. | Director General, Indian Council of Agricultural Research, (Ex-Officio) | Member | |
| 3. | Addl. Secretary (Hort.), Department of Agriculture, Cooperation and Farmers Welfare (Ex-officio) | Member | |
| 4. | Financial Advisor, Department of Agriculture, Cooperation and Farmers Welfare (Ex-Officio) | Member | |
| 5. | Mission Director, National Horticulture Mission, Department of Agriculture, Cooperation and Farmers Welfare (Ex-officio) | Member | |
| 6. | Horticulture Commissioner, Department of Agriculture, Cooperation and Farmers Welfare (Ex-Officio) | Member | |
| 7. | Advisor (Agriculture), Planning Commission (Ex-Officio) | Member | |
| 8. | Chairman, Agriculture & Processed Food Products Export Development Authority (APEDA) (Ex-Officio) | Member | |
| 9. | A representative of Ministry of Food Processing Industry, or any other Ministry who may be invited especially with the consent of the President. (Ex-Officio) | Member | |
| 10. | Managing Director, National Horticulture Board | Member Secretary | |